

COMPLETION REPORT

**FISCAL YEAR 2021
(July 2020 – June 2021)**



**Lima / Allen County
REGIONAL PLANNING
COMMISSION**

Lima-Allen County Regional Planning Commission

130 West North Street

Lima, Ohio 45801-4311

September 2021

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The preparation of this report was financed in part by the Federal Highway Administration, the Ohio Department of Transportation, the Ohio Department of Public Safety, and local units of government. The contents of this report do not reflect the official view and/or policies of the Federal Highway Administration, the Ohio Department of Public Safety, or the Ohio Department of Transportation. This report does not constitute a standard specification or regulation. The contents of this report represent the work and opinions of the LACRPC. The report does not represent a standard or policy. Questions or concerns should be forwarded to the LACRPC at 130 W. North Street, Lima, Ohio

SFY 2021 UPWP Work Elements

601 – Short Range Planning:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$93,238.20	\$10,359.80	\$103,598.00
Carryover	\$20,655.00	\$2,295.00	\$22,950.00
Total	\$113,893.20	\$12,654.80	\$126,548.00

PRODUCTS COMPLETED:

1. SFY 2020 Completion Report; August 2020.
2. Draft FY 2022 Unified Planning Work Program; January 2021.
3. Title VI Self-Assessment Compliance Report; February 2021.
4. Final FY 2022 Unified Planning Work Program; February 2021.
5. Identify High Crash Intersection Locations; July 2020.
6. Title VI Program Implementation Plan Update; April 2021.
7. Public Participation Plan Update; April 2021
8. Roadside Safety Audits; Upon Request.
9. Transportation-Related Information Assistance; Ongoing.
10. Publication of Quarterly Newsletters; Continual.
11. Website Posting & Maintenance; Ongoing.
12. Ongoing Revisions to PPP and Community Stakeholders; Ongoing.
13. Documentation of Community Outreach & Public Involvement; Ongoing.
14. OARC Involvement; Continual.
15. Safety Review Team Meetings; Ongoing.
16. Local Emergency & Environmental Planning Meetings; Ongoing.
17. Transit & Airport Board Meetings; Ongoing.
18. Staff Development, Training & Orientation; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The planning activities in subcategory 601 are ongoing and continued into the FY 2022 Unified Planning Work Program. In addition to the work products scheduled in FY2021, the Public Participation Plan was updated in April 2021.

Staff continues to work to engage the public on all projects, activities, and meetings. However, staff has been challenged due to various staffing changes, and most importantly, changes necessitated by the COVID-19 pandemic.

Staff development, training, and its involvement in OARC and other local and regional organizations continue.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Amount Expended	Percent Expended	Percent Work Completed
\$122,714.26	96.97%	100%

SFY 2021 UPWP Work Elements

602 – Transportation Improvement Program:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$65,074.50	\$7,230.50	\$72,305.00
Carryover	\$6,894.90	\$766.10	\$7,661.00
Total	\$71,969.40	\$7,996.60	\$79,966.00

PRODUCTS COMPLETED:

1. Annual Listing of Obligated Projects; September 2020.
2. Revised Transportation Project Selection Process; Ongoing.
3. Quarterly STIP/TIP Amendments; July/August 2020 & January/April 2021.

STATUS:

Complete

OVERALL EVALUATION:

The Transportation Improvement Program (TIP), subcategory 602, is an ongoing process that continues into the FY 2022 Unified Planning Work Program. Staff continues to support a multi-year TIP that documents highway and transit projects while making the best use of available funds to improve the safety and efficiency of the transportation network.

The MPO continues to work with city, village, and township officials and consultants, ODOT representatives, local employers, and economic development professionals as a part of the TIP development process.

Staff continues to review project selection criteria of other MPO's, performance measures, and ODOT's focus to adopt a safe system approach as part of its ongoing review of its project selection process.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$14,131.45	17.67%	100%

SFY 2021 UPWP Work Elements

605 – Continuing Planning - Surveillance:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$75,092.40	\$8,343.60	\$83,436.00
Carryover	\$20,144.70	\$2,238.30	\$22,383.00
Total	\$95,237.10	\$10,581.90	\$105,819.00

PRODUCTS COMPLETED:

1. 2019 Crash Summary Report; July 2020.
2. 2019 High Hazard Intersection Listing; July 2020.
3. 2019 High Hazard Intersection Maps; July 2020.
4. 2020 Fatal Crash Summary Report; February 2021.
5. Maintenance of Crash Records File; Continual.
6. Traffic Counts Maps; Continual.
7. Updated Web-Based Traffic Counts; Continual.
8. Maintenance of Traffic Count Records File; Continual.
9. Transportation-Related Information Assistance; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The planning activities in subcategory 605 are ongoing and continued into the FY 2022 Unified Planning Work Program. Staff continues to collect and analyze data to objectively identify safety hazards within the transportation network and propose improvements based upon these activities.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$61,807.79	58.41%	100%

SFY 2021 UPWP Work Elements

605.8 – Transportation – STP (PID 105331):

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>TOTAL</u>
Original Amount	\$103,945.00	\$103,945.00
Carryover	\$55,905.00	\$55,905
Total	\$159,850.00	\$159,850.00

PRODUCTS COMPLETED:

1. Sustain Working Group of Non-Traditional Stakeholders; Continual.
2. Maintain & Integrate Sustainability in Agency Website; Continual.
3. Develop Public Awareness of Emissions Factors; Ongoing.
4. Maintain & Implement Active Transportation Plan Components; Continual.
5. Attend Activate Allen County Meetings; Ongoing.
6. Support the Allen County Bicycle & Pedestrian Task Force; Ongoing.
7. Validate and Map Bike/Pedestrian Counts; September 2020 and May 2021.
8. Support and Develop ADA Transition Plans; June 2021.
9. Support and Develop Safe Route to School Travel Plans; June 2021
10. Technical Assistance; Ongoing.

STATUS:

Incomplete

OVERALL EVALUATION:

The planning activities in subcategory 605.8 are ongoing and continued into the FY 2022 Unified Planning Work Program. Staff efforts to facilitate the creation and approval of ADA Transition Plans for member agencies continue. In addition, LACRPC is actively engaged with the communities of Bluffton, Delphos, and Spencerville to survey existing facilities. The agency has also been engaged in Safe Routes to School conversations with the City of Delphos and Lima City Schools.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Amount Expended	Percent Expended	Percent Work Completed
\$55,105.72	34.47%	90%

SFY 2021 UPWP Work Elements

610 – Continuing Planning – Review and Appraisal:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$59,067.90	\$6,563.10	\$65,631.00
Carryover	\$13,273.20	\$1,474.80	\$14,748.00
Total	\$72,341.10	\$8,037.90	\$80,379.00

PRODUCTS COMPLETED:

1. Travel Demand Model Data Collection; Continual
2. Review and Reaffirmation of the 2040 Transportation Plan; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The continuous development and maintenance of the Long-Range Transportation Plan is the foundation of the MPO transportation planning process. Therefore, staff continues to evaluate the current status of the regional transportation system to identify necessary improvements that will guide the activities of the 2040 Long-Range Plan and the 2045 update.

Staff reviews financial resources and availability to establish a reasonable surety that such funding is available to ensure adequate system operation and preservation.

The planning activities in subcategory 610 are ongoing and continued into the FY 2022 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$27,567.21	34.30%	100%

SFY 610.4 UPWP Work Elements

610.4 – Long Range Planning – STP (PID 105331):

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>TOTAL</u>
Original Amount	\$96,055.00	\$96,055.00
Carryover	\$32,292.00	\$32,292.00
Total	\$128,347.00	\$128,347.00

PRODUCTS COMPLETED:

1. Harrod Comprehensive Plan; January 2021.

STATUS:

Complete

OVERALL EVALUATION:

Staff continues to take a comprehensive and strategic approach to sustain a Long Range Transportation Plan to improve and sustain intermodal transportation through 2040. This approach requires a continuing, cooperative, and comprehensive planning process.

In addition to developing a Comprehensive Plan for the Village of Harrod, LACRPC staff continues its update of the Village of Elida Comprehensive Plan and the creation of a plan for the City of Lima. Staff anticipates completion as part of the FY22 Unified Planning Work Program.

The planning activities in subcategory 610.4 are ongoing and continued into the FY 2022 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$92,910.68	72.39%	100%

SFY 2021 UPWP Work Elements

674 – Mass Transportation:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$12,389.40	\$1,376.60	\$13,766

PRODUCTS COMPLETED:

1. FACTS Coalition Participation & Support; Ongoing.
2. Citizens Accessibility Advisory Committee Support; Ongoing.

STATUS:

Complete

OVERALL EVALUATION:

Staff continues to develop, assess and assist in implementing alternative strategies to improve public and private transportation services to the transportationdisadvantaged community within Allen County, Ohio. The planning activities in subcategory 674 are ongoing and continued into the FY 2022 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$2,853.59	20.73%	100%

SFY 2021 UPWP Work Elements

675 – Mass Transportation - ACRTA:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$26,925.30	\$2,991.70	\$29,917

PRODUCTS COMPLETED:

1. Establish and Adopt Safety Performance Measures; July 2020.
2. Adopt Public Transit Agency Safety Plan; July, 2020.
3. Assess Adopted Transit Asset Management (TAM) Plan; November 2020.
4. Establish TAM Plan Status; November 2020.
5. Establish Memorandum of Understanding (MOU) with MPO; January 2021.
6. Update 2021-2025 Financial Plan; April 2021.
7. Update Transit Development Plan; May 2021.
8. Level of Service Analyses; Ongoing.
9. Drug Testing; Continual.
10. Marketing Efforts; Continual.

STATUS:

Complete

OVERALL EVALUATION:

The ACRTA will continue to work with local stakeholders to identify concerns, assess gaps in service and introduce necessary service modifications to better meet the needs of the public and to promote and provide for the delivery of safe, efficient, reliable and cost-effective public transportation services.

The Personnel Drug policy Assessment and reviews of the Security and Safety plan as well as the Maintenance Plan were completed as part of the Triennial Review in February 2020.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$43,135.24	154.51%	100%

SFY 2021 UPWP Work Elements

675 – Mass Transportation - MPO:

FUNDING SOURCES:

	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$36,000	\$36,000

PRODUCTS COMPLETED:

1. Assess/Support Public Transit Performance Measures; Ongoing
2. Memorandum of Understanding with ACRTA: 2021
3. Transit Board Meetings: Ongoing
4. Technical Assistance: Ongoing
5. Drug Testing; Continual
6. Public Outreach & Marketing Efforts; Continual

STATUS:

Complete

OVERALL EVALUATION:

The MPO continues to work with the Transit Authority to enhance the experience and quality of public transportation services provided by the Allen County Regional Transit Authority (ACRTA). It works to advance and promote the delivery of safe, efficient, reliable, and cost-effective public transportation services.

The planning activities in subcategory 675 are ongoing and continued into the FY 2022 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Amount Expended	Percent Expended	Percent Work Completed
\$10,450.71	29.03%	100%

SFY 2021 UPWP Work Elements

697 – Annual Report - Transportation:

FUNDING SOURCES:

	<u>ODOT/FHWA</u>	<u>LOCAL</u>	<u>TOTAL</u>
Original Amount	\$5,102.10	\$566.90	\$5,669.00

PRODUCTS COMPLETED:

1. CY 2020 Annual Report; April 2021.

STATUS:

Complete

OVERALL EVALUATION:

Staff worked to complete, post, and distribute the agency's Annual Report to members, stakeholders, and community members. The report works to document the agency's charge, funding, membership, and partnership activities, as well as the reports generated from its activities.

The planning activities in subcategory 697 are ongoing and continued into the FY 2022 Unified Planning Work Program.

EXPENDITURE & PERCENTAGE OF WORK COMPLETED:

Total Amount Expended	Percent Expended	Percent Work Completed
\$7,785.72	137.34%	100%



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