

**ADMINISTRATIVE AFFAIRS COMMITTEE  
June 22, 2022**

There was a meeting of the **Administrative Affairs Committee** of the Lima Allen-County Regional Planning Commission on **June 22, 2022**, at **4:00** p.m. in the Commission office at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of AAC Minutes –April 6, 2022
3. Energy Contract
4. Staffing
5. Other
6. Adjournment

A quorum being present, Thomas Tebben brought the meeting to order and proceeded with the agenda.

**1. ROLL CALL**

Mr. Steve Ewing	Auglaize Township	In Person
Mr. Jamie Mehaffie	City of Delphos	In Person
Mr. Doug Post	Amanda Township	In Person
Mr. Brion Rhodes	Allen County	In Person
Mr. Thomas Tebben	City of Lima	In Person
Ms. Kelli Singhaus	Allen County	Virtual

**GUESTS**

**STAFF**

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Ms. Marlene Schumaker	Lima-Allen County Regional Planning Commission
Mr. Brandon Casler	Lima-Allen County Regional Planning Commission

**2. APPROVAL OF AAC MINUTES – April 6, 2022**

**Motion 12 (6-22-22) AAC**

Doug Post motioned to accept and approve the minutes of the April 6, 2022 meeting. Seconded by Steve Ewing, motion carried.

**3. ENERGY CONTRACT**

Mr. Coleman explained that LACRPC's energy consultant had provided quotes for new electricity contract pricing. Only three (3) suppliers show rates under ten cents per kilowatt-hour. His recommendation was the Hudson Energy offer for 54 Months. It is the best rate offer at this time, but the significant advantage is their Blend & Extend option. If everyone is wrong

## **AAC – June 22, 2022**

and rates come down, LACRPC can rewrite the contract and extend the term. He has historically been able to provide savings with each renewal previously. That's not the case this time around. Costs are up and continue to climb. Thirteen (13) months are remaining in the current contract. The concern is that the closer we get to July 2023, the higher rates will be. The Committee agreed it made sense to lock in a rate now to protect the agency from potential increased costs between now and July 23. It was also noted that the Blend and Extend option offers protection to the agency should rates be below the current offer of .08630 per kWh. The current pricing of .0608 remains in effect until July 2023. Mr. Coleman also noted there were 65 authorized suppliers the consultant reviewed.

### **Motion 13 (4-6-22) AAC**

Jamie Mehaffie motioned to recommend to the Executive Committee that it accept the quote from Hudson Energy for 54 months at .08630. Seconded by Doug Post, motion carried.

## **4. STAFFING DISCUSSION**

Mr. Coleman introduced Brandon Casler, the new Finance Administrator, to the Committee. He indicated he has been on the job since May and working with Ms. Schumaker to transition into the role upon retirement. Mr. Coleman informed the Committee that Ms. Schumaker has told him that her last day will be July 31, 2022, due to retirement.

Mr. Coleman informed the Committee that he is eligible to retire from the Ohio Public Employee Retirement System (OPERS) on July 1, 2022. He indicated he would like to retire at the end of 2022 and be rehired if the Committee and Board were agreeable. Currently, there is no retire-rehire policy in the personnel manual. Because of the timing and the necessary paperwork, he thought it best to begin the discussions at this time. In addition, there are specific steps mandated by Ohio Revised Code to approve an employee retiring and rehiring into their current position.

Mr. Coleman explained he wanted to ensure transparency and Committee/Board participation in the process and policy review and creation. He reminded the Committee that they agreed to utilize the services of attorney Stacy Pollock on human resource-related issues and suggested she be contacted to advise.

A discussion ensued, and several members of the Committee relayed their general support for allowing retire/rehire. There was no opposition vocalized at this time. Jamie Mehaffie motioned to authorize the Executive Director to contact Ms. Pollock to assist in creating a retire/rehire policy and any associated documents that may be required. Following the motion further discussion ensued, and Brion Rhodes asked to amend the motion to include a request to provide examples of various policies.

### **Motion 14 (6-22-22) AAC**

Jamie Mehaffie motioned to authorize the Executive Director to contact Ms. Pollock to assist in creating a retire/rehire policy and any associated documents that may be required. Seconded by Doug Post, motion carried.

**AAC – June 22, 2022**

**Motion 15 (6-22-22) AAC**

Brion Rhodes motioned to amend the motion by Mr. Mehaffie to include a request to provide examples of various policies. Seconded by Steve Ewing, motion carried.

**5. OTHER**

**6. Adjournment**

**Motion 16 (6-22-22) AAC**

Steve Ewing made a motion to adjourn. Seconded by Jamie Mehaffie: Motion Carried.