

EXECUTIVE COMMITTEE
June 23, 2022

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, June 23, 2022 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of Executive Committee Minutes – May 26, 2022
3. Communications
4. Financial Report
 - a. Budget Report
 - b. Bills to be Approved
 - c. Payroll and OPERS
5. Standing Committees Reports
 - a. Administrative Affairs Committee
 - b. Community Development Committee
 - c. Developmental Controls Committee
 - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

A quorum being present, Shane Colman brought the meeting to order and proceeded with the agenda.

1. ROLL CALL

Mr. Kevin Cox	Perry Township
Mr. Steve Ewing	Auglaize Township
Mr. Mitchell Kingsley, virtual	Village of Bluffton
Mr. James Mehaffie	City of Delphos
Mr. Doug Post	Amanda Township
Mr. Brion Rhodes, virtual	Allen County
Ms. Beth Seibert	Allen County Commissioner's Office
Mr. Chuck Schierloh	City of Lima

STAFF

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC MINUTES – May 26, 2022

Motion 41 (5-26-2022) EC

Steve Ewing motioned the Executive Committee minutes of May 26, 2022 be approved. Seconded by Doug Post, motion carried.

3. COMMUNICATIONS

Shane Coleman's only communication for this meeting is that from our sources at OARC, the likelihood of a state or federal gas tax breaks are low.

Motion 42 (5-26-22) EC

Kevin Cox made the motion to accept the communications. Seconded by Steve Ewing, motion carried

4. FINANCIAL REPORT

a. Budget Report

Motion 43 (6-23-22) EC

Beth Seibert made the motion to approve the Budget Report. Seconded by Kevin Cox, motion carried.

b. Bills to be Approved

Motion 44 (6-23-22) EC

Beth Seibert made the motion to approve the bills to be paid. Seconded by Kevin Cox, motion carried.

c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefit</u>
5-18-2022	\$16,686.53	\$2,336.11	\$241.95	
5-4-2022	\$18,710.30	\$2,619.44	\$271.30	\$1,241.79

Motion 45 (6-23-22) EC

Beth Seibert made the motion to approve Payroll and OPERS. Seconded by Kevin Cox, motion carried.

Notice: Marlene Schumaker's last day is July 31, 2022.

5. STANDING COMMITTEES

a. Administrative Affairs Committee

AAC met on June 22, 2022 with the following agenda:

1. Roll Call
2. Approval of AAC Minutes- April 6, 2022
3. Energy Contract
4. Staffing
5. Other
6. Adjournment

[AAC June Minutes](#)

Motion 46 (6-23-22) EC

Chuck Schierloh made the motion to accept the AAC committee report. Seconded by Beth Seibert, motion carried.

b. Community Development Committee

CDC did not meet in June.

c. Developmental Controls Committee

The DCC met on May 24, 2022 with the following agenda:

1. Roll Call
2. Approval Agenda
3. Approval of DCC Minutes- April 26, 2022
4. AM-03-22 American Township
5. Other
6. Adjournment

June 2022 DCC Minutes

Motion 47 (6-23-22) EC

Steve Ewing made the motion to accept the DCC committee report. Seconded by Doug Post, motion carried.

d. Transportation Coordinating Committee

TCC met on June 23, 2022 with the following agenda:

1. Roll Call
2. Approval of TCC minutes – April 28, 2022
3. Approval of TAC minutes- June 21, 2022
4. Transportation Improvement Program
5. Active Transportation
6. Complete Streets
7. ADA Transition Plan Update
8. Comprehensive Planning Update
9. RTA Report
10. Other
11. Adjournment

TCC June 2022 Minutes.

Motion 48 (6-23-22) EC

Brion Rhodes made the motion to accept the DCC committee report. Seconded by Kevin Cox, motion carried.

6. OTHER COMMITTEE REPORTS

a. CAAC Committee

CAAC did not meet in June

b. CAC Committee

CAC met on June 21, 2022 with the following agenda:

1. Roll Call
2. Approval of CAC minutes- April 24, 2022
3. Transportation Improvement Program
4. Active Transportation
5. Complete Streets
6. ADA Transition Plan Update
7. Comprehensive Planning Update
8. Other
9. Adjournment

Motion 49 (6-23-22) EC

Jamie Mehaffie made the motion to accept the CAC committee report. Seconded by Doug Post, motion carried.

c. TAC Committee

The TAC met on June 21, 2022 with the following agenda:

10. Roll Call
11. Approval of CAC minutes- April 24, 2022
12. Transportation Improvement Program
13. Active Transportation
14. Complete Streets
15. ADA Transition Plan Update
16. Comprehensive Planning Update
17. Other
18. Adjournment

Motion 50 (6-23-22) EC

Jamie Mehaffie made the motion to accept the TAC committee report. Seconded by Doug Post, motion carried

7. STAFF PLANNING ASSISTANCE REPORT May 2022

**STAFF REPORT
MAY 2022**

205. Safety Grant

1. Staff continued planning for Partners' Breakfast, Media events etc.
2. Staff attended SRT meeting.
3. Staff prepared and sent Clot press releases.
4. Staff requested "Zero Death" brochures from state.
5. Staff followed up on Blessing of the Bikes and Mock Crash events.
6. Staff prepared for and attended Ottawa River Clean Up.

305. Environmental Protection

1. Staff attended Ottawa River Meeting.

415.

1. Staff attended CDBG meeting.
2. Staff responded to questions regarding a home on S. Main Street in Delphos and sent payoff notice for same.
3. Staff pull and sent a promissory note update to client.
4. Staff prepared for Qualification of service request from agencies and follow-up.

501. Zoning

1. Staff sent solar information to Putnam County Engineer.
2. Staff reviewed American Township Zoning Petition.
3. Staff updated Perry Township Zoning map.

505. Subdivisions

1. Staff processed six (6) lot splits

2. Staff answered twenty-one (21) lot split questions
3. Staff reviewed a subdivision proposal in American Township.
4. Staff did a follow-up with Allen County Engineers office regarding the H2O Ohio Project in Harrod, as it refers to land locked parcels.
5. Staff updated lot split maps.
6. Staff reviewed a proposed development from Shawnee Township for compliance.
7. Staff did follow-up with Brian Bacon on 7 Oaks ODP comments.
8. Staff responded to Allen County Engineers Office regarding outlet Structure for Country Aire detention Pond in American Township.
9. Staff coordinated construction drawings with Richland/American Township.

510. Floodplains

1. Staff answered five (5) floodplain questions.
2. Staff reviewed questions and floodplain issues with Ron Spencer Realty.
3. Staff worked with individual in Delphos regarding placing a shed in the floodplain.
4. Staff did a follow-up visit to Grant St. in Delphos.

601. Short Range Planning

1. Staff participated in Community groups for public input.
2. Staff finalized TID report and sent confirmation to ACEO.
3. Staff prepared for at attended RTPO proposed meeting with District 1 and District 7.
4. Staff reviewed weekly reports from ODOT.
5. Staff reviewed UPWP comments from ODOT.
6. Staff participated in phone conference with AEDG regarding Gressel Drive project in Delphos.
7. Staff attended meeting with ODOT regarding Gressel Drive project in Delphos.
8. Staff reviewed City of Lima Cable Road projects application and comments.
9. Staff prepared for and attended Bluffton Village council meeting.
10. Staff reviewed RTPO process with Mid Ohio Regional Planning Commission.
11. Staff reviewed accessible transportation options and set aside elements.
12. Staff corresponded with Elida Mayor regarding project questions.
13. Staff reviewed ORDC announcement regarding P & G project.
14. Staff reviewed Safe and Accessible Transportation options.
15. Staff reviewed Rural Surface Transportation Grant Program.
16. Staff prepared for and attended Delphos City Council meeting.
17. Staff attended TID meeting at Allen County Engineers Office.
18. Staff prepared for and attended Shawnee Township meeting.
19. Staff discussed with Spencerville gas tax status.
20. Staff researched Opportunity Zones.
21. Staff submitted resolutions for project changes to ODOT.

602. Transportation Improvement Program

1. Staff reviewed TIP timeline with ODOT.
2. Staff responded to Village of Elida regarding proposed traffic signal upgrade and potential funding.
3. Staff reviewed Delphos project and funding for same.
4. Staff reviewed SR 66 cost estimates and updates with ODOT.
5. Staff discussed Bentley Road speed request.
6. Staff reviewed Spencerville Sidewalk project.

7. Staff discussed Harrod ADA project with ODOT.
8. Staff reviewed additional projects to be add to TIP.

605. Surveillance

1. Staff spoke with citizen regarding a roadway vacation plat.
2. Staff attended a Fatal Crash meeting and reviewed and updated Crash report.
3. Staff reviewed a speed changes request in Bluffton.

6058. Sustainable Development

1. Staff attended Activate breakfast and followed-up on changes to Active Transportation Plan based on information provided by members.
2. Staff prepared Active Transportation surveys, distributed, press release.
3. Staff reviewed NRAC communications and committee members resume.
4. Staff reviewed complete street information and presented to “Creating Healthy Communities:
5. Staff preformed bike/ped counts and mapped same.
6. Staff met with Bluffton Complete Street project Committee.
7. Staff reviewed Allen County Health Atlas and new platforms.
8. Staff communicated with Harrod on their transportation project.
9. Staff prepared for and attended Active Transportation Plan.
10. Staff worked with Bluffton on walk audit.

610. Long Range Planning

1. Staff worked on preparation of Community Assessment.
2. Staff prepared income tables and maps for Lima Comp Plan.
3. Staff worked on preparation of Bluffton Comp Plan.
4. Staff attended “ArcGIS Urban Webinar”.
5. Staff reviewed CEDS document.
6. Staff attended WOCAP meeting.
7. Staff worked on Elida Comp Plan.

675. ACRTA

1. Staff attended RTA Board meeting.

674. Special Transportation

1. Staff attended FACTS meeting.

Motion 51 (6-23-22) EC

Beth Seibert made the motion to approve Staff Planning Report; Seconded by Kevin Cox; motion carried.

8. OLD BUSINESS

The front façade building improvements have begun with Core Consulting coming to take measurements to begin the planning phase.

This is just an update, not motion needed.

9. NEW BUSINESS

10. ADJOURNMENT

Motion 40 (3-24-22) EC

Steve Ewing made the motion that the meeting be adjourned. Seconded by Kevin Cox, motion carried.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date:_____

Date:_____

