

EXECUTIVE COMMITTEE
November 17, 2022

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, November 17, 2022 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of EC minutes – October 27, 2022
3. Communications
4. Financial Report
 - a. Budget Report
 - b. Bills to be Approved
 - c. Payroll and OPERS
5. Standing Committees Reports
 - a. Administrative Affairs Committee
 - b. Community Development Committee
 - c. Developmental Controls Committee
 - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

A quorum being present, Howard Elstro brought the meeting to order and proceeded with the agenda.

1. ROLL CALL

Mr.. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Jerry Gilden	Marion Township
Mr. Jamie Mehaffie	City of Delphos
Mr. Doug Post	AmandaTownship
Mr. Brion Rhodes	Allen County
Ms. Beth Seibert	Allen County
Mr. Thomas Tebben, virtual	City of Lima
Mr. Chuck Schierloh	City of Lima

STAFF

Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
Ms. Shaunna Basinger	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC MINUTES – October 27, 2022

Motion 88 (11-17-2022) EC

Beth Seibert motioned the Executive Committee minutes of October 27, 2022 be approved. Seconded by Brion Rhodes, motion carried.

3. COMMUNICATIONS

None.

4. FINANCIAL REPORT

October Financials

a. Budget Report

LACRPC has \$562,000 in funds this year and another \$562,000 in funds next year that, among other things, can be used on the building update. The conversation has been initiated with ODOT to secure those funds. Once the front façade of the building is removed, Phase 2 can begin and further estimates will be made for the remainder of the project. Those bids will once again come before the board to approve.

b. Bills to be Approved

c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefit</u>
10-12-2022	\$15,261.19	\$1,996.57	\$206.78	\$2,862.66
10-26-2022	\$12,341.13	\$1,727.76	\$178.95	

Motion 89 (11-17-22) EC

Brion Rhodes made the motion to accept the October financial report. Seconded by Jerry Gilden, motion carried.

5. STANDING COMMITTEES

a. Administrative Affairs Committee

AAC did not meet in November

b. Community Development Committee

CDC did not meet in November

c. Developmental Controls Committee

DCC met on November 8th with the following agenda:

Roll Call

Approval of Agenda

Approval of DCC Minutes – September 13, 2022

Staff Recommendation- Jackson Township Zoning Petition JA-01-22

Other

Adjournment

DCC November 8th Minutes

Motion 90 (11-17-22) EC

Chuck Schieloh made the motion to approve the DCC report. Seconded by Doug Post, motion carried.

d. Transportation Coordinating Committee

TCC met on November 17th with the following agenda:

Roll Call

Acceptance of TAC minutes – November 15, 2022

Approval of TCC minutes- September 22, 2022

RTA Update
ODOT Resolutions
2024-2027 Transportation Improvement Plan- status update
Travel Demand Modeling
DOT Thriving Community Grant
Other
Adjournment

[TCC Movember Minutes](#)

Motion 91 (11-17-22) EC

Brion Rhodes made the motion to approve the TCC report. Seconded by James Mehaffie, motion carried.

6. OTHER COMMITTEE REPORTS

a. CAAC Committee

CAAC did not meet in November

b. CAC Committee

CAC met on November 15th with the following agenda:

Roll Call
Approval of CAC minutes- September 20, 2022
RTA Update
ODOT Resolutions
2024-2027 Transportation Improvement Plan- status update
Travel Demand Modeling
DOT Thriving Community Grant
Other
Adjournment

[CAC November Minutes](#)

c. TAC Committee

TAC met on November 17th with the following agenda:

Roll Call
Acceptance of TAC minutes – September 20, 2022
RTA Update
ODOT Resolutions
2024-2027 Transportation Improvement Plan- status update
Travel Demand Modeling
DOT Thriving Community Grant
Other
Adjournment

[TCC November Minutes](#)

1. STAFF PLANNING ASSISTANCE REPORT

[September Staff Report](#)

October Staff Report

9. OLD BUSINESS

The week of December 5th, the office will be by appointment as the front façade is removed.

The search for the Executive Director and a Senior Planner is still in progress.

10. NEW BUSINESS

In accordance with past conversations, staff brought before the committee the plan to combine the Citizens Advisory Committee and the Citizen's Accessibility Committee and alter their meeting schedule to a quarterly and as needed basis in a bid to improve attendance and better utilize committee members' time. Beth Seibert spoke in support of this change, as did Chuck Schierloh who also voiced a point to ensure that the committee improves upon its Advisory capacity when utilizing committee members. Stating that in the past meetings were often merely informational and input wasn't often explicitly requested. Howard Elstro also brought to question the public participation aspect in regard to minutes and records. To which staff responded that after recent research and discussions the CAC/CAAC, while part of the public participation process, did not require motions or Robert's Rules of Order style minutes and that an agenda, attendance, and simple notes are all that is required for record of the CAC/CAAC meetings.

Motion 92 (11-17-22) EC

Beth Seibert made the motion that the CAC and the CAAC be combined and that they be schedule to meet quarterly and as needed basis. Seconded by Doug Post, motion carried.

Staff will combine the CAC and CAAC committee descriptions and send a survey to committee members to check their best availability between the two previous monthly meeting dates.

Brandon Casler then brought a personnel matter concerning vacation time before the Executive Committee due to the matter needing EC approval before enactment. Mr Elstro referred this matter to the AAC for discussion.

11. ADJOURNMENT

Motion 93 (11-17-22) EC

Doug Post made the motion that the meeting be adjourned. Seconded by Beth Seibert, motion carried.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date: _____

Date: _____

