

**EXECUTIVE COMMITTEE**  
**July 28, 2022**

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, July 28, 2022 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of Executive Committee Minutes – June 23, 2022
3. Communications
4. Financial Report
  - a. Budget Report
  - b. Bills to be Approved
  - c. Payroll and OPERS
5. Standing Committees Reports
  - a. Administrative Affairs Committee
  - b. Community Development Committee
  - c. Developmental Controls Committee
  - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

A quorum being present, Howard Elstro brought the meeting to order and proceeded with the agenda.

**1. ROLL CALL**

Mr. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. James Mehaffie	City of Delphos
Mr. Doug Post	Amanda Township
Ms. Beth Seibert	Allen County Commissioner's Office
Mr. Thomas Tebben	City of Lima
Mr. Larry Vanemark	American Township
Mr. Chuck Schierloh	City of Lima

**STAFF**

Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission

**2. APPROVAL OF EC MINUTES – June 23, 2022**

**Motion 53 (7-28-2022) EC**

Doug Post motioned the Executive Committee minutes of June 23, 2022 be approved. Seconded by Thomas Tebben, motion carried.

**3. COMMUNICATIONS**

None.

#### 4. FINANCIAL REPORT

a. Budget Report

**Motion 54 (7-28-22) EC**

Larry Vandemark made the motion to approve the Budget Report. Seconded by Beth Seibert, motion carried.

b. Bills to be Approved

**Motion 55 (7-28-22) EC**

Larry Vandemark made the motion to approve the bills to be paid. Seconded by Beth Seibert, motion carried.

c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefit</u>
6-15-2022	\$17,617.62	\$2,466.47	\$255.46	
6-29-2022	\$18,859.40	\$2,640.32	\$273.46	\$1,241.79

**Motion 56 (7-28-22) EC**

Larry Vandemark made the motion to approve Payroll and OPERS. Seconded by Beth Seibert, motion carried.

#### 5. STANDING COMMITTEES

a. Administrative Affairs Committee

AAC did not meet in July.

b. Community Development Committee

CDC did not meet in July.

c. Developmental Controls Committee

The DCC met on July 19, 2022 with the following agenda:

1. Roll Call
2. Approval of Agenda
3. Approval of DCC Minutes – June 21, 2022
4. Staff Recommendation: Camden Ridge Phases 2, 3, and 4 Overall Development Plan
5. Other
6. Adjournment

[DCC July 19 minutes](#)

**Motion 57 (7-28-22) EC**

Chuck Schierloh made the motion to accept the DCC committee report. Seconded by Kevin Cox, motion carried.

d. Transportation Coordinating Committee

TCC met on July 28, 2022 with the following agenda:

1. Roll Call
2. Approval of TCC minutes- June 21, 2022

3. Approval of TAC minutes- July 26, 2022
4. [2022 Transportation Conformity Determination Report](#)
  - a. Resolution- APPROVING THE AIR QUALITY CONFORMITY DETERMINATION FOR THE 2040 LONG-RANGE TRANSPORTATION PLAN- UPDATE 2018 AND THE FISCAL YEAR 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM
5. [Draft 2021 Crash Summary Report](#)
6. [NEVI Formula Program](#)
7. Floodplain Mapping Update
8. Comprehensive Plan update
  - a. [City of Lima](#)
  - b. [Village of Elida](#)
  - c. [Village of Bluffton](#)
9. TIP Updates
  - a. Resolution for Village of Bluffton- PPID 111220
  - b. Resolution for City of Delphos- PID 108644
  - c. Resolution for City of Delphos- PID 113503
  - d. Resolution for Allen County Regional Transit Authority- PID 112335
  - e. Resolution- MPO Planning 2025
  - f. Resolution- MPO Planning 2026
10. Other
11. Adjournment

[TCC July Minutes](#)

**Motion 58 (7-28-22) EC**

Larry Vandemark made the motion to accept the TCC committee report. Seconded by Jamie Mehaffie, motion carried.

**6. OTHER COMMITTEE REPORTS**

- a. [CAAC Committee](#)  
CAAC did not meet in June
- b. [CAC Committee](#)  
CAC met on June 21, 2022 with the following agenda:  
Roll Call  
Approval of TCC minutes- June 21, 2022  
Approval of TAC minutes- July 26, 2022  
[2022 Transportation Conformity Determination Report](#)
  - a. Resolution- APPROVING THE AIR QUALITY CONFORMITY DETERMINATION FOR THE 2040 LONG-RANGE TRANSPORTATION PLAN- UPDATE 2018 AND THE FISCAL YEAR 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM[Draft 2021 Crash Summary Report](#)  
[NEVI Formula Program](#)  
Floodplain Mapping Update  
Comprehensive Plan update
  - b. [City of Lima](#)
  - c. [Village of Elida](#)
  - d. [Village of Bluffton](#)TIP Updates
  - e. Resolution for Village of Bluffton- PPID 111220

- f. Resolution for City of Delphos- PID 108644
  - g. Resolution for City of Delphos- PID 113503
  - h. Resolution for Allen County Regional Transit Authority- PID 112335
  - i. Resolution- MPO Planning 2025
  - j. Resolution- MPO Planning 2026
12. Other
13. Adjournment

**Motion 59 (7-28-22) EC**

--- made the motion to accept the CAC committee report. Seconded by ---, motion carried.

c. TAC Committee

The TAC met on June 21, 2022 with the following agenda:

Roll Call

Approval of TCC minutes- June 21, 2022

Approval of TAC minutes- July 26, 2022

2022 Transportation Conformity Determination Report

- a. Resolution- APPROVING THE AIR QUALITY CONFORMITY DETERMINATION FOR THE 2040 LONG-RANGE TRANSPORTATION PLAN- UPDATE 2018 AND THE FISCAL YEAR 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM

Draft 2021 Crash Summary Report

NEVI Formula Program

Floodplain Mapping Update

Comprehensive Plan update

- b. City of Lima
- c. Village of Elida
- d. Village of Bluffton

TIP Updates

- e. Resolution for Village of Bluffton- PPID 111220
- f. Resolution for City of Delphos- PID 108644
- g. Resolution for City of Delphos- PID 113503
- h. Resolution for Allen County Regional Transit Authority- PID 112335
- i. Resolution- MPO Planning 2025
- j. Resolution- MPO Planning 2026

Other

Adjournment

**Motion 60 (7-28-22) EC**

---- made the motion to accept the TAC committee report. Seconded by ----, motion carried

**7. STAFF PLANNING ASSISTANCE REPORT June 2022**

**STAFF REPORT  
June 2022**

**205. Safety Grant**

- 1. Staff continued planning for Partners' Breakfast, Media events, etc.
- 2. Staff attended the SRT meeting.
- 3. Staff worked on Arrive Alive sponsorships.

4. Staff worked on the awards luncheon.
5. Staff prepared for and attended the Community Foundation meeting.

**415.**

1. Staff responded to questions regarding the 2020 allocation grant extension
2. Staff prepared the paperwork for Langley's payoff.
3. Staff worked on a fair housing agreement between WOCAP and the County.
4. Staff reviewed information on the Langley mortgage and sent it back to the Commissioners.

**501. Zoning**

1. Staff gathered information from Shawnee Township for new zoning maps.
2. Staff reviewed zoning issues with Marion Township.

**505. Subdivisions**

1. Staff processed eight (8) lot splits
2. Staff answered eighteen (18) lot split questions
3. Staff reviewed a subdivision proposal in American Township.
4. Staff finalized and compiled the DCC packet for Menards replat.
5. Staff updated lot split maps.
6. Staff completed DCC for Lost Creek construction in Bath
7. Staff completed filing of LBC investments homes by Bowman
8. Staff reviewed Kenyon Heights ODP and initial review.

**510. Floodplains**

1. Staff answered ten (10) floodplain questions.
2. Staff completed five (5) floodplain violations
3. Staff reviewed questions and floodplain issues with Ron Spencer Realty.
4. Staff worked with an individual in Delphos regarding placing a shed in the floodplain.
5. Staff did a follow-up visit to Grant St. in Delphos.

**601. Short Range Planning**

1. Staff sent out the ODOT newsletter.
2. Staff reviewed the Active Transportation Plan and potential projects.
3. Staff reviewed the Township Association application and forwarded it to staff for the newsletter.
4. Staff reviewed weekly reports from ODOT.
5. Staff reviewed UPWP comments from ODOT.
6. Staff reviewed ozone information from ODOT
7. Staff talked to Perry Township regarding citizen sidewalk concerns in NW Perry.
8. Staff prepared a survey on equity and public involvement in the transportation planning process.
9. Staff reviewed OARC's final spring legislative session.
10. Staff prepared and attended the Spencerville Village council meeting.
11. Staff reviewed the DSRT meeting minutes and agenda.
12. Staff attended Ohio Freight Conference
13. Staff attended the National Association of Regional Councils (NARC) Conference
14. Staff communicated with various RTPO counties.

15. Staff prepared for and attended the TAC meeting
16. Staff attended the OARC safety sub-committee meeting.

**602. Transportation Improvement Program**

1. Staff prepared and sent TIP solicitation letters.
2. Staff reviewed conformity reports.
3. Staff reviewed SR 309 Wapak/Kemp maps with ODOT.
4. Staff prepared a crash report.
5. Staff discussed Bluffton streetlight modeling.
6. Staff reviewed the potential Perry Township Sidewalk project.
7. Staff attended model users group meeting.
8. Staff worked on Air Conformity Material.
9. Staff completed map for County engineers of SR 309

**605. Surveillance**

1. Staff ran traffic models in Streetlight for Hanthorn Road
2. Staff set traffic counters on Hanthorn in Auglaize Township
3. Staff reviewed streetlight design regarding bike lanes and road design.

**6058. Sustainable Development**

1. Staff met with Creating Healthy Communities to discuss pedestrian facilities on SR 65.
2. Staff Attended Bluffton complete streets meeting
3. Staff distributed complete street brochures to the health department.
4. Staff reviewed active transportation comments.
5. Staff completed a walk audit in Bluffton.
6. Staff met with the Bluffton Complete Street Committee.
7. Staff reviewed Allen County Health Atlas and new platforms.
8. Staff discussed the Delphos Canal Trail project.

**610. Long Range Planning**

1. Staff worked on the preparation of the Community Assessment.
2. Staff worked on Lima Comp Plan.
3. Staff worked on the preparation of the Bluffton Comp Plan.
4. Staff attended the “Census Webinar.”
5. Staff reviewed the CEDS document.
6. Staff attended the WOCAP Board meeting.
7. Staff reviewed the WOCAP assessment survey and correspondence.
8. Staff attended Advanced Air Mobility Roundtable in North Baltimore
9. Staff attended an “EV Infrastructure and Equity” Webinar
10. Staff reviewed presentation materials in preparation for the Farmland Preservation Board meeting in Columbus
11. Staff Attended statewide Farmland Preservation Board meeting in Columbus.
12. Staff met with Delphos Safety Service Director to discuss long-range planning and strategic planning

**675. ACRTA**

1. Staff attended the ACRTA Board meeting.

**Motion 61 (7-28-22) EC**

Doug Post made the motion to approve Staff Planning Report; Seconded by Beth Seibert; motion carried.

**8. OLD BUSINESS**

None.

**9. NEW BUSINESS**

None.

**10. ADJOURNMENT**

**Motion 62 (7-28-22) EC**

Larry Vandemark made the motion that the meeting be adjourned. Seconded by Beth Seibert, motion carried.

Submitted by:

Accepted by:

\_\_\_\_\_  
Signature/Secretary

\_\_\_\_\_  
Signature/RPC President

Date: \_\_\_\_\_

Date: \_\_\_\_\_





