



Lima/Allen County
**REGIONAL PLANNING
COMMISSION**

130 W. North Street
Lima, OH 45801
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www.lacrpc.com

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Steve Ewing
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Shane A. Coleman
Executive Director

TO: TRANSPORTATION ADVISORY COMMITTEE
Mr. Frank Burkett Mr. Sean Chapman
Mr. Eric Davis Mr. Mark Droll
Ms. Karen Garland Mr. Daniel Hoying
Mr. Dan Kaseman Mr. Steve Kayatin
Mr. Greg Kessen Ms. Cindy Leis
Mr. Mike Leis Mr. Shawn McPheron
Mr. Jed Metzger Mr. Ron Meyer
Ms. Tracy Sanchez Mr. Charles Schreck
Mr. Tony Wilkerson

FROM: Mr. Kirk Niemeyer, Chairman

DATE: February 16, 2021

RE: TAC Meeting

There will be a **Transportation Advisory Committee** meeting of the Lim-Allen County Regional Planning Commission held on **Tuesday, February 23, 2021 at 1:30 p.m.** via teleconference from the Commission office located at 130 W. North Street, Lima, Ohio.

The agenda will be as follows:

1. Roll Call & Introductions
2. Approval of TAC minutes – January 26, 2021
3. RTA Report
4. FINAL FY 2022 Unified Planning Work Program
5. FINAL 2020 Fatal Crash Summary Report
6. FINAL Harrod Comprehensive Plan
7. FINAL Title VI Plan
8. Other
9. Adjournment

To comply with Ohio Director of Health guidelines and orders limiting/prohibiting group gatherings of more than 10 persons, no in-person attendance at LACRPC meetings by the public will be available. The public can view committee meetings via the LACRPC Facebook page at <https://www.facebook.com/Lima-Allen-County-Regional-Planning-Commission-114563720277180/>. Anyone wanting to exercise Privilege-of-the-Floor, for a committee meeting, must contact the LACRPC at 419-228-1836. Meeting agendas/minutes are published on the LACRPC website; click on the "Committees" tab on the left for more meeting information.

c: Mr. Chris Hughes, ODOT

NOTE: PLEASE CALL THE LACRPC WHETHER OR NOT YOU PLAN TO ATTEND.

TRANSPORTATION ADVISORY COMMITTEE

February 23, 2021

There was a **Transportation Advisory Committee** meeting of the Lima-Allen County Regional Planning Commission held on **Tuesday, February, 2021**, at **1:30 p.m.** in the Conference Room of the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call & Introductions
2. Approval of TAC minutes – January 26, 2020
3. RTA Report
4. FINAL FY 2022 Unified Planning Work Program
5. FINAL 2020 Fatal Crash Summary Report
6. FINAL Harrod Comprehensive Plan
7. FINAL Title VI Plan
8. Other
9. Adjournment

A quorum being present via teleconference, Steve Kayatin brought the meeting to order and proceeded with the agenda (due to a scheduling conflict, Kirk Niemeyer was unable to attend).

1. **ROLL CALL**

Ms. Karen Garland	Allen County Regional Transit Authority
Mr. Dan Kaseman	Village of Elida
Mr. Steve Kayatin	ACSEO
Mr. Greg Kessen	Perry Township
Ms. Cindy Leis	AEDG
Mr. Ron Meyer	Allen County Engineer's Office
Ms. Tracy Sanchez	Allen County
Mr. Charles Schreck	Ohio Department of Transportation District 1

STAFF

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission
Mr. Cody Doyle	Lima-Allen County Regional Planning Commission

2. **APPROVAL OF TAC MINUTES – January 26, 2021**

Motion 08 (02-23-21) TAC

Dan Kaseman made the motion that the TAC minutes of January 26, 2021 be approved. Seconded by Greg Kessen; motion carried.

3. **RTA REPORT**

Karen Garland reported The Committee should have received the ridership information via email. The Allen County Regional Transit Authority (ACRTA) is concerned about the transportation budget for the State of Ohio which will trickle down to RTA. The state's budget is down to \$7M from \$70M 2 years ago. RTA has been in contact with lobbyists to provide information about RTA in an effort to prevent the loss of funding. Karen Garland reported that last month the Committee learned that RTA was working on adding fixed

3. RTA REPORT (Continued)

routes to the Village of Bluffton and the City of Delphos. RTA has got the routes just about worked out. RTA's Board meets on March 2nd and RTA administration will presenting information pertaining to both routes to the Board for approval. RTA administration anticipates approval from the Board. The projected start of the routes is mid-June. RTA continues to grow and will add more services as they have the manpower and funds for expansion.

Motion 09 (02-23-21) TAC

Greg Kessen made the motion to accept the RTA Report. Seconded by Cindy Leis; motion carried.

4. FINAL FY 2022 UNIFIED PLANNING WORK PROGRAM

Shane Coleman reported that the Committee received a report on the DRAFT FY 2022 Unified Planning Work Program (UPWP) and why the Agency was required to develop the document. The UPWP lays out the activities that the Lima-Allen County Regional Planning Commission (LACRPC) will work on for FY 2022. The document has been out for the public involvement process and staff has received no comments from the general public. Staff did receive some minor comments from the Ohio Department of Transportation (ODOT). Staff updated a couple of PID numbers, changed an account number based on a recommendation from ODOT, corrected an incorrect date from 2021 to 2022, and clarified who was going to complete specific tasks such as marketing, website updates, etc. Shane Coleman reported that the document is going through the internal Committee structure this week for approval and stated that before final submission to ODOT for approval, the Committee members will be updated after the RPC's Annual Meeting in April. Once, the Committee members have been updated, the document will go to ODOT for final approval.

Motion 10 (02-23-21) TAC

Dan Kaseman made the motion to accept the FINAL FY 2022 Unified Planning Work Program and forward the recommendation on to the TCC for approval. Seconded by Ron Meyer; motion carried.

5. FINAL 2020 FATAL CRASH SUMMARY REPORT

Shane Coleman reported that the Committee received a report on the DRAFT 2020 Fatal Crash Summary Report. The document was posted to the RPC website for the public involvement process. Staff received no comments from the general public. The Friday before the Super Bowl, the Allen County Coroner released the document to the public with WLIO and the Lima News in attendance. The report and the release of the report is part of the requirements of the Safe Communities grant that the RPC administers for Allen County.

Motion 11 (02-23-21) TAC

Cindy Leis made the motion to accept the FINAL 2020 Fatal Crash Summary Report and forward the recommendation to the TCC for approval. Seconded by Tracy Sanchez; motion carried.

6. FINAL HARROD COMPREHENSIVE PLAN

Shane Coleman reported that the Committee received a report on the DRAFT Harrod Comprehensive Plan at January's meeting. The document had previously been presented to the Village of Harrod for their review and comment. Staff has received no comments from

6. FINAL HARROD COMPREHENSIVE PLAN (Continued)

the general public but based on feedback from Harrod, staff has added a paragraph to the document which states: “The village has expressed a desire to provide additional opportunities for active transportation by implementing a multi-use trail to serve the entire Allen East community. The proposed path would connect Allen East K-12 school with Lafayette and Harrod. The trail would span roughly 3.5 miles north to south and connect both villages within Allen East Local School District as well as providing a safe and active transportation method for school-aged children.” Shane Coleman stated that Harrod stated that there is pedestrian traffic along Napoleon Road. The village would like to possibly address this issue with a proposed project which would also include the Village of Lafayette and the Allen East School District. Another RPC Committee stated that there would be issues related to crossing the intersection of Napoleon Road and SR-309. Harrod wanted the proposed project in their Plan and the proposed project will be added to the RPC’s Long-Range Transportation Plan (LRTP) during the next update. Steve Kayatin asked why the Village of Harrod decided to have a Comprehensive Plan written. Shane Coleman stated that Cody Doyle was working with village officials on speed studies. During conversations with village officials, Cody Doyle mentioned a Comprehensive Plan and the benefits such a Plan could have for the village especially as the village looks at potential projects and grant funds in the future. The village has been active in repairing and constructing sidewalks. Village officials have been very engaged and proactive in the planning process. Steve Kayatin asked if the other villages have Comprehensive Plans as well. Shane Coleman replied that several of the small villages do have Comprehensive Plans in place.

Motion 12 (02-23-21) TAC

Greg Kessen made the motion to accept the FINAL Harrod Comprehensive Plan and forward the recommendation to the TCC for approval. Seconded by Dan Kaseman; motion carried.

7. FINAL TITLE VI PLAN

Shane Coleman reported that the Committee received a report on the DRAFT Title VI Plan. The last update to the Title VI Plan was 2012. The document has gone through the public involvement process and staff received no comments from the general public. The document was presented to ODOT for review and comment. ODOT stated that the “document looks excellent and appears to cover all requirements.” The only suggestion from ODOT pertained to the complaint process and ODOT recommended that the document state that the Federal Highway Administration (FHWA) take the lead in any complaints. Staff has made the change to the final document.

Motion 13 (02-23-21) TAC

Cindy Leis made the motion to accept the FINAL Title VI Plan and forward the recommendation to the TCC for approval. Seconded by Charles Schreck; motion carried.

8. OTHER

a. Lot Split

Steve Kayatin thanked the RPC staff for completing his lot split issue so quickly for the pump station project the Allen County Sanitary Engineer’s Office (ACSEO) is working on.

8. **OTHER** (Continued)

b. **Subdivision Regulations**

Steve Kayatin asked what RPC staff's thoughts are on PUD's, condominium developments, and working through the Allen County Subdivision Regulations. Shane Coleman replied that he credits his staff for working through lot splits, land divisions and subdivision regulations as quickly as possible. Shane Coleman replied that he could not answer the rest of the question in the remaining time but stated that staff will be reaching out to him soon. Staff has been in conversations with the Allen County Commissioners pertaining to a review of all of the regulations in the near future. Staff will reach out to the Allen County Engineer's Office (ACEO), Soil and Water, as well as other stakeholders to gather input. Shane Coleman stated that some of the regulations are mandated by Ohio Revised Code and cannot be changed locally. Steve Kayatin stated that his issue with a PUD is there is no process for approvals whereby there is one contact person for all information dispersed and obtained as relates to what developers want. A developer develops the plans for the PUD and utilities and various other entities are "on board" and then the PUD is sold to another developer and that developer wants to change the roadways, where utilities are located and wants to add more units with no understanding that utilities, water and sewer, etc. are in and there is not much that can be done about moving them to accommodate more units.

9. **ADJOURNMENT**

Motion 14 (02-23-21) TAC

Dan Kaseman made the motion that the meeting be adjourned. Seconded by Cindy Leis; motion carried.

TAC MEETING
February 23, 2021
Sign-In Sheet

NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
1 Frank Burkett	200 N. High Street, Rm. 328 Columbus, OH 43215 Frank.Burkett@dot.gov	614-280-6838	Federal Highway Administration	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2 Sean Chapman	116 S. Broadway - Town Hall Spencerville, OH 45887 schapman@spencervilleoh.com	419-647-6263 (W) 419-647-2024 (Fax) 419-647-4335 (H)	Village of Spencerville	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 Eric Davis	412 Sunny Day Drive Columbus Grove, OH 45830 Eric.edward.davis@gmail.com	1-419-615-8708 (cell)	Westler Engineering	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
4 Mark Droll	2244 Baton Rouge Ave. Lima, OH 45805 mdroll@kohlikaliner.com	419-227-1135 (W) 419-227-4674 (Fax)	Kohli & Kalher	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
5 Karen Garland	200 E. High Street Lima, OH 45801 karen@sacta.com	419-222-2782 (W) 419-224-0989 (Fax)	Lima-Allen County Regional Transit Authority	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Daniel Hoying	209 N. Main Street, Ste. 7 Lima, OH 45801 dhoying@lbtinc.com	937-269-5795 (W) 937-477-3994 (Cell) 419-225-5990 (Fax)	LJB, Inc.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
7 Dan Kaseman	2131 Larkspur Elida, OH 45807 dmkaseman@gmail.com	419-235-5687 (Cell)	Village of Elida	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
8 Steve Kayatin	3230 North Cole Street Lima, OH 45801 skayatin@allencountyohio.com	419-996-4670 419-229-3297 (Fax) 419-999-6022 (H) 419-204-9732 (Cell)	Allen County Sanitary Engineer	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 Greg Kessen	4890 Wonnell Road Cridersville, OH 45806 G1k78@hotmail.com	419-221-3772 (H) 419-234-5082 (Cell)	Perry Township	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
10 Cindy Leis	144 S. Main Street, Ste. 204 Lima, OH 45801 leisc@midohio.twbc.com	419-234-4781 (Cell)	AEDG	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

	NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
11	Mike Leis	101 W. Main Street Beavertown, OH 45808 mleis@midohio.twcbc.com	419-234-6472 (Cell)	Village of Beavertown	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Shawn McPheron	5500 New Albany Road Columbus, OH 43054 smcpheron@emht.com	614-775-4646 (W) 614-775-4805 (Fax)	EMH&T	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Jed Metzger	144 S. Main Street., Ste 100 Lima, OH 45801 jmetzger@limachamber.com	419-222-6045 (W) 419-229-0266 (Fax) 419-227-8400	Chamber of Commerce	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Ron Meyer	1501 N. Sugar Street Lima OH 45801 rmeyer@allencountyohio.com	419-228-3196 (W) 419-227-2920 (Fax)	Allen County Engineer's Office	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	Kirk Niemeyer	50 Town Square Lima, OH 45801 kirk.niemeyer@cityhall.lima.oh.us	419-228-5462 (W) 419-221-5214 (Fax) 419-532-2850 (H)	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
16	Tracy Sanchez	1470 Neubrecht Road Lima, OH 45801 tsanchez@limapallet.com	419-229-5736 (W)	Allen County	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
17	Charles Schreck	1885 N. McCullough Street Lima, OH 45801 charles.schreck@dot.state.oh.us	419-999-6856 (W) 419-999-7092 (Fax) 419-227-9257 (H)	ODOT District One	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

✓ Mark Bishop

	NAME (Signature of Member)	MAILING and E-MAIL ADDRESS	TELEPHONE NO.	REPRESENTING	ELDERLY (65+)	DISABLED	MINORITY
18	Tony Wilkerson	2625 Carolyn Drive Lima, OH 45807 Tony.wilkerson@cityhall.lima.oh.us	419-228-7100	City of Lima	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
19	<i>Shane Coleman</i>			<i>RPC</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
20	<i>Marlene Schumaker</i>			<i>RPC</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
21					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
22					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
23					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
24					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
25					<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No