

**EXECUTIVE COMMITTEE**  
**August 25, 2022**

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, August 25, 2022 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of EC minutes – July 28, 2022
3. Communications
4. Financial Report
  - a. Budget Report
  - b. Bills to be Approved
  - c. Payroll and OPERS
5. Standing Committees Reports
  - a. Administrative Affairs Committee
  - b. Community Development Committee
  - c. Developmental Controls Committee
  - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

A quorum being present, Howard Elstro brought the meeting to order and proceeded with the agenda.

**1. ROLL CALL**

Mr. Howard Elstro	City of Lima
Mr. James Mehaffie	City of Delphos
Mr. Doug Post	Amanda Township
Ms. Beth Seibert	Allen County Commissioner's Office
Mr. Thomas Tebben	City of Lima
Mr. Chuck Schierloh	City of Lima
Mr. Sean Chapman	Village of Spencerville
Mr. Steve Ewing	Auglaize Township

**STAFF**

Mr. Shane Coleman	Lima-Allen County Regional Planning Commission
Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission

**2. APPROVAL OF EC MINUTES – July 28, 2022**

**Motion 63 (8-25-2022) EC**

Beth Seibert motioned the Executive Committee minutes of July 28, 2022 be approved. Seconded by Doug Post, motion carried.

**3. COMMUNICATIONS**

None.

#### 4. FINANCIAL REPORT

The financials were unavailable at the meeting and will be sent on a near date. Approval of financials suggested to be postponed until September meeting.

##### **Motion 64 (8-25-22) EC**

Doug Post made the motion to defer voting on the July Financials until the September meeting. Seconded by Jamie Mehaffie, motion carried.

- a. Budget Report
- b. Bills to be Approved
- c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefit</u>
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#### 5. STANDING COMMITTEES

- a. Administrative Affairs Committee  
AAC met on August 24<sup>th</sup> with the following agenda:
  - 1. Roll Call
  - 2. Approval of AAC Minutes – June 26, 2022
  - 3. Building Project Update
  - 4. Staffing
  - 5. Other
  - 6. Adjournment

##### [August AAC Minutes](#)

##### **Motion 65 (8-25-22) EC**

Chuck Schierloh made the motion to approve the AAC report. Seconded by Doug Post, motion carried.

- b. Community Development Committee  
CDC met on August 18<sup>th</sup> with the following agenda:

- 1. Roll Call/Introduction
- 2. Approval of CDC Minutes- August 19, 2021
- 3. RTA Report
- 4. 2021 Crash Summary Report
- 5. Active Transportation Plan
- 6. Bik/Ped Count Update
- 7. Complete Streets
- 8. ADA Transition Plans
- 9. Funding and Project Update
- 10. Comprehensive Plans Update (Lima, Elida, Bluffton)
- 11. FY2023 UPWP Update
- 11. Other
- 12. Next Meeting Date
- 13. Adjournment

[August CDC Minutes](#)

**Motion 66 (8-25-22) EC**

Steve Ewing made the motion to accept the CDC report. Seconded by Sean Chapman, motion carried.

c. Developmental Controls Committee

The DCC met on August 4<sup>th</sup> with the following agenda:

1. Roll Call
2. Approval of Agenda
3. Approval of DCC Minutes – July 19, 2022
4. Staff Recommendation: Kenyon Heights Phase 3 and Overall Development Plan
5. Lost Creek subdivisions Construction Drawing Resubmission
6. Other
7. Adjournment

[August 4th Minutes](#)

**Motion 67 (8-25-22) EC**

Beth Seibert made the motion to accept the DCC committee report. Seconded by Doug Post, motion carried.

d. Transportation Coordinating Committee

TCC met on August 25, 2022 with the following agenda:

1. Roll Call
2. Approval of TCC Minutes- July 28, 2022
3. Acceptance of TAC minutes – August 23, 2022
4. RTA Update
5. FINAL 2021 Crash Summary Report
6. FINAL City of Lima Comprehensive Plan- Vision 2040
7. DRAFT Village of Elida Comprehensive Plan
8. FY2022 Completion Report
9. FY2023 UPWP Update
10. RTP Resolution
11. Other
12. Adjournment

[August TCC Minutes](#)

**Motion 68 (8-25-22) EC**

Doug Post made the motion to accept the TCC committee report. Seconded by Tom Tebben, motion carried.

**6. OTHER COMMITTEE REPORTS**

a. CAAC Committee

CAAC met on August 11<sup>th</sup> with the following agenda:

1. Roll Call/Introduction
2. Approval of CAAC Minutes- March 10, 2022
3. RTA Report
4. 2021 Crash Summary Report
5. Active Transportation Plan

6. Bik/Ped Count Update
7. Complete Streets
8. ADA Transition Plans
9. Funding and Project Update
10. Other
11. Next Meeting Date
12. Adjournment

[August CAAC Minutes](#)

**Motion 69 (8-25-22) EC**

Steve Ewing made the motion to accept the CAAC committee report. Seconded by Jamie Mehaffie, motion carried.

b. CAC Committee

The CAC met on August 23<sup>rd</sup> with the following agenda:

Roll Call

Approval of CAC minutes- July 26, 2022

RTA Update

FINAL 2021 Crash Summary Report

FINAL City of Lima Comprehensive Plan- Vision 2040

DRAFT Village of Elida Comprehensive Plan

FY2022 Completion Report

FY2023 UPWP Update

Other

Adjournment

[August CAC Minutes](#)

**Motion 70 (8-25-22) EC**

Steve Ewing made the motion to accept the CAC committee report. Seconded by Jamie Mehaffie, motion carried.

c. TAC Committee

The TAC met on August 23<sup>rd</sup> with the following agenda:

Roll Call

Acceptance of TAC minutes – July 26, 2022

RTA Update

FINAL 2021 Crash Summary Report

FINAL City of Lima Comprehensive Plan- Vision 2040

DRAFT Village of Elida Comprehensive Plan

FY2022 Completion Report

FY2023 UPWP Update

Other

Adjournment

[August TAC Minutes](#)

**Motion 71 (8-25-22) EC**

Steve Ewing made the motion to accept the TAC committee report. Seconded by Jamie Mehaffie, motion carried.

**8. STAFF PLANNING ASSISTANCE REPORT July 2022**

\*See Financial section\*

**9. OLD BUSINESS**

None.

**10. NEW BUSINESS**

Shane would like to enter into another year retainer with the Prosecutor's office in the amount of \$3,500. The arrangement has been very useful thus far and it is suggested we continue this partnership.

**Motion 72 (8-25-22) EC**

Tom Tebben made the motion to approve the year contract. Seconded by Beth Seibert, motion carried.

**11. ADJOURNMENT**

**Motion 73 (8-25-22) EC**

Doug Post made the motion that the meeting be adjourned. Seconded by Beth Seibert, motion carried.

Submitted by:

Accepted by:

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Signature/Secretary

\_\_\_\_\_  
Signature/RPC President

Date:\_\_\_\_\_

Date:\_\_\_\_\_



