



LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

130 West North Street Lima, Ohio 45801-4311
Telephone: 419-228-1836 FAX: 419-228-3891
www.lacrpc.com

Brion Rhodes
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Steve Ewing
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Secretary

Shane A. Coleman
Executive Director

TO: TRANSPORTATION COORDINATING COMMITTEE
Mr. Dave Belton Mr. Kevin Cox
Mr. Howard Elstro Mr. Jerry Gilden
Mr. Mitchell Kingsley Mr. Noel Mehlo
Mr. Doug Post Mr. Brion Rhodes
Mr. Chuck Schierloh Mr. Charles Schreck
Mr. Richard Schroeder Mr. Robert Sielschott
Mr. Thomas Tebben Mr. Larry Vandemark

FROM: Mr. Steve Ewing, Chairperson

DATE: August 20, 2020

RE: TCC Meeting

There will be a **Transportation Coordinating Committee** meeting of the Lima-Allen County Regional Planning Commission held on **Thursday, August 27, 2020**, at **3:00 p.m.** via teleconference from the Commission office located at 130 West North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Acceptance of TAC minutes – August 25, 2019
3. Approval of TCC minutes – July 23, 2020
4. RTA Report
5. UPDATE: FY 2020 Completion Report
6. UPDATE: FY 2021 Unified Planning Work Program
7. FY 2021-2024 TIP Amendment RTA Vehicles
8. UPDATE: Delphos and Lafayette CDBG Projects
9. UPDATE: DCBG Program
10. UPDATE: Thayer Road Safety Study
11. Other
12. Adjournment

To comply with Ohio Director of Health guidelines and orders limiting/prohibiting group gatherings of more than 10 persons, no in-person attendance at LACRPC meetings by the public will be available. The public can view committee meetings via the LACRPC Facebook page at <https://www.facebook.com/Lima-Allen-County-Regional-Planning-Commission-114563720277180/>. Anyone wanting to exercise Privilege-of-the-Floor, for a committee meeting, must contact the LACRPC at 419-228-1836. Meeting agendas/minutes are published on the LACRPC website; click on the "Committees" tab on the left for more meeting information.

cc: Mr. Chris Hughes, ODOT

NOTE: PLEASE CALL THE COMMISSION OFFICE AND CONFIRM WHETHER OR NOT YOU WILL ATTEND.



TRANSPORTATION COORDINATING COMMITTEE

August 27, 2020

There was a **Transportation Coordinating Committee** meeting of the Lima-Allen County Regional Planning Commission held on **Thursday, August 27, 2020**, at **3:00 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Acceptance of TAC minutes – August 25, 2020
3. Approval of TCC minutes – July 23, 2020
4. RTA Report
5. UPDATE: FY 2020 Completion Report
6. UPDATE: FY 2021 Unified Planning Work Program
7. FY 2021-2024 TIP Amendment RTA Vehicles
8. UPDATE: Delphos and Lafayette CDBG Projects
9. UPDATE: CDBG Program
10. UPDATE: Thayer Road Safety Study
11. Other
12. Adjournment

A quorum of the Committee participating, being present via teleconference, Steve Ewing brought the meeting to order and proceeded with the agenda and introductions.

1. ROLL CALL

Mr. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Mitchell Kingsley	Village of Bluffton
Mr. Doug Post	Amanda Township
Mr. Brion Rhodes	Allen County Engineer's Office
Mr. Chuck Schierloh	City of Lima
Mr. Charles Schreck	Ohio Department of Transportation District 1
Mr. Dick Schroeder	Allen County Regional Transit Authority
Mr. Larry Vandemark	American Township

GUESTS

Ms. Karen Garland	Allen County Regional Transit Authority
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STAFF

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission
Mr. Cody Doyle	Lima-Allen County Regional Planning Commission

2. ACCEPTANCE OF TAC MINUTES – August 25, 2020

Motion 43 (08-27-20) TCC

Kevin Cox made the motion that the TAC minutes of August 25, 2020 be accepted. Seconded by Brion Rhodes; motion carried.

3. APPROVAL OF TCC MINUTES – July 23, 2020

Motion 44 (08-27-20) TCC

Kevin Cox made the motion that the TCC minutes of July 23, 2020 be accepted. Seconded by Charles Schreck; motion carried.

4. RTA REPORT

Karen Garland reported each Committee member should have received a copy of the Allen County Regional Transit Authority (ACRTA) ridership numbers and stated ridership has begun to increase. RTA staff believes this is due to businesses and other venues beginning to open back up. Another factor is the Lima City Schools are back in session and a number of students ride the fixed route (FR) buses to and from school each day. RTA's contracts with the various schools began today. Elida Local Schools returned today and RTA transports several students from Elida to the Educational Service Center (ESC). Karen Garland reported night services will begin on September 28th. The last page of the RTA packet contains information on routes before cuts, current fixed routes and fixed routes effective September 28th. The half hour routes will run until 10:20 PM and the hour routes will run until 9:50 PM. RTA continues to look for CDL drivers; RTA is willing to train drivers in their CDL license. RTA will conduct an Open Interview Session on Saturday, September 12th from 10:00 AM – 3:00 PM at RTA.

Motion 45 (08-27-20) TCC

Brion Rhodes made the motion to accept the RTA Report. Seconded by Dick Schroeder; motion carried.

5. UPDATE: FY 2020 COMPLETION REPORT

Shane Coleman stated each Committee member should have received a copy of the FY 2020 Completion Report in their email yesterday. The FY 2020 Completion Report runs from July 1, 2019 to June 30, 2020. The Report is based on the FY 2020 Unified Planning Work Program (UPWP) which lays out the Lima-Allen County Regional Planning Commission's (LACRPC) activities and expectations for the year as presented to the Ohio Department of Transportation (ODOT). Shane Coleman reported that the Completion Report is a summary of the activities completed by the RPC during said year. The document presents an overview of the various activities that the RPC performs throughout the year. Shane Coleman stated that Subcategory 100-500 Series represents Local activities. Shane Coleman reported that Completion Report really centers around Subcategory 600 which represents Technical Services and Information, Short-Range Planning which involves various day-to-day activities, modeling activities, preparation of the Transportation Improvement Program (TIP) and Long-Range Planning. Subcategory 605.8 represents bike and pedestrian activities as well as active transportation. Subcategories 674 and 675 represents transit and paratransit and finally, Subcategory 697 represents the Annual Report which is presented to the internal Committee structure each year. Shane Coleman reported that overall, the RPC completed what the Agency stated it was going to do. Subcategory 605.8 was completed to approximately 90% mainly due to continuing work with some local political subdivisions ADA Transition Plans. Staff anticipates assisting the City of Delphos to complete its ADA Transition Plan due to staffing issues and possibly assisting Gomer to develop and ADA Transition Plan as well. Shane Coleman reported that under Subcategory 610.4, a couple of comprehensive plans were identified as requiring updating. Staff has completed the Richland Township Comprehensive Plan and the American Township Comprehensive Plan has not been updated however; staff has had conversations

5. UPDATE: FY 2020 COMPLETION REPORT (Continued)

with the American Township Trustees pertaining to completing an update to their comp plan. Staff currently working on a new Village of Harrod Comprehensive Plan, updating the Village of Elida and the Auglaize Township Comprehensive Plans. Marlene Schumaker reported there was a carryover from last year that was used in the first three months of FY 2020. There will also be a carryover coming into FY 2021. Marlene Schumaker stated there is a resolution for the FY 2020 Completion Report that requires action. The final of the FY 2020 Completion Report will be forwarded on to ODOT in the next couple of days for their review and comment.

Motion 46 (08-27-20) TCC

Dick Schroeder made the motion to approve the Resolution: Approving the Completion Report for the FY 2020 Unified Planning Work Program. Seconded by Mitchell Kingsley; motion carried.

6. UPDATE: FY 2021 UNIFIED PLANNING WORK PROGRAM

Marlene Schumaker reported each Committee member should have received this information in their email packet as well. Any items highlighted in yellow represent a change and identify approximately \$131,000 in carryover funds that came to the Agency and were added to the FY 2021 Unified Planning Work Program (UPWP). The funds will be used within the first couple of months of FY 2021. Marlene Schumaker requested a motion to approve the changes as these will need to be forwarded on to ODOT as a change to the FY 2021 UPWP.

Motion 47 (08-27-20) TCC

Larry Vandemark made the motion to approve the Update: FY 2021 Unified Planning Work Program. Seconded by Howard Elstro; motion carried.

7. FY 2021-2024 TIP AMENDMENT RTA VEHICLES

Marlene Schumaker stated RTA has requested additional vehicles be added to RTA's vehicle list in the current FY 2021-2024 Transportation Improvement Program (TIP). RTA is requesting two (2) 35' replacement buses and three (3) 30' replacement buses instead of just the two (2) 35' replacement buses. This change will increase RTA's costs but the Agency will receive the buses under the Governor's Apportionment funding at 100%, no local match required.

Motion 48 (08-27-20) TCC

Brion Rhodes made the motion to approve the Resolution: Authorization to Update PID 112576 in FY 2021 from two (2) 35-Foot Replacement Buses to two (2) 35-Foot Replacement Buses and three (3) 30-foot replacement Buses. Seconded by Kevin Cox; motion carried.

8. UPDATE: DELPHOS AND LAFAYETTE CDBG PROJECTS

Shane Coleman reported that these projects were part of the last round of CDBG funding and photos of the projects will be placed on the screen for review. The Delphos Project centered around N. Pierce Street between Third Street and the railroad as well a small section of First Street. Access Engineering from Celina was the engineer for the project and the bid went to Shinn Brothers for \$165,000. The CDBG program paid for \$125,000 of the

8. UPDATE: DELPHOS AND LAFAYETTE CDBG PROJECTS (Continued)

project. Shane Coleman stated that 1,500 linear feet of roadway was resurfaced with 1,200' being on Pierce Street and 300' on First Street. Curbs and gutters were installed along portions of Pierce Street between First Street and the railroad and paved all the way to Third Street. Shane Coleman reported the intersection of First and Pierce was redesigned and reconstructed to include ADA facilities. Catch basins were also installed and curb ramps at Second and Pierce. The Delphos Project is now complete. Shane Coleman reported the next set of photos reveals the work done for the Village of Lafayette. Access Engineering was also the engineer for this project. This project dealt with the Village of Lafayette community mailboxes. Originally, as per the first photo, there was no roof or paving for the mailboxes. The project estimate was \$85,000 and was completed for \$76,500 with \$63,800 being paid for by CDBG funds. Shane Coleman reported the mailbox area now has a covering and pavement all the way around the building. No action is required.

9. UPDATE: CDBG PROGRAM

Shane Coleman reported the next round of CDBG funding has begun. Shane Coleman reported an application has been submitted for funding. At this point, staff is looking at a project in the Village of Lafayette on Main Street. No action is required.

10. UPDATE: THAYER ROAD SAFETY STUDY

Shane Coleman reported that staff has been working on a safety study with ODOT and a consultant (Mott McDonald). Staff recently met with ODOT and the consultant for an update on the process and timeline. Cody Doyle reported that staff has been looking at Thayer Road in several capacities. The consultant provided some interesting information gathered from street lights. The consultant was able to ping cell phones and use GPS data to locate points of origin and destination which confirmed what staff already believed; Thayer Road is being used as a by-pass for the east side of Lima for those coming from the NW and the SE. Cody Doyle reported staff had collected traffic counts at Bluelick and Thayer last week and then collected more traffic counts at the same intersection last weekend. The opposite of what was expected was what the traffic count data showed; traffic increased during the weekend at that intersection. Staff will be forwarding this data to Mott McDonald for their review and will wait to hear back from them. Mitchell Kingsley asked if the segment being studied was between US 30 and Reservoir Road. Cody Doyle replied that study area is from US 30 south to SR 117. ODOT's turning movement at US 30 and Thayer road revealed that approximately 11% of vehicles were turning onto Thayer Road to head south. Being as there are no road signs indicating that there is an exit coming up for Thayer Road, staff believes this is one of the reasons there have been such a high number of rear-end collisions. The drop lane has helped some but is only a temporary "solution" to the problem. Mitchell Kingsley stated he was under the impression that ODOT plans to close the intersections of Mayberry and Cool and asked if these plans include enhancements to Thayer Road such as more signage and pavement markings. Cody Doyle replied that the Allen County Engineer (ACE) has updated signage along US 30 and may be able to speak to any other possible improvements. Also, ODOT has proposed roundabouts at SR 309 and SR 81. Shane Coleman reported that ODOT will be installing an R-cut at the intersection of US 30 and Thayer Road. Brion Rhodes stated that the Allen County Engineer's Office (ACEO) has completed upgrades to eight intersections signage from SR 117 and US 30 but there are still traffic issues. The R-cut will help ODOT's intersection issue but will not address the ACEO's issues. No action required.

11. OTHER

a. Representative from State Auditor's Office

Marlene Schumaker reported that a representative from the State Auditor's Office has come to present an award. Joe Graden from Auditor Steve Faber's Office introduced himself and was in the Lima area so he decided to stop in to present an award to the RPC. The award represents a clean audit and is presented to about 8% of the entities across the State of Ohio. The State of Ohio audits approximately 6,000 entities each year. Mitchell Kingsley stated that the Committee should give a hand clap to Marlene Schumaker and the staff for all their hard work and getting a clean audit.

b. Roadside Safety Audit – S. Metcalf Street

Cody Doyle reported this project was initiated by Shelley Miller from the Health Department. Shelley Miller suggested several locations to RPC staff to conduct a Roadside Safety Audit (RSA). Staff pulled data from ODOT's system (GCATS) to determine the highest concentration of bike and pedestrian crashes and forwarded 3 options on to Shelley Miller for her review. Shelley Miller chose a 2,200' stretch of S. Metcalf for the RSA from Ohio Street to Vine. Cody Doyle reported that a team was assembled from the Health Department (Shelley Miller), ODOT (Kylie Siebeneck), City of Lima (Ross Denecotter) and RPC (Adam Haunhorst). The team reviewed all of the data and visited the site. Once the team visited the site, they determined what the major issues were which is the intersection of Kibby and Metcalf. Cody Doyle placed a picture on the screen and stated the intersection of Kibby and Metcalf is an off-set intersection. The western leg of Kibby comes in at about 90' north from the leg to the east. This intersection has inherent issues due to its configuration. Vehicles stack up on Metcalf waiting to make a left turn onto Kibby which makes it difficult for vehicles to turn left onto Kibby from Metcalf. Cody Doyle reported this intersection has the second highest number of bikes and pedestrians in the county. Staff is looking at closing the 2 access points at the convenience store as they further complicate the traffic issues. The intersection of Kibby and Metcalf is number 30 on the High Crash Intersection Locations for 2019. Cody Doyle stated that crosswalk updates and detectable warning devices are mandatory upgrades. This intersection is included in the ADA Transition Plan for the City of Lima. Staff determined that the best course of action was to let the City of Lima make the upgrades as they saw fit.

12. ADJOURNMENT

Motion 49 (08-27-20) TCC

Larry Vandemark made the motion that the meeting be adjourned. Seconded by Kevin Cox; motion carried.