

EXECUTIVE COMMITTEE
December 22, 2022

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met on **Thursday, December 22, 2022 at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Approval of EC minutes – November 17, 2022
3. Communications
4. Financial Report
 - a. Budget Report
 - b. Bills to be Approved
 - c. Payroll and OPERS
5. Standing Committees Reports
 - a. Administrative Affairs Committee
 - b. Community Development Committee
 - c. Developmental Controls Committee
 - d. Transportation Coordinating Committee
6. Other Committee Reports
7. Staff Planning Assistance Report
8. Old Business
9. New Business
10. Adjournment

A quorum being present, Howard Elstro brought the meeting to order and proceeded with the agenda.

1. ROLL CALL

Mr.. Kevin Cox	Perry Township
Mr. Howard Elstro	City of Lima
Mr. Steve Ewing	Auglaize Township
Mr. Jerry Gilden	Marion Township
Mr. Jamie Mehaffie	City of Delphos
Mr. Doug Post	AmandaTownship
Ms. Beth Seibert	Allen County
Mr. Thomas Tebben	City of Lima
Mr. Chuck Schierloh	City of Lima

STAFF

Mr. Brandon Casler	Lima-Allen County Regional Planning Commission
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2. APPROVAL OF EC MINUTES – November 17, 2022

Motion 94 (12-22-2022) EC

Steve Ewing motioned the Executive Committee minutes of November 17, 2022 be approved.
Seconded by Chuck Schierloh, motion carried.

3. COMMUNICATIONS

No new communications.

Conversation was had once more on the type of collaboration in planning and projects that ODOT is transitioning to going forward stating that projects with multiple township/city/county/etc involvement will more easily receive funds versus municipalities who may try to apply for funding solo.

4. FINANCIAL REPORT

November Financials

- a. Budget Report
- b. Bills to be Approved
- c. Payroll and OPERS

<u>Payroll</u>	<u>Amount</u>	<u>PERS</u>	<u>Medical</u>	<u>Benefit</u>
11-9-2022	\$27,641.92	\$3,834.87	\$400.81	
11-23-2022	\$12,447.61	\$1,742.67	\$180.49	\$3,051.41

Motion 95 (12-22-22) EC

Steve Ewing made the motion to accept the November financial report. Seconded by Jamie Mehaffie, motion carried.

5. STANDING COMMITTEES

- a. Administrative Affairs Committee
AAC did met on December 21st with the following agenda:
Roll Call
Approval of AAC Minutes – October 26, 2022
Building Project Update
Other
Adjournment

[AAC December Minutes](#)

Motion 96 (12-22-22) EC

Chuck Schieloh made the motion to approve the AAC report. Seconded by Beth Seibert, motion carried.

Motion 97 (12-22-22) EC

Steve Ewing made the motion to amend the Personnel Policy in regards to part-time employees as described in the AAC minutes. Seconded by Jerry Gilden, motion carried.

- b. Community Development Committee
CDC did not meet in December
- c. Developmental Controls Committee
DCC met on December 20th with the following agenda:
Roll Call
Approval of Agenda
Approval of DCC Minutes- November 8, 2022
Staff Recommendation- Kempher Replat, Jackson Township
Other
Adjournment

[December 20th DCC Minutes](#)

Motion 98 (12-22-22) EC

Jerry Gilden made the motion to approve the DCC report. Seconded by Doug Post, motion carried.

- d. Transportation Coordinating Committee
TCC did not meet in December

6. OTHER COMMITTEE REPORTS

- a. CAAC Committee
CAAC did not meet in December
- b. CAC Committee
CAC did not meet in December
- c. TAC Committee
TAC did not meet in December

1. STAFF PLANNING ASSISTANCE REPORT: November 2022

205. Safety Grant

- 1. OTSO Tanning with Safe Community Leaders
- 2. Seatbelt presser
- 3. SRT agenda and meeting prep
- 4. Car seat infographic
- 5. Annual report
- 6. Fatal Crash presser agenda and attend.
- 7. Thanksgiving overtime presser
- 8. Ran and attended the safety council meeting.

415.

- 1. work with GLACP on 2023 calendar year Allen County Budget

501. Zoning

- 1. Zoning petition Jackson Township finalized
- 2. Staff worked on Zoning Map for Marion Twp.
- 3. Staff printed out Shawnee Twp zoning maps
- 4. Staff prepped, attended and ran DCC meeting
- 5. Staff Printed out American Twp Zoning maps
- 6. Staff attended meeting with County Prosecutors about Solar Zoning

505. Subdivisions

- 1. Staff processed Seventeen (17) lot splits
- 2. Staff answered Twenty-two (22) lot split questions
- 3. Staff Prepare for DCC meeting
- 4. Staff met with tax map office about various lot splits
- 5. Staff reviewed surveys for variance
- 6. Staff reviewed comments on Camden Ridge construction drawings
- 7. Staff met with OILO Development regarding possible lot splits

510. Floodplains

- 1. Staff answered Four (4) floodplain questions.
- 2. Staff met with County Commissioners office about regulations update.
- 3. Staff reviewed LOMC for Bath Twp floodplain violation

5. Staff mapped new proposed floodplain shape and new firm panels for review.
6. Staff met with soil and water regarding the current status of take five oil change floodplain permits.

601. Short Range Planning

1. Staff attended American Township meeting
2. Staff attended Bluffton comp ppp
3. Staff updated participation of FAST stakeholders
4. Staff reviewed weekly reports from ODOT.
5. Staff worked on prints for Activate Allen County
6. Staff attended meeting for bike/sidewalk status update for Delphos
7. Staff met with ACCESS Engineering
8. Staff met with various members about projects
9. Staff prepped and attended monthly committee meetings
10. Staff attended Access Management Training
11. Staff worked on Webpage

602. Transportation Improvement Program

1. Staff met with ODOT
2. Staff reviewed list of obligated projects
3. Staff had correspondence with ODOT about timeline of TIP
4. Staff attended meeting with county engineer about long range plan and TIP.
5. Staff did some Streetlight bike and ped infrastructure mapping.
6. Staff attended meeting with ODOT district and members of central office to go over funding and lists of obligated projects.
7. Staff worked on timeline and meeting dates for public involvement process.
8. Staff met with ODOT to get access to ELIIS
9. Staff worked on PPP for TIP
10. Staff met with AECO
11. Staff met with HARROD about TIP
12. Staff met with City of Lima about TIP Projects

605. Surveillance

1. Correspondence with ODOT for QCEW data
2. DSRT agenda and meeting
3. Staff attended Bike\Ped steering committee meeting
4. Staff attended DSRT Meeting
5. Staff worked on Bike/Ped crash modeling
6. Bike Ped task force meeting
7. Staff worked on Mapping network utilization and equity analysis
8. Staff worked on Fatal Crash Mapping
9. Staff attended meeting with County Engineer
10. Staff met with ODOT about traffic management tools
11. Staff did reviews of access management
12. Staff worked on maps for Fatal Crash report.
13. Staff attended predevelopment meeting for Eastown and Elida rd. access management issues.

6058. Sustainable Development

1. Staff worked on Delphos ADA plan
2. Staff worked on Youth Activity Transportation outreach plan
3. Staff reviewed and worked on Active Transportation Plan
4. Bike/ped Counts.
5. Staff worked Complete Streets for Bluffton.

6. Staff attended Bath Twp solar zoning meeting.
7. Staff reviewed GAP generator results.
8. Staff attended meeting with JAMPD about Active Transportation Plan
9. Staff met with parks for clueways for Active Transportation Plan

610. Continuing Planning

1. Community Assessment
2. Staff attended Ottawa River Coalition meeting
3. Staff worked on Lima Neighborhood plan
4. Community development meeting
5. Bluffton Comp plan
6. WOCAP Community Assessment edits and additions
7. Staff had correspondence about Lima housing project plan.
8. Staff reviewed Elida Comp Plan resolution and additions to plan
9. Staff communicated with ESRI for ARCMAP GIS.
10. Staff worked on population and land use projections.

610.4 Long Rang Transportation Planning

1. County Demolition Map
2. Staff had correspondence with ODOT about structure of new LRTP
3. Staff had discussions with fire chiefs about rail crossing traffic problems
4. Staff attended a meeting with ORDC
5. Staff met with ODOT about new funding for projects
6. Staff worked on timeline for new LRTP.
7. Staff met with and had correspondence with various members about current and possible new projects for the new LRTP.

675. ACRTA

1. Staff attended the ACRTA Board meeting.
2. Met with RTA leadership about funding in long rang plan
3. Staff worked on resolutions for STIP corrections.

Motion 99 (12-22-22) EC

Chuck Schierloh made the motion to accept the Staffing Report. Seconded by Kevin Cox, motion carried.

9. OLD BUSINESS

LACRPC is still looking for an Executive Director and a Senior Planner to oversee the RTPO.

10. NEW BUSINESS

11. ADJOURNMENT

Motion 100 (12-22-22) EC

Doug Post made the motion that the meeting be adjourned. Seconded by Kevin Cox, motion carried.

Submitted by:

Accepted by:

Signature/Secretary

Signature/RPC President

Date: _____

Date: _____

