



## LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

130 West North Street Lima, Ohio 45801-4311  
Telephone: 419-228-1836 FAX: 419-228-3891  
www.lacrpc.com

Doug Post  
President

Brion Rhodes  
President-Elect

Jay Begg  
Treasurer

Chris Seddelmeyer  
Secretary

Thomas M. Mazur  
Executive Director

TO: ADMINISTRATIVE AFFAIRS COMMITTEE  
Mr. Shane Coleman Mr. Howard Elstro  
Mr. Steve Ewing Mr. Jerry Gilden  
Mr. Mitchell Kingsley Ms. Chris Seddelmeyer  
Mr. Robert Sielschott Ms. Susan Wildermuth

FROM: Mr. Thomas Tebben, Chairman

DATE: January 8, 2020

RE: AAC Meeting

There will be a meeting of the **Administrative Affairs Committee** of the Lima Allen-County Regional Planning Commission on **Wednesday, January 8, 2020 at 3:30 p.m.**, in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Approval of AAC Minutes – December 18, 2019
3. Succession Plan
4. Other
5. Adjournment

**NOTE:**

**PLEASE NOTIFY THE COMMISSION OFFICE WHETHER OR NOT YOU WILL ATTEND.**



## ADMINISTRATIVE AFFAIRS COMMITTEE

January 8, 2020

There was a meeting of the **Administrative Affairs Committee** of the Lima Allen-County Regional Planning Commission on **Wednesday, January 8, 2020** at **3:30** p.m. in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The Agenda was as follows:

1. Roll Call
2. Approval of AAC Minutes – December 18, 2019
3. Succession Plan
4. Other
5. Adjournment

A quorum being present, Thomas Tebben brought the meeting to order and proceeded with the agenda.

### **1. ROLL CALL**

Mr. Shane Coleman	City of Delphos
Mr. Steve Ewing	Auglaize Township
Mr. Mitchell Kingsley	Village of Bluffton
Mr. Thomas Tebben	City of Lima

### **STAFF**

Mr. Thomas Mazur	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission

### **2. APPROVAL OF AAC MINUTES – December 18, 2019**

#### **Motion 1 (1-8-2020) AAC**

Steve Ewing made the motion to accept and approve the minutes of December 18, 2019. Seconded by Shane Coleman; motion carried.

### **3. SUCCESSION PLAN**

The Committee discussed what the best path would be for replacement of at least three current employees who will be leaving in the next couple of months. Discussion on combining jobs, changing job descriptions, etc., were all discussed. After considerable discussion it was decided that current staff would put together different jobs and post them to internet sites to see what type of response is received.

#### **Motion 2 (1-8-2020) AAC**

Shane Coleman made a motion to allow staff to spend up to \$300.00 to use in the job search. Seconded by Steve Ewing; motion carried.

### **4. OTHER**

None.

### **5. ADJOURNMENT**

#### **Motion 3 (1-8-2020) AAC**

Steve Ewing made the motion to adjourn. Seconded by Shane Coleman; motion carried.