



LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION

130 West North Street Lima, Ohio 45801-4311
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www.lacrpc.com

Brion Rhodes
President

Steve Ewing
President-Elect

Dave Belton
Treasurer

Robert Sielschott
Secretary

Shane A. Coleman
Executive Director

TO: TRANSPORTATION COORDINATING COMMITTEE
Mr. Dave Belton Mr. Frank Burkett
Mr. Kevin Cox Mr. Howard Elstro
Mr. Jerry Gilden Mr. Mitchell Kingsley
Mr. Doug Post Mr. Brion Rhodes
Mr. Chuck Schierloh Mr. Charles Schreck
Mr. Richard Schroeder Mr. Robert Sielschott
Mr. Thomas Tebben Mr. Larry Vandemark

FROM: Mr. Steve Ewing, Chairperson

DATE: January 21, 2021

RE: TCC Meeting

There will be a **Transportation Coordinating Committee** meeting of the Lima-Allen County Regional Planning Commission held on **Thursday, January 28, 2021**, at **3:00 p.m.** via teleconference from the Commission office located at 130 West North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Acceptance of TAC minutes – January 26, 2021
3. Approval of TCC minutes – December 17, 2020
4. RTA Report
5. DRAFT FY 2022 Unified Planning Work Program
6. DRAFT 2020 Fatal Crash Summary Report
7. DRAFT Harrod Comprehensive Plan
8. DRAFT Title VI Plan
9. DRAFT Walk.Bike.Ohio Plan
10. Access Ohio 2045 Plan
11. Other
12. Adjournment

To comply with Ohio Director of Health guidelines and orders limiting/prohibiting group gatherings of more than 10 persons, no in-person attendance at LACRPC meetings by the public will be available. The public can view committee meetings via the LACRPC Facebook page at <https://www.facebook.com/Lima-Allen-County-Regional-Planning-Commission-114563720277180/>. Anyone wanting to exercise Privilege-of-the-Floor, for a committee meeting, must contact the LACRPC at 419-228-1836. Meeting agendas/minutes are published on the LACRPC website; click on the "Committees" tab on the left for more meeting information.

cc: Mr. Chris Hughes, ODOT

NOTE: PLEASE CALL THE COMMISSION OFFICE AND CONFIRM WHETHER OR NOT YOU WILL ATTEND.



TRANSPORTATION COORDINATING COMMITTEE

January 28, 2021

There was a **Transportation Coordinating Committee** meeting of the Lima-Allen County Regional Planning Commission held on **Thursday, January 28, 2021**, at **3:00 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Acceptance of TAC minutes – January 26, 2021
3. Approval of TCC minutes – December 17, 2020
4. RTA Report
5. DRAFT FY 2022 Unified Planning Work Program
6. DRAFT 2020 Fatal Crash Summary Report
7. DRAFT Harrod Comprehensive Plan
8. DRAFT Title VI Plan
9. DRAFT Walk.Bike.Ohio Plan
10. Access Ohio 2045 Plan
11. Other
12. Adjournment

A quorum of the Committee participating, being present via teleconference, Steve Ewing brought the meeting to order and proceeded with the agenda and introductions.

1. **ROLL CALL**

Mr. Dave Belton	Shawnee Township
Mr. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Mitchell Kingsley	Village of Bluffton
Mr. Brion Rhodes	Allen County Engineer's Office
Mr. Chuck Schierloh	City of Lima
Mr. Charles Schreck	Ohio Department of Transportation District 1
Mr. Thomas Tebben	City of Lima

GUESTS

Karen Garland	ACRTA
Anthony Hill	ODOT Central Office

STAFF

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission
Mr. Adam Haunhorst	Lima-Allen County Regional Planning Commission

2. **ACCEPTANCE OF TAC MINUTES – January 26, 2021**

Motion 01 (01-28-21) TCC

Thomas Tebben made the motion that the TAC minutes of January 26, 2021 be accepted. Seconded by Kevin Cox; motion carried.

3. APPROVAL OF TCC MINUTES – December 17, 2020

Motion 02 (01-28-21) TCC

Thomas Tebben made the motion that the TCC minutes of December 17, 2020 be accepted. Seconded by Kevin Cox; motion carried.

4. RTA REPORT

Karen Garland reported the Committee should have received the ridership information via email. Allen County Regional Transit Authority (ACRTA) experienced a decline in ridership in 2020 due to the COVID-19 pandemic. In the past few months, RTA has gotten back on track in ridership numbers. RTA administration has been working with businesses in Bluffton as well as with the Mayor of Bluffton. RTA is also working with Delphos businesses and its Mayor to possibly develop shuttle services to both municipalities for jobs access. The plan is to possibly begin these services in either May or June. Karen Garland stated that RTA is looking at several new transportation ideas to determine where the Agency currently is and where it would like to go. Marlene Schumaker asked if RTA has any idea when these services might begin. Karen Garland replied that Co-Director Brian would like to begin the services in April but stated that the latest date might be June. Thomas Tebben asked if the article in the Lima News pertained to the past Director being responsible to pay back the funds that were found during RTA's recent audit. Karen Garland replied in the affirmative and stated that the former Director is responsible to pay back the estimated \$6,500 that the auditors found. Thomas Tebben asked if this finding was late charges and/or fees. Karen Garland replied in the affirmative and stated that late fees and/or charges cannot be paid with federal funds.

Motion 03 (01-28-21) TCC

Thomas Tebben made the motion to accept the RTA Report. Seconded by Dave Belton; motion carried.

5. DRAFT FY 2022 UNIFIED PLANNING WORK PROGRAM

Shane Coleman reported the Lima-Allen County Regional Planning Commission (LACRPC) is required to develop a Unified Planning Work Program (UPWP) each year. The document is currently in draft status. The "official" draft should be available this week and will be posted to the RPC website for review. The Committee should have received an email before the meeting with links to the various documents that are on the agenda for the Committee to be able to review and comment. Shane Coleman apologized for the lateness of the email with the links and stated he wanted to thank his staff for all the hard work in getting these documents ready for the meetings and placement on the website. The reason for the links is that many of the documents are fairly large and Committee members may not be able to download them but they can be viewed and receive comments on the website. Shane Coleman stated that many on this Committee are familiar with the UPWP. The first portion contains the Introduction as well as the history of the RPC and what the Agency does. It also lists the Agency's requirements as per the Ohio Department of Transportation (ODOT), Federal Highway Administration (FHWA), and Federal Transit Authority (FTA). It also lays out the structure of the RPC with the internal structure, representatives, and Commission members as well as the members of the various Committees and what each Committee does. Shane Coleman reported that it explains the transportation planning process, the FAST Act and performance-based planning factors and federal and state planning requirements. These items are included in the UPWP each year. The next portion contains the actual work program itself. The 100 series represents local work. Sub-Category 105

5. DRAFT FY 2022 UNIFIED PLANNING WORK PROGRAM (Continued)

represents Information Services and includes the Census data. Sub-Category 201 represents Emergency Services Planning for EMA, D.A.R.E., Criminal Justice, etc. Sub-Category 205 represents the Safe Communities Grant through the Ohio Department of Public Safety (ODPS). Sub-Category 305 represents Keep Allen County Beautiful. Shane Coleman reported that Sub-Category 401 represents Farmland Preservation and Sub-Category 405 represents Economic Development. Shane Coleman reported that Sub-Category 501 represents zoning regulations, Sub-Category 505 represents Subdivision regulations and finally, Sub-Category 510 represents floodplain management. The last three sub-categories have kept staff very busy over the past year as there have been numerous lot splits and land divisions and has continued into this year. Shane Coleman reported that the next section represents the ODOT programming. Under the 600 Series, Sub-Category 601 represents Short-Range Planning and deals with the Public Participation Plan (PPP), data collection for ODOT, Title VI, Environmental Justice (EJ), Completion Report, the UPWP, High Crash Intersections, Roadside Safety Audits (RSA), etc. Sub-Category 602 represents the Transportation Improvement Program (TIP). A TIP must be developed every 4 years. Also included is TIP maintenance such as the TIP/STIP amendments and the List of Obligated Projects. Shane Coleman reported that Sub-Category 605 represents Surveillance activities. Recently, the RPC has been allowed access to a program called Streetlight which is data gathering software that ODOT has a membership for. The use of Streetlight has been added to the UPWP. Streetlight allows staff to analyze traffic, bike and pedestrian activities and a bus component is being added to the software. RPC utilized the software to analyze public transit movements, etc. for several projects that RTA is looking to implement. Shane Coleman reported that Sub-Category 605.8 represents looking at alternative forms of transportation such as biking, hiking, etc. The MPO also works to implement Complete Streets policies, establish active transportation policies, support Safe Routes to Schools (SRTS) programming, energy efficiency as well as partner with other entities to develop and implement community vision plans in an effort to realize more equitable, healthy, safe and livable communities. Shane Coleman stated that staff will continue to work with the West Ohio Community Action partnership (WOCAP) and the Department of Housing and Urban Development (HUD) through the Lima Housing Task Force under this category. Staff will continue to work with Activate Allen County and the Bike/Ped Task Force. This category also includes ADA Transition Plans and staff has been in conversations with the Village of Bluffton as well as the Village of Spencerville and the City of Delphos administrators pertaining to Ada Transition Plans. Shane Coleman stated that this UPWP begins July 1, 2021. Shane Coleman stated that the UPWP next moves on to the Long-Range Transportation Planning and the modeling and efforts staff works on to assist ODOT's Long-Range modeling. RPC's 2040 Long-Range Transportation Plan (LRTP) is currently in place but within 2 years, staff will begin working on a new LRTP. Shane Coleman reported that Sub-Category 610.4 represents Long-Range Planning which includes a comprehensive overview and view of communities, transportation, housing, subdivisions and anything that will affect transportation. The staff has just begun the process of updating the Village of Elida Comprehensive Plan, completed the Village of Harrod Comprehensive Plan and had begun working on a City of Lima Comprehensive Plan. Shane Coleman reported that Sub-Categories 674 and 675 represent the RPC's work for and with RTA as well as RTA's work with the RPC. Sub-Category 697 represents the Annual Report which is a required document. Shane Coleman reported that the tables at the end of the document reveal the financial aspects of the Plan. Marlene Schumaker reported that there is a little over \$830,000 in the RPC budget for the coming year and is the total amount of funds that the Agency expects to receive from local and earned income. About 66% of these funds come from the ODOT items. Marlene Schumaker reported that about \$197,000 comes from the local jurisdictions for match funds as well as what the RPC earns doing lot splits,

5. **DRAFT FY 2022 UNIFIED PLANNING WORK PROGRAM** (Continued)

floodplain development permits, etc. Shane Coleman stated the draft document will go out for public review on Monday and come back to the Committee for final action in February.

Motion 04 (01-28-21) TCC

Howard Elstro made the motion to approve the DRAFT FY 2022 Unified Planning Work Program. Seconded by Kevin Cox; motion carried.

6. **DRAFT 2020 TRAFFIC CRASH SUMMARY REPORT**

Shane Coleman reported that this report is also in draft status and as 2020 just completed, the staff is just beginning to compile the data. The draft will go through the internal Committee structure this week and available on the website this week. Some of the redundant statistics have been removed from the document but are available upon request. Adam Haunhorst stated that the report is based more on the safety performance measures than reports in the past which include fatalities, fatality rate and fatalities associated with non-motorized vehicles which are pedestrian and bike fatalities. Staff also wanted to focus on targeted areas that are enforceable such as impaired driving, excessive speed and distracted driving. Adam Haunhorst presented a PowerPoint presentation and reported that Allen County experienced 10 fatal crashes which resulted in 10 fatalities. Allen County was up 3 crashes and 1 fatality from 2019. The Lima urbanized area accounts for 60% to 70% of all fatal crashes were within the Lima Urbanized Area which includes Lima, Elida, portions of Shawnee and portions of Bath. Shawnee Township experienced the highest number of fatalities at 4 followed by 2 in the City of Lima and 2 in Marion Township. Adam Haunhorst reported that the blue line on the map of Allen County depicts the Lima urbanized area. SR 117 experienced 2 fatal crashes a few miles apart. Adam Haunhorst reported that six of the ten fatal crashes had alcohol as a contributing factor in the crash and four of the fatal crashes involved excess speed. Of the alcohol-related crashes, six of the ten occurred during nighttime hours. Adam Haunhorst reported that seat belts do help to save lives and almost without exception, those that were not wearing seat belts passed away. This is the first year in almost a decade that there were no motorcycle fatalities as well as no animal related fatal crashes. Anthony Hill asked if the RPC was going to model ODOT and adopt the 2% reduction goal for FY 2022. Adam Haunhorst replied in the affirmative.

Motion 05 (01-28-21) EC

Howard Elstro made the motion to approved the DRAFT 2020 Fatal Crash Summary Report. Seconded by Brion Rhodes; motion carried.

7. **DRAFT HARROD COMPREHENSIVE PLAN**

Shane Coleman stated that staff has been working with the Village of Harrod on their Comprehensive Plan since early summer. Cody, Adam, and Dode, part of the RPC staff as well as the Mayor of Harrod and Tom Ekleberry have worked hard on compiling this document. Shane Coleman reported that staff collected data, there were community surveys conducted, village council members took surveys to many of the village residents to complete in person. Staff participated in numerous discussions with village officials. The draft of the document is located on the RPC website. The document was out for public review for 30 days and staff received comments from the village and those comments will be included in the Plan. Shane Coleman stated that staff anticipates bringing the final version through the internal Committee structure in February. Shane Coleman stated that the format of the Plan has changed somewhat with a different layout and type of cover, the text, font, and mapping are also different.

7. **DRAFT HARROD COMPREHENSIVE PLAN** (Continued)

Motion 06 (01-28-21) TCC

Kevin Cox made the motion to approve the DRAFT Harrod Comprehensive Plan. Seconded by Dave Belton; motion carried.

8. **DRAFT TITLE VI PLAN**

Shane Coleman reported that staff is in the process of working on the update to the Title VI Plan. The current Plan on the website is from 2012. Staff received notice from ODOT pertaining to some updates that were required. Shane Coleman reported that the beginning of the Plan includes an Introduction which outlines the policy of the RPC, various assurances as relates to Title VI, review procedures, data collection, reporting and analyses, training that staff will be embarking on and the complaint process and the complaint form which were two areas that ODOT requested updates. Staff is also updating the Environmental Justice (EJ) section and adding the Safe Harbor provisions. Title VI relates to the RPC's involvement in the public involvement process, avoiding discrimination in anything that the Agency does, how the RPC deals with those of Limited English Proficiency (LEP), etc. The RPC must certify its compliance with Title VI, complete an EJ Analysis for individual projects as part of the TIP and the LRTP process. Shane Coleman reported that Appendix 7 has been added to the document which addresses the Language Assistance Plan. Shane Coleman reported that the document will be on the website on Monday and go out for public involvement on Monday as well. Howard Elstro asked since this is a new document, the RPC will not have to post a new document each year. Shane Coleman replied in the affirmative and stated that the RPC will update the new document as required by ODOT.

Motion 07 (01-28-21) TCC

Mitchell Kingsley made the motion to approve the DRAFT Title VI Plan. Seconded by Chuck Schierloh; motion carried.

9. **DRAFT WALK.BIKE.OHIO PLAN**

Shane Coleman reported that the Walk.Bike.Ohio Plan is out now in draft status. ODOT is requesting feedback now through Friday, February 26, 2021. This is ODOT's first statewide plan for active modes of transportation. The document is the culmination of 2-years' worth of discussions with partner agencies and residents across the state. Shane Coleman stated that the Walk.Bike.Ohio Plan will support the 2045 Access Ohio Plan in the active transportation portion of the state's LRTP. A link was forwarded to Committee members and ODOT is soliciting comments. Anthony Hill stated that the link to the document was posted to the chat portion of ZOOM as well as the link to the Walk.Bike.Ohio webpage. ODOT has received numerous comments but the more comments received, the better the document will be. No action required.

10. **ACCESS OHIO 2045 PLAN**

Shane Coleman reported that the Access Ohio 2045 Plan is now out in its final version as of December 2020. Access Ohio 2045 is the latest long-range statewide transportation plan and forms the basis of Ohio's multi-modal transportation investment and policy decisions for the next 25-years. The Plan discusses active transportation, public transportation, access management, freight, airports, rail and maritime. Shane Coleman stated that the document is in a final status and is available for review and comment by the general public. The link

10. ACCESS OHIO 2045 PLAN (Continued)

was forwarded to Committee members before the meeting. Anthony Hill stated that this is an overarching document and will not give any specificity to any specific plan or projects across the state. The document can be used by MPO's to help guide in the MPO's planning processes. Marlene Schumaker reported that the Walk.Bike.Ohio Plan and the Access Ohio 2045 Plan are also linked on the RPC home page. No action required.

11. OTHER

None.

12. ADJOURNMENT

Motion 08 (01-28-21) TCC

Thomas Tebben made the motion that the meeting be adjourned. Seconded by Brion Rhodes; motion carried.

TCC COMMITTEE MEETING
January 28, 2021
Sign-In Sheet

	NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
	1	✓ Dave Belton	4025 Yellowwood Lima, OH 45806 trusedave@shawneetownship.com	419-2041-8000 (Cell)	Shawnee Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Frank Burkett	200 N. High Street - Rm. 328 Columbus, OH 43215 Frank.Burkett@dot.gov	614-280-6838	Federal Highway Administration	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Kevin Cox ✓	5740 Ditzler Road Harrod, OH 45850 kevincox@gmail.com	419-648-2805 (H) 419-392-1036 (Cell) 419-221-3948 (Fax)	Perry Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Howard Elstro ✓	50 Town Square Lima, OH 45801 Howard.elstro@cityhall.lima.oh.us	419-228-5462 (W) 419-221-5214 (Fax) 419-229-9703 (H)	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Steve Ewing ✓	3111 Carey Street Harrod, OH 45850 Steve.Ewing7291@gmail.com	419-648-2413 (h) 419-230-7291 (Cell)	Auglaize Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6	Jerry Gliden	8386 Ridge Road Delphos, OH 45833 glideni@nationwide.com	419-695-4656 (W) 419-303-8756 (Cell) 419-692-2364 (H)	Marion Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7	✓ Mitchell Kingsley	313 Campus Drive Bluffton, OH 45817 kingsley@m@bluffton.edu	419-236-7106 (cell) 419-358-5606 (W)	Village of Bluffton	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Doug Post	9810 Spencerville Road Spencerville, OH 45887 Dcpost46@gmail.com	419-647-6015 (H) 419-303-3241 (cell)	Amanda Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	Brion Rhodes ✓	1501 N. Sugar Street Lima, OH 45801 brhodes@allencountyohio.com	419-228-3196 (W) 419-227-2920 (Fax)	Allan County Engineer's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

	NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
10	✓ Chuck Schierloh	800 S. Peas Avenue Lima, OH 45805 cschierloh@wcoil.com	419-302-9579	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	✓ Charles Schreck	1885 N. McCullough Street Lima, OH 45801 charles.schreck@dot.state.oh.us	419-999-6856 (W) 419-999-7092 (Fax) 419-227-9257 (H)	ODOT District One	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Dick Schroeder	3968 Ft. Amanda Road Lima, OH 45805 debnrich@woh.rr.com	419-229-6922	Allen County Regional Transit Authority	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Robert Sielschott	2880 Ada Road Lima, OH 45801 rebathtrustee@gmail.com	419-231-5138	Bath Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	✓ Thomas Tebben	2331 W. Market Street Lima, OH 45805 tebben@woh.rr.com	419-226-7225 (W) 419-226-7364 (Fax) 419-227-8866 (H)	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	Larry Vandemark	2980 N. Wapak Road Elida, OH 45807 vandemark@wcoil.com	419-339-3641 (H) 419-234-1508 (Cell) 419-331-7047 (Fax)	American Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
16							
17	✓ KAREN Vandemark			AC RTA	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
18	✓ SHANE Vandemark			APC	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
18	MARLENE SETHUMAKA			APC	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
19						
20			RRC			
21			ODOT			
22						
23						
24						
25						