

## **ADMINISTRATIVE AFFAIRS COMMITTEE**

**November 17, 2021**

There was a meeting of the **Administrative Affairs Committee** of the Lima Allen-County Regional Planning Commission on **November 17, 2021**, at **4:00** p.m. in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of AAC Minutes –October 27, 2021
3. Employee wage discussion
4. Building discussion
5. Adjournment

A quorum being present, Thomas Tebben brought the meeting to order and proceeded with the agenda.

### **1. ROLL CALL**

Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Thomas Tebben	City of Lima
Ms. Susan Wildermuth	Allen County

### **GUESTS**

None

### **STAFF**

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission

### **2. APPROVAL OF AAC MINUTES – October 27, 2021**

#### **Motion 40 (11-17-21) AAC**

Steve Ewing made the motion to accept and approve the minutes of the October 27, 2021 meeting. Seconded by Howard Elstro, motion carried.

### **3. EMPLOYEE WAGE DISCUSSION**

Shane Coleman presented proposed staff wage increases to the Committee. The committee members discussed the proposal, background, justification, and options.

#### **Motion 41 (11-17-21) AAC**

Howard Elstro made a motion to accept Mr. Coleman's proposed staff wage increases. Seconded by Steve Ewing, motion carried.

**4. BUILDING DISCUSSION**

Marlene Schumaker explained that a letter from the County Prosecutors Office was included in the information sent to the Committee before the meeting. According to the Attorney General, an “RPC” is not authorized to incur debt. (R.C. 713.21, R.C. 713.23). Therefore LACRPC cannot borrow the funding needed to complete building repairs. The Committee discussed several alternatives for the front of the building. A grainy camera view of what is under the front façade was also presented to the Committee. The Committee was also informed that Mr. Coleman and Ms. Schumaker discussed the building situation and several possible funding alternatives with ODOT Central Office. At this time, ODOT could not identify any funds suitable to do this type of work but will continue to look for ideas.

**Motion 42 (11-17-21) AAC**

Howard Elstro motioned to recommend the Executive Committee approve a project to remove the façade on the front of the LACRPC building, replace the second-story windows using available capital funds, and continue looking for additional revenue sources to fund the remainder of the project as required. Seconded by Susan Wildermuth, motion carried.

**5. ADJOURNMENT**

**Motion 43 (11-17-21) AAC**

Steve Ewing made a motion to adjourn. Seconded by Susan Wildermuth, motion carried.