



Lima/Allen County  
**REGIONAL PLANNING  
COMMISSION**

130 W. North Street  
Lima, OH 45801  
419-228-1836 Fax: 419-228-3891  
www.lacrpc.com

Brion Rhodes  
President

Steve Ewing  
President-Elect

Dave Belton  
Treasurer

Robert Sielschott  
Secretary

Shane A. Coleman  
Executive Director

TO: COMMUNITY DEVELOPMENT COMMITTEE  
Mr. Jon Basinger Ms. Laura Bassitt  
Mr. Mark Bishop Mr. Sean Chapman  
Ms. Susan Crotty Mr. Tom Ekleberry  
Mr. Drew Fields Mr. Todd Gordon  
Mr. Russ Holly Mr. Dan Kaseman  
Mr. Greg Kessen Mr. Lynn Mohler  
Mr. Tony Wilkerson

FROM: Mitchell Kingsley, Chairman

DATE: February 11, 2021

RE: CDC Meeting

There will be a meeting of the **Community Development Committee** of the Lima-Allen County Regional Planning Commission held on **Thursday, February 18, 2021, at 3:30 p.m.**, via teleconference in the Conference room of the Commission office located at 130 W. North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call
2. Approval of CDC Minutes – January 21, 2021
3. RTA Report
4. FINAL FY 2022 Unified Planning Work Program
5. FINAL 2020 Fatal Crash Summary Report
6. FINAL Harrod Comprehensive Plan
7. FINAL Title VI Plan
8. Other
9. Adjournment

To comply with Ohio Director of Health guidelines and order limiting/prohibiting group gatherings of more than 10 persons, no in-person attendance at LACRPC meetings by the public will be available. The public can view committee meetings via the LACRPC Facebook page at <https://www.facebook.com/Lima-Allen-County-Regional-Planning-Commission-114563720277180/>. Anyone wanting to exercise Privilege-of-the-Floor, for a committee meeting, must contact the LACRPC at 419-228-1836. Meeting agendas/minutes are published on the LACRPC website; click on the “Committees” tab on the left for more information.

**NOTE: PLEASE CALL THE LACRPC WHETHER OR NOT YOU WILL ATTEND**

## COMMUNITY DEVELOPMENT COMMITTEE

February 18, 2021

There was a meeting of the **Community Development Committee** of the Lima-Allen County Regional Planning Commission held on **Thursday, February 18, 2021**, at **3:30 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of CDC Minutes – January 21, 2021
3. RTA Report
4. FINAL FY 2022 Unified Planning Work Program
5. FINAL 2020 Fatal Crash Summary Report
6. FINAL Harrod Comprehensive Plan
7. FINAL Title VI Plan
8. Other
9. Adjournment

A quorum being present, Mitchell Kingsley brought the meeting to order and proceeded with the agenda.

### 1. **ROLL CALL**

Mr. Mark Bishop	Shawnee Township
Mr. Tom Ekleberry	Village of Harrod
Mr. Dan Kaseman	Village of Elida
Mr. Greg Kessen	Perry Township
Mr. Mitchell Kingsley	Village of Bluffton

### **GUESTS**

Ms. Karen Garland	Allen County Regional Transit Authority
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### **STAFF**

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
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### 2. **APPROVAL OF CDC MINUTES – January 21, 2021**

#### **Motion 07 (02-18-21) CDC**

Greg Kessen made the motion to approve the CDC minutes of January 21, 2021. Seconded by Dan Kaseman; motion carried.

### 3. **RTA REPORT**

Karen Garland reported that the Committee should have received the ridership information via email. Allen County Regional Transit Authority (ACRTA) ridership was still down in January and RTA staff believes this to continue to be due to COVID. RTA administration presented their ideas pertaining to fixed routes for the Village of Bluffton and the City of Delphos to the RTA Board at its recent meeting. The Board appeared to be enthusiastic about the new proposed routes. RTA administration will make its final presentation to the RTA Board at the March Board meeting and ask for approval for the new routes. As of now, staff anticipates beginning the new

3. **RTA REPORT** (Continued)

routes the third week of June. Shane Coleman asked if RTA has received positive feedback from both communities. Karen Garland replied in the affirmative and stated that Brian has met with both officials from both communities as well as employers and the reception has been very positive.

**Motion 08 (02-18-21) CDC**

Dan Kaseman made the motion to accept the RTA Report. Seconded by Greg Kessen; motion carried.

4. **FINAL FY 2022 UNIFIED PLANNING WORK PROGRAM**

Shane Coleman reported that the FY 2022 Unified Planning Work Program (UPWP) has gone through its public involvement process and staff has received no comments. The only organizational comments received were from the Ohio Department of Transportation (ODOT) and were minor. ODOT requested changes to some PID numbers, change to an account number, correct some 2021 dates to 2022, and verify who was going to perform some activities within the UPWP. Shane Coleman stated that ODOT has accepted the document and the final version will go the rest of the internal Committee structure next week for final approval. The rest of the process is to work through assignments for Committees for the coming year, those assignments will be inserted into the document and then submitted to ODOT for its approval in April.

**Motion 09 (02-18-21) CDC**

Greg Kessen made the motion to accept the FINAL FY 2022 Unified Planning Work Program. Seconded by Dan Kaseman; motion carried.

5. **FINAL 2020 FATAL CRASH SUMMARY REPORT**

Shane Coleman reported that the Committee reviewed that draft of the document at January's meeting. Staff has received no comments from the general public. The Allen County Coroner in conjunction with the Lima-Allen County Regional Planning Commission (LACRPC) and the Safe Communities Coalition held a PR event prior to the Superbowl to release the report information. The draft document has been through the public involvement process with no comments received. Mitchell Kingsley stated that a young man recently died in an all-terrain vehicle (ATV) crash and asked if that young man's death will become part of the statistics in the next report. Shane Coleman replied in the negative and stated that the crash did not occur on a roadway therefore, it will not be counted as a fatal crash in the next report. Shane Coleman stated the crash that occurred at Eastown road and Gomer Road where two (2) persons died will be counted as a fatal crash.

**Motion 10 (02-18-21) CDC**

Dan Kaseman made the motion to accept the FINAL 2020 Fatal Crash Summary Report. Seconded by Greg Kessen; motion carried.

6. **FINAL HARROD COMPREHENSIVE PLAN**

Shane Coleman reported that the Committee received a report at January's meeting on the DRAFT Harrod Comprehensive Plan that staff had been working on for several months. The Plan was submitted to the village of Harrod prior to the public involvement process. The Village of Harrod Council has approved the draft document. Shane Coleman stated that minor grammatical errors were corrected as well as an addition pertaining to a trail that the village had

**6. FINAL HARROD COMPREHENSIVE PLAN** (Continued)

been contemplating. Staff added it to the Plan so that if the trail ever became an actual project, the data would already be in the Plan to back up the project. The village has expressed a desire to provide additional opportunities for active transportation by providing a multi-use trail for use by the entire Allen East community. The proposed path would connect Allen East K-12 school to Lafayette and Harrod. The trail would span roughly 3.5 miles north to south to provide safe active transportation to both villages and Allen East School District. Shane Coleman stated that this path would be added to the RPC Long-Range Transportation Plan (LRTP) at the next update. Dan Kaseman asked if Harrod has considered how the path would cross SR 309. Shane Coleman replied that the path is just beginning the discussion phase and there are no recommendations that have been put forward at this time. Dan Kaseman stated that ODOT will be working on improvements to the Napoleon Road/SR 309 intersection and suggested that maybe ODOT might include the path in the project. Tom Ekleberry stated that he wanted to thank the RPC staff on behalf of the Village of Harrod for all of their hard work on the Harrod Comprehensive Plan.

**Motion 11 (02-18-21) CDC**

Mark Bishop made the motion to accept the FINAL Harrod Comprehensive Plan. Seconded by Tom Ekleberry; motion carried.

**7. FINAL TITLE VI PLAN**

Shane Coleman reported that staff has been working on a comprehensive update to the RPC's Title VI Plan which was presented to the Committee at January's meeting in a draft status. The Plan has gone through its public involvement process with no comments received from the general public or any of the Agency's immediate stakeholders. Staff forwarded the draft document on to ODOT for review and comment. Staff received one requested change from ODOT which was to change the complaint process whereby, the Federal highway Administrative (FHWA) would take the lead on any complaint that was filed. The change has been made as requested. Staff has received no complaints to date. Shane Coleman reported that ODOT stated that the document was excellent and could move on with their approval.

**Motion 12 (02-18-21) CDC**

Tom Ekleberry made the motion to accept the FINAL Title VI Plan. Seconded by Dan Kaseman; motion carried.

**8. OTHER**

a. Hands-Free Ohio

Shane Colman reported as part of the Governor's budget proposal for the next few years, the Governor has inserted his Hands-Free Ohio proposal into the budget. This proposal was one of the Governor's projects that got sidelined this past year due to COVID. The Governor hopes it will be passed as part of his year's budget. The proposal is a push to eliminate devices in vehicles. More information will be forthcoming as it is released.

**9. ADJOURNMENT**

**Motion 13 (02-18-21) CDC**

Mark Bishop made the motion that the meeting be adjourned. Seconded by Greg Kessen; motion carried.

**CDC MEETING**  
**Thursday, February 18, 2021**  
**3:30 p.m.**

NAME (Signature of Member)	MAILING and E-MAIL ADDRESS		TELEPHONE NO	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
1 Jon Basinger	4080 Hook-Waltz Road Elida, OH 45807 j2basinger@watchtv.net	419-296-5040 (H)	Monroe Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2 Laura Bassitt	225 E. Sugar Street PO Box 7184 Lafayette, OH 45854 villageoflafayette@yahoo.com	419-649-8801 (work) 419-303-9185 (cell)	Village of Lafayette	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3 Mark Bishop	2530 Ft. Amanda Road Lima, OH 45804 zoning@shawneetownship.com	419-991-8706 (W)	Shawnee Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4 Sean Chapman	116 S. Broadway - Town Hall Spencerville, OH 45887 schapman@spencervilleoh.com	419-647-6263 (W) 419-647-2024 (Fax) 419-647-4335 (H)	Village of Spencerville	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5 Susan Crotty	50 Towns Square Lima, OH 45801 Susan.crotty@cityhall.lima.oh.us	419-221-5146 (W)	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Tom Ekleberry	224 N. Oak Street, PO Box 267 Harrod, OH 45850 Tomekleberry@aol.com	419-648-7995	Village of Harrod	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7 Drew Fields	1150 N. Cable Road, #B Lima, OH 45805 drew@i-pkg.com	419-222-6071	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8 Todd Gordon	408 W. Grand Lima, OH 45801 Todd.gordon@cityhall.lima.oh.us	419-296-4992	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9 Russ Holly	5515 Delong Road Lima, OH 45806 trusteerruss@shawneetownship.com	419-991-8706 (W) 567-204-3074 (cell)	Shawnee Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10 Dan Kaseman	2131 Larkspur Elida, OH 45807 dnkaseman@gmail.com	419-235-5687 (cell)	Village of Elida	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
11 Greg Kessen	4890 Wornell Road Cridersville, OH 45817 Gk78@hotmail.com	419-221-2412 (twp) 419-234-5082 (cell) 419-221-37721 (H)	Perry Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

	NAME (Signature of Member)	MAILING and ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
12	Mitchell Kingsley	313 Campus Drive Bluffton, OH 45817 kingsley@m@bluffton.edu	419-356-2066	Village of Bluffton	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Lynn Mohler	2700 Whippoorwill Elida, OH 45807 Lynn_mohler@hotmail.com	419-331-8651 (wp) 419-236-8460 (cell) 419-339-9061 (H)	American Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Tony Wilkerson	2625 Carolyn Drive Lima, OH 45807 Tony.wilkerson@cityhall.lima.oh.us	419-228-7100	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	<i>Shane Boicman</i>			<i>RPC</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
16					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
17					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
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20					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
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24					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No