



LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

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Doug Post
President

Brion Rhodes
President-Elect

Jay Begg
Treasurer

Chris Seddelmeyer
Secretary

Thomas M. Mazur
Executive Director

TO: EXECUTIVE COMMITTEE
Mr. Jay Begg
Mr. Kevin Cox
Mr. Jerry Gilden
Mr. Brion Rhodes
Mr. Robert Sielschott
Mr. Larry Vandemark
Mr. Shane Coleman
Mr. Howard Elstro
Mr. Mitch Kingsley
Ms. Chris Seddelmeyer
Mr. Thomas Tebben

FROM: Mr. Doug Post, Chairperson

DATE: February 21, 2020

RE: EC Meeting

There will be a meeting of the **Executive Committee** of the Lima-Allen County Regional Planning Commission held on **Thursday, February 27, 2020**, at **4:00 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Approval of EC Minutes – January 23, 2020
3. Communications
4. Financial Report
 - a. Budget Report
 - b. Bills to be Approved
 - c. Payroll and OPERS
5. Standing Committees Reports
 - a. Administrative Affairs Committee
 - b. Community Development Committee
 - c. Developmental Controls Committee
 - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

NOTE:
PLEASE CALL THE COMMISSION OFFICE AND CONFIRM WHETHER OR NOT YOU WILL ATTEND.



EXECUTIVE COMMITTEE

February 27, 2020

There was a meeting of the **Executive Committee** of the Lima-Allen County Regional Planning Commission held on **Thursday, February 27, 2020** at **4:00 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

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A quorum being present, Doug Post brought the meeting to order and proceeded with the agenda.

1. **ROLL CALL**

Mr. Shane Coleman	City of Delphos
Mr. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Jerry Gilden	Marion Township
Mr. Doug Post	Amanda Township
Mr. Brion Rhodes	Allen County Engineer's Office
Ms. Chris Seddelmeyer	Shawnee Township
Mr. Thomas Tebben	City of Lima

STAFF

Mr. Thomas Mazur	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission
Ms. LeeAnn Sypherd	Lima-Allen County Regional Planning Commission

2. **APPROVAL OF EC MINUTES – January 23, 2020**

Motion 12 (02-27-20) EC

Shane Coleman made the motion that the EC minutes of December 19, 2019 be approved. Seconded by Kevin Cox; motion carried.

3. COMMUNICATIONS

a. National Highway Traffic Safety Administration (NHTSA)

Thomas Mazur reported that staff received information from the National Highway Traffic Safety Administration (NHSTA) pertaining to the Fatality Analysis Reporting System (FARS) which is compiled on an annual basis. Allen County's fatal crash rates are holding relatively steady; nationally, fatal crash rates are rising. Staff will be utilizing the FARS data more for comparisons than in the past the data as is being released more quickly by the Feds. The data released is for 2018. Thomas Mazur stated that there is less statistical analysis with the new FARS report but there is more for staff to use for comparative analysis.

b. First Draft of Community Health Assessment

Thomas Mazur reported that staff received a copy of the first draft of the Community Health Assessment (CHA) put out by Allen County Public Health. The CHA contains a large amount of Lima-Allen County Regional Planning Commission (LACRPC) data. The CHA used data from the Analysis of Impediments (AI) to Fair Housing Choice and the Community Assessment the RPC prepared for the West Ohio Community Action Partnership (WOCAP). The Health Department also used HCI's data on the RPC's website for data. Thomas Mazur stated that staff is reviewing the document and editing the document.

c. West Central Ohio Land Conservancy

Thomas Mazur reported that the West Central Ohio Land Conservancy has requested use of the front office of the RPC building. Thomas Mazur reported their use as nominal and that the relationship has been very positive.

Motion 13 (02-27-20) EC

Howard Elstro made the motion to approve the Communications Report. Seconded by Chris Seddelmeyer; motion carried.

4. FINANCIAL REPORT

a. Budget Report

Marlene Schumaker reported that the financial reports were emailed to all Committee members. Income and expenses were well within range.

Motion 14 (02-27-20) EC

Kevin Cox the motion to approve the Budget Report. Seconded by Brion Rhodes; motion carried.

b. Bills to be Approved

Marlene Schumaker reported that the list of invoices was included in the information emailed to each Committee member. The invoice for the Allen County Regional Transit Authority (ACRTA) is at the bottom of the list. The RTA invoice was not paid as there was a discrepancy pertaining to fuel tax. RTA will reissue the invoice and it should be included in the March invoices. Marlene Schumaker reported that the invoice for Webb Insurance is a payment for the RPC building, staff liability, vehicles and Officers & Director's insurances. There will be 1 or 2 more payments before all of the insurance premiums are paid. There were no increases in premiums except for the staff liability insurance and Officer's & Director's. Language was added to the liability coverage pertaining to sexual harassment and the #MeToo issues.

4. **FINANCIAL REPORT** (Continued)

b. Bills to be Approved (Continued)

Motion 15 (02-27-20) EC

Kevin Cox made the motion to approve the bills to be paid. Seconded by Brion Rhodes; motion carried.

c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefits</u>
01/29/2020	\$18,193.13	\$2,547.04	\$263.80	\$314.93
02/12/2020	\$16,453.86	\$2,303.54	\$238.58	

Motion 16 (02-27-20) EC

Kevin Cox the motion to approve Payroll and OPERS. Seconded by Brion Rhodes; motion carried.

5. **STANDING COMMITTEES**

a. Administrative Affairs Committee

Thomas Mazur reported that the Committee received an update on a number of resumes that have been received and interviews that have been done. There was discussion on how to proceed with hiring. The Committee decided that a smaller hiring committee would be assembled to interview the candidates. The smaller Committee would include: Thomas Tebben, Howard Elstro, Chris Seddelmeyer, and Shane Coleman. Based on resumes that have been received at this time Marlene Schumaker requested permission to pay a finder's fee if any of the candidates they provided is hired for a position. The finder's fee is ten percent of the first years' salary. Thomas Mazur reported that based on staff changes and economic issues staff requested several changes to the LACRPC Policy Manual. Marlene Schumaker explained that at the current time the Commission pays twenty-five percent of a family health insurance premium. She requested the Committee consider going to seventy-five percent of the premium on a family plan beginning March 2020. Discussion ensued on how the increase could affect the budget and the upcoming hiring process. Thomas Mazur stated that at the current time all exempt employees are compensated for overtime hours on an hour for hour basis at his/her regular pay rate. Marlene Schumaker requested the policy be changed to allow all exempt employees to use overtime hours on an hour per hour for compensatory time, but no overtime hours will be paid out. The Policy Manual will change as follows:

Exempt - Exempt employees of the Regional Planning Commission are exempt from the overtime requirements. However, because the revenue of the LACRPC is based on reimbursement for direct labor hours performed, hours worked by an exempt employee in excess of forty (40) hours will be documented and recorded in said employee's "hours worked" file. ~~Exempt employees will be compensated for overtime hours on an hour for hour basis at his/her regular pay rate. Employees subject to the approval of the Administrative Affairs Committee on a quarterly basis, Employees may take compensatory time or payment for the hours worked in excess of forty (40) hours and that are documented in his/her "hours worked" file.~~

Thomas Mazur reported that an e-mail from the West Central Ohio Land Conservancy has been received requesting the use of the front office for another year. Thomas Mazur explained the LACRPC benefits from the WCOLC using the front office.

5. **STANDING COMMITTEES** (Continued)

a. **Administrative Affairs Committee** (Continued)

Thomas Mazur explained the HEALing Communities Study to the Committee and requested that LACRPC submit a quote to participate from June 2020 thru March 2021.

Motion 17 (02-27-20) EC

Jerry Gilden made the motion to accept the AAC report and recommendations. Seconded by Howard Elstro; motion carried.

b. **Community Development Committee**

Thomas Mazur reported that the CDC met on February 20th with 8 members in attendance including a representative from the Lima News and Russ Thomas from the Housing Consortium. The Committee reviewed the transit status for January. The MPO is still working on what the status is between the MPO and RTA. Shelia Haney is no longer Director of RTA. With RTA no longer having a Director, it makes it difficult for staff to complete certain documents and places other difficulties on the already tenuous relationship between the 2 agencies. Thomas Mazur reported that staff has compiled a draft FY 2021-2024 Transportation Improvement Program (TIP) that includes RTA with little to no input from RTA staffers. The consultant that RTA hired to assist with their accounting has been staff's sole source of information. Thomas Mazur reported that the Committee reviewed the Draft FY 2021-2024 TIP and the projects along with the financing as well as the Environmental Justice (EJ) piece. Staff is going through each of the Traffic Analysis Zones (TAZs) as well as the Census data to determine if a project will have any type of negative impact on protected populations. Staff is working to target federal funds towards projects supported by water and sewer utilities such as the SR 117 project through the hamlet of Westminster, Beaverdam and in Lafayette. Thomas Mazur reported that the Committee learned that the Ohio Department of Transportation's (ODOT) Safety Program funds are now available at 100% which includes inspections, engineering, etc. The Committee received information pertaining to the SR 309 and Napoleon and the Thayer and US 30 Corridor Study. The Study should be completed in March. The Committee received a handout depicting the R-cut and learned about the implications of this type of turn. Thomas Mazur reported that the Committee received an update on the status of Delphos Safe Routes to School (SRTS) application as well as the Elida SRTS project. The Committee received a report on the Housing Study conducted by Harsany & Associates for the City of Lima. The public meeting for the release of the study was held at the Veteran's Memorial Civic Center and was very well attended. The Housing Consortium was also in attendance and asked how they could work with the City to support the Study recommendations. Thomas Mazur stated that he had asked Susan Crotty who presented the Housing Study report to the Committee if the report was going to be the basis of the City's 5-Year Comprehensive Plan. Susan Crotty had replied in the negative and stated that the Study would be a part of the Plan. Todd Gordon had stated that the value added by those that attended the public meeting were a benefit. Thomas Mazur reported that the Committee received an update on the county Community Development Block Grant (CDBG) programs.

Motion 18 (02-27-20) EC

Shane Coleman made the motion to accept the CDC report. Seconded by Thomas Tebben; motion carried.

c. **Developmental Controls Committee**

Kevin Cox reported that the DCC met on February 4th. Kevin Cox reported that the petitioners seek to change the zoning of 3 parcels on the west side of West Street (SR 65) near the Kenmore intersection from B-1 General Business to B-2 General Business

5. **STANDING COMMITTEES** (Continued)

c. **Developmental Controls Committee** (Continued)

to reflect the actual economic activity being performed and so he can keep working. Kevin Cox reported that separately the parcels do not meet the B-2 zoning requirements; however, the petitioner has recently combined the 3 parcels through the Auditor's Office and now meets B-2 minimum acreage and frontage requirements. There are no identified floodplains or wetlands on the parcels. The parcels are served by municipal water and sewer services. Kevin Cox reported that West Street (SR 65) is classified as a Principal Arterial on the Federal Functional Classification System. Traffic volume on West Street is 10,340. Current zoning in the immediate area is mixed primarily with B-1 and R-1. Thomas Mazur reported that current land use in the area is mixed with auto-related commercial activities and residential. The Township's 2030 Comprehensive Plan identifies the area as commercial. Thomas Mazur commented that staff argued for a buffer on the property, abutting the residential properties to the west. Thomas Mazur commented that buffering would be useful in order to keep litter, etc., from blowing onto adjacent properties. Thomas Mazur reported that staff recommends approval.

Motion 19 (02-27-20) EC

Thomas Tebben made the motion to accept the DCC report. Seconded by Chris Seddelmeyer; motion carried.

d. **Transportation Coordinating Committee**

Doug Post reported that the TCC did not meet in February.

6. **OTHER COMMITTEE REPORTS**

a. **Citizens Accessibility Advisory Committee**

Thomas Mazur reported that the CAAC met on February 13th with 11 in attendance. The Committee received the RTA report. The Committee reviewed the ODOT Specialized Transportation Program (STP) and issues with the Area Agency on Aging³ (AAA³) which now administers the STP program. The Agency is not keeping the Coordination Plan(s) current and the update to the Coordination Plan is now 2 years behind schedule even after MPO technical support. Therefore, staff updated Table 7-1 which contains the capital improvement items for the agencies that participated in the Coordination Plan in order to keep those agencies eligible to apply for federal funds for their capital rolling stock acquisitions. Thomas Mazur reported that the Committee received an update on the Delphos and Elida SRTS Plans and the issues as relate to putting together the plans. The Committee reviewed the draft FY 2021-2024 TIP and the proposed projects.

Motion 20 (02-27-20) EC

Brion Rhodes made the motion to accept the CAAC report. Seconded by Kevin Cox; motion carried.

b. **Citizens Advisory Committee**

Thomas Mazur reported that the CAC did not meet in February.

7. **STAFF PLANNING ASSISTANCE REPORT**

Information Assistance

Staff supported a follow-up to the Census Boundary Annexation Survey Program. Conversations with representatives of the Allen County Tax Map, the Village of Bluffton and Richland Township were summarized and forwarded to the Census. Conversations were also held with representatives of the City of Lima, Bath Township and the Allen County Tax

7. STAFF PLANNING ASSISTANCE REPORT (Continued)

Map Office. The annexation process was explained to officials in Bluffton and Richland and that the annexation process in Richland Township had not been completed in 2019 but would be processed for the 2020 calendar year.

Safe Communities

Agency personnel sent two press releases regarding: (1) January fatal crash monthly update and (2) Super Bowl overtime enforcement. In addition, staff, in partnership with the Allen County Coroner, held a media event to release the 2019 Fatal Crash Summary Report as well as to raise awareness about Super Bowl overtime enforcement. Staff gave an interview to WLIO News regarding Ohio mobile device legislation and prepared script/facilitated radio public service announcement for the Allen County Sheriff. Planning for the St. Patrick's Day traffic safety awareness activities was at the forefront of local planning activities. Staff prepared for/attended Operation Lifesaver/seatbelt event at Elida High School - 48 attended. Staff prepared for/attended/follow-up to Safety Review Team meeting and Coalition meeting. Staff also made modifications to the FFY 2020 November/December reimbursement claim and began to prepare for Safe Communities Grant revision.

Regional Development

Staff reviewed the Clean Ohio Fund - Green Space Conservation Program grant applications. Staff reviewed a particular application with the Chair of the District 13 Natural Resource Assistance Council (NRAC). Staff worked to finalize scoring sheets and forward the ranking of the projects to NRAC for their review and perusal.

Community Development Block Grant (CDBG) Program

Staff completed the audit review process on the Ohio Development Service Agency (OSDA) of SAM for the contractors (Shinn & Degen Excavating) selected by bid to complete the 2018 Community Allocation Program. Staff worked to get into the OSDA OCEAN site to update security measures for county reporting and signature sheets. Staff requested/received/transmitted the 2016 Program Closeout notification. Staff facilitated the Russell family mortgage payment. Staff facilitated the preparation and filing of program monitoring reports, resolutions, billings, scanning's, postings, contract addendums, invoicing, and legal notifications.

Zoning Assistance

Staff continues to provide information relative to local zoning regulations to property owners, appraisers, surveyors, and public officials. Staff addressed 23 requests for information this past reporting period. Staff received, reviewed and facilitated the review of American Township zoning amendment petition AM-01-20 with the Developmental Controls Committee (DCC). The petition sought to amend the zoning of 3 parcels located on the west side of West Street (SR 65) near the Kenmore intersection from B-1 Business to B-2 General Business. Staff recommended approval of the amendment predicated upon the collapsing of the 3 lots to a single lot to meet minimum size and frontage requirements and the development of a vegetative buffer or installation of appropriate fencing. Staff forwarded the DCC recommendation to the American Township Zoning Commission for their review and perusal. Staff continued to provide its insights and findings to Amanda Township officials concerned with the siting of a commercial venue on SR 117. Staff responded to similar queries in Richland Township regarding "ag tourism". Staff provided technical assistance to Perry Township and provided an updated zoning map.

Subdivision Regulations

Staff responded to 22 telephone inquiries and facilitated 6 in-house reviews. Staff processed 2 land transfers in American and Richland townships, approved 1 minor land division in

7. STAFF PLANNING ASSISTANCE REPORT (Continued)

Monroe Township and approved 4 exempted land divisions one each in Amanda, Jackson, Perry and Richland townships. Conversations continued over the approval of the Crites Replat in American Township with representatives of the County Engineer, Allen County Tax Map Office, Allen County Auditor's Office and the Village of Elida. Staff reviewed a land division in Bath Township located off SR 81/Stewart Rd with representatives of the Ohio Department of Transportation District One and Bath Township. Staff participated in several ongoing conversations stemming from development of a new rail spur at AJR Storage/D&D Grain in Marion Township. Conversations with the Marion Township officials, representatives of the Allen County Tax Map Office, owners at D&D Grain, consulting engineers for D&D Grain, and adjacent property owners continue.

Floodplain Management

Staff has fielded numerous inquiries (21) from local engineers, surveyors, realtors, property owners and government officials regarding the floodplain status of local properties. Staff engaged in ongoing conversations between the Ohio Department of Natural Resources, the Ohio Emergency Management Agency - Mitigation Branch, the Village of Bluffton, and a Bluffton resident regarding the permitting of fill activities within the FEMA identified high hazard area - floodplain. Staff reviewed the floodplain permitting process with Richland Township officials and local church group.

Short Range Transportation Planning

Staff finalized the DRAFT of the FY 2021 Unified Planning Work Program (UPWP). Staff worked with the Transit Authority and representatives of the Ohio Department of Transportation – Public Transit to review their portion (Subcategory 675-RTA) of the UPWP. Staff reviewed and addressed the Title VI self-certification process. Staff submitted the DRAFT document to the FTP website. Staff readied the DRAFT UPWP for posting to the Agency website. Staff attended the DBE Training workshop sponsored by the Ohio Department of Transportation. Staff reviewed the State Capital Budget Program with State Representative Bob Cupp and AOH Board members to assess funding for needed upgrades to the avionics and communication equipment at the Allen County Regional Airport. Staff reviewed airport capital improvement plan and bonding with Derrick Younkman, Esquire. Staff requested the advertised Request for Qualifications (RFQ) from Airport Manager and reviewed potential consultants including (Woolpert, CMT, BF&S, Passero & Associates, CHA, and Richland Engineering). Staff reviewed an airpark subdivision plat with Ohio Northern University faculty and AOH board members. Staff participated in the Ohio Association of Regional Council's Safety Group and State Highway Safety Plan. Staff also participated in discussions of Rapid Speed Transportation Initiative with Lima, MORPC and other corridor stakeholders. Prepare materials and facilitate meeting of the Citizens Accessibility Committee meeting. Prepare for and facilitate the Fatal Review Team Meeting. Staff assisted with Press Conference regarding Impaired Driving. Staff prepared and sent to local project sponsors a Public Participation Plan stakeholder mailing list on CD. Staff continued its efforts to maintain and update the Agency website. Staff placed Fatal Crash Report on Agency website.

Transportation Improvement Program (TIP)

Staff reviewed available funding and nominal increases in CMAQ and STP allocations with Ohio Department of Transportation officials as well as local project sponsors in an attempt to utilize same without jeopardizing fiscal constraint. Staff reviewed the Westminster Project (PID 109435) and shortfalls in funding to address all of the preferred alternatives with representatives of the Ohio Department of Transportation, Auglaize Township Trustees and Beam Design, LLC. Staff reviewed unexpected shortfalls in funding for mandated ADA ramp updates and paving program costs (PID 107728) in FY 2021 with representatives of the City

7. STAFF PLANNING ASSISTANCE REPORT (Continued)

of Lima and the Ohio Department of Transportation at both District and Central Office levels. Staff reviewed funding shortfall in the South Main St. project (PID 108644) with representatives of the City of Delphos and Ohio Department of Transportation – District One officials. Staff reviewed the availability and eligibility of the Cable Road Sidewalk project (PID 112573) for Safety Program funding with representatives of the City of Lima and ODOT District Office. Staff reviewed the adequacy of funding for the 5th St. project (PID 108373) with representatives of the City of Delphos and Ohio Department of Transportation - District One officials. Staff reviewed Environmental Justice requirements related to project impacts at the TAZ level on the transportationally disadvantaged. Staff reviewed the likelihood of road right-of-way acquisitions by project and TAZ. Staff reviewed the service area of the Transit Authority by TAZ to assess service impacts on the transportationally disadvantaged. Staff reviewed rolling stock acquisitions proposed by the Transit Authority and the funding sources committed such acquisitions with RTA staffers and ODOT Office of Public Transit officials. Compile DRAFT FY 2021-2024 Transportation Improvement Plan. Review/compile/revise Air Quality Conformity Analysis documentation with representatives of the Ohio Environmental Protection Agency and ODOT Office of Statewide Planning. Staff finalized expected ROW acquisitions of proposed FY 2021-2024 projects with representatives of ODOT District One, local project sponsors, and local project engineers. Finalize Environmental Justice section of TIP document. Roll-out public involvement process for the DRAFT FY 2021-2024 Transportation Improvement Program thru the MPO internal committee structure and the Regional Transit Authority; solicit input and comment. Release public notification of the availability of the DRAFT FY 2021-2024 Transportation Improvement Program. Meet with Low Vision Coalition and the FACTS Coalition to review same - especially EJ implications of transit, highway and sidewalk projects. Staff continued work to maintain the status and fiscal constraints of the FY 2018-2021 Transportation Improvement Program. Staff prepared and sent public participation press releases regarding authorization to: (1) increase PID 104580 by \$40,000 of federal planning funds and \$10,000 of local funding in FY 2020 for transit planning purposes; (2) program \$250,000 of FTA 5307 funds for warranted transit facility renovations in FY 2020; (3) program \$80,000 of FTA 5307 funds for warranted maintenance equipment in FY 2020; and, (4) increase PID 104583 Federal Preventative Maintenance funds, by \$750,000 in FY 2020.

Transportation Planning - Surveillance

Staff participated in numerous meetings to maintain the schedule needed to finalize and submit the Safe Routes to School Program - School Travel Plans for the Elida Local School District and the Delphos City Schools. A number of parties were involved working to support Plan development including Delphos City Schools (2), St Johns School, Elida Local School District (2), Delphos Fire Department, Delphos Police Department, American Township Fire Department, American Township Road Department, Allen County Public Health, and ODOT District personnel. The City of Delphos and Access Engineering worked to prepare the final cost estimates. Allen County Public Health worked to facilitate the compilation of all the documentation necessary to complete the School Travel Plan and make SRTS Program application to ODOT with nominal assistance from the Planning Commission. Staff continued to work with Village of Elida, Access Engineering and the Elida Local School District to ready a SRTS Program – School Travel Plan for the Elementary and Middle schools. Staff attended a public meeting facilitated by the Village of Elida; WLIO news crew covered the event. Staff worked thru several obstacles including: the mapping of students at individual Elida schools; the mapping for 2016-2018 crashes by individual schools, the ineffectiveness of using Facebook for parent comments and the construction of a new “paper” survey to garner necessary data at the individual student/parent level. Staff geocoded all Elida school students by grade and residency, mapped residency and prepared graphics as per ODOT template; staff geocoded crash data for the 2016 thru 2018

7. STAFF PLANNING ASSISTANCE REPORT (Continued)

period within 2 miles of each Elida school by type, severity and location (school zone) as per ODOT template; staff created/printed/distributed/collected and analyzed new Parent Surveys for elementary and middle school students parents to be completed. The Parent survey responses were compiled by student grade and school and assessed against a backdrop of distance from the schools. Staff also worked thru unexpected increases in the countermeasures discussed as a result of the Public Meeting. Staff met with representatives of the Ohio Department of Transportation, Elida Local School officials, American Township Trustees, Elida Local School Board and Elida Village Council to ensure the necessary support for the countermeasures existed. Staff worked thru both the Delphos City Schools and Elida Local School District Plan endorsements; the MPO signed off on the Plans at its February Policy Board meeting. Staff continued to update 2019 traffic data and format same to submit to ODOT Central Office. Staff documented vehicle turning movements at the intersections of Brower & West and Elm & Woodlawn. Staff provided available traffic counts in Delphos to ODOT District personnel in support of the S. Main St project (PID 108644).

Specialized Transportation Program

Staff worked thru potential FTA 5310 Program eligibility issues with the Regional Transportation Coordination Plan with ODOT Office of Public Transit. Staff contacted all known paratransit service providers to assess vehicle needs by vehicle type and year including Allen County Council on Aging, Allen County Regional Transit Authority, Auglaize County Council on Aging, Delphos Senior Citizens, Marimor Industries, Mercer County Council on Aging, and Van Wert County Council on Aging. Staff worked to modify Table 7-1 of the existing Coordination Plan and forwarded same to ODOT Office of Public Transit. Staff attended a FACTS Coalition Meeting.

Transit Planning

Conversations with staffers at the Transit Authority were facilitated in order to identify needed documents for the pending Triennial Review. Staff attended a board meeting of the Transit Authority.

Motion 21 (02-27-20) EC

Chris Seddelmeyer made the motion to accept the Planning Assistance Report. Seconded by Kevin Cox; motion carried.

8. OLD BUSINESS

None.

9. NEW BUSINESS

a. Elida Safe Routes to School Plan

Thomas Mazur requested a motion for support of the Elida Safe Routes to School Plan.

Motion 22 (02-27-20) EC

Chris Seddelmeyer made the motion to support the Elida Safe Routes to School Plan. Seconded by Kevin Cox; motion carried.

b. Delphos Safe Routes to School Plan

Thomas Mazur requested a motion for support of the Delphos Safe Routes to School Plan.

9. **NEW BUSINESS** (Continued)

b. Delphos Safe Routes to School Plan (Continued)

Motion 23 (02-27-20) EC

Thomas Tebben made the motion to support the Delphos Safe Routes to School Plan. Seconded by Jerry Gilden; motion carried.

10. **ADJOURNMENT**

Motion 24 (01-23-20) EC

Chris Seddelmeyer made the motion that the meeting be adjourned. Seconded by Kevin Cox; motion carried.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date: _____

Date: _____