



**Lima / Allen County
REGIONAL PLANNING
COMMISSION**

FY 2025

DRAFT

**UNIFIED PLANNING
WORK PROGRAM**

Beginning July 1, 2024 - Ending June 30, 2025

Prepared by:

Lima-Allen County Regional Planning Commission
130 West North Street

Lima, Ohio 45801-4311 The preparation of this report was financed in part by the Federal Highway Administration, the Ohio Department of Transportation, the Ohio Department of Public Safety, and local units of government. The contents of this report do not reflect the official view and/or policies of the Federal Highway Administration, the Ohio Department of Public Safety, or the Ohio Department of Transportation. This report does not constitute a standard specification or regulation. The contents of this report represent the work and opinions of the LACRPC. The report does not represent a standard or policy. Questions or concerns should be forwarded to the LACRPC at 130 W. North Street, Lima, Ohio 45801 (www.LACRPC.com).

ACKNOWLEDGMENT

During the course of drafting the FY 2025 Unified Planning Work Program, the staff of the Lima- Allen County Regional Planning Commission received helpful assistance from representatives of the Ohio Department of Transportation (ODOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Ohio Department of Public Safety (ODPS), the Office of the Allen County Engineer, the Allen County Regional Transit Authority (ACRTA), the Ohio Environmental Protection Agency (OEPA) and local member governments. The Planning Commission recognizes the real benefits of implementing a Safe Community Program, a program that is made possible only with the financial support and guidance of ODPS that also provides valuable motor vehicle crash data through the maintenance of its Integrated Traffic Records System. The Planning Commission also acknowledges the technical support provided by the United States Geologic Survey and the Ohio Department of Natural Resources (ODNR) which supports hydraulic and hydrologic engineering analyses prompted by the presence of some 15,725 acres of Federal Emergency Management Agency (FEMA) identified high hazard flood areas. The OEPA is an additional state agency that must be recognized for the technical support it offers the community as it relates to meeting air and water quality conformity mandates.

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INTRODUCTION

The Lima-Allen County Regional Planning Commission (LACRPC) was established pursuant to Section 713.21 of the Ohio Revised Code (ORC) and a Resolution of Cooperation between various political subdivisions located within Allen County, Ohio. The LACRPC has been responsible for the planning of land use, transportation, housing, recreation and community facilities in Allen County, Ohio since 1964. As several agencies may participate in various planning programs, the coordination of efforts of such participating agencies is necessary. The role of the Regional Planning Commission is to facilitate continuing, cooperative and comprehensive planning within Allen County and its surrounding area including the City of Delphos, the Village of Cridersville, and the Village of Bluffton.

Through the participation of member political subdivisions (county, townships, cities, and villages), the LACRPC determines planning priorities and policies for the region and directs the staff in undertaking the planning work. Among the many duties of the staff is the preparation of reports for use by state and local governments, engineers, developers, and the general public to assist in the planning for coordinated development of the Allen County region.

In 2022, seven surrounding counties signed agreements to form a Regional Transportation Planning Organization (RTPO) and named the Western Ohio Rural Planning Organization (WORPO). These counties include Auglaize, Hancock, Hardin, Mercer, Putnam, Van Wert, and Wyandot. The RTPO, per 23 USC § 135(m), as amended, is intended to enhance the planning, coordination, and implementation of statewide strategic long-range transportation plans and transportation improvement programs, with an emphasis on addressing the needs of non-metropolitan areas of the State.

Rationale:

This document is being presented as the FY 2025 Unified Planning Work Program (UPWP) of the LACRPC. The UPWP documents the agency's comprehensive planning program over the course of the next fiscal year calendar and corresponds to the July 1, 2024 through June 30, 2025 period.

This document is required to be compiled and submitted to state and federal agencies as the basis for soliciting federal funding assistance. This document contains information specific to the comprehensive planning process undertaken by the LACRPC. The UPWP details those LACRPC staff activities that will be conducted over the course of the FY 2025 period as specified under a contractual obligation with various funding agencies. Moreover, this document acts as a management tool from which to assess the progress of the LACRPC on specific projects, as well as its commitment to local issues.

Overview:

The document is comprised of several distinct sections. A prospectus detailing the history, roles, organizational structure and membership of the LACRPC follows the introduction. After the prospectus, the transportation planning process includes an overview of federal transportation legislation specifically ISTEA, TEA-21 SAFETEA-LU, MAP-21, the FAST ACT and the Infrastructure Investment & Jobs Act (IIJA) sometimes referred to as the Bipartisan Infrastructure Law (BIL). The document proceeds to present LACRPC planning activities by the respective funding source and work element category. Work elements are arranged with regard to their respective category: Local Government Services (100 Series); Safety Services Planning (200 Series); Environmental Protection (300 Series); Community Development (400 Series); Developmental Controls (500 Series); Transportation Planning (600 Series); and Regional Transportation Planning Organization (700 Series). Following the work program summary, the document presents various informational tables outlining the rationale for funding, indirect cost rate/pools, and a summary of project budgets. The document concludes with an appendix containing resolutions attesting to compliance with the

transportation planning process and approving the FY 2025 UPWP. Maps and graphics are provided for informational purposes.

The document should be viewed in its entirety. The document provides an overview of the agency, its membership, and representation by the respective political subdivision, its organizational structure and, its funding sources. The document is a required annual publication with programming structured by subcategory. However, annual work program elements and areas of emphasis evolve from year as needs in the community or funding streams change.

PROSPECTUS

Historical Background:

The Lima-Allen County Regional Planning Commission (LACRPC) was established in September 1964 to obtain federal assistance to develop a transportation plan for the area. The formation of the Regional Planning Commission was accomplished in conformance with Section 713.21 of the Ohio Revised Code which states in part “where the planning commission of any municipal corporation or group of municipal corporations, any board of township trustees, and the board of county commissioners of any county in which such municipal corporation or group of municipal corporations is located, or of any adjoining county, may cooperate in the creation of a regional planning commission. For any region defined as agreed upon by the planning commissions and boards, exclusive of any territory within the limits of a municipal corporation not having a planning commission.”

By virtue of the adoption of a Resolution of Cooperation by the Board of County Commissioners of Allen County, the Planning Commission of Allen County, the Planning Commission of municipalities and the Board of Trustees of Townships within Allen County, Ohio, the LACRPC was created and vested with powers and duties given to regional planning commissions under the laws of the State of Ohio.

The comprehensive planning duties and responsibilities of the Allen County Planning Commission, created in 1954, were incorporated into the powers and duties of the LACRPC. In addition, as a result of the 1964 Urban Mass Transportation Act (UMTA) that required urban areas of 50,000 persons or more to create a Metropolitan Planning Organization (MPO), the LACRPC was awarded the responsibility by the Governor of the State of Ohio in accordance with federal law (23 USC 134) to assure that a cooperative, comprehensive, and continuing transportation planning process was established and maintained. The Allen County Commissioners in an agreement with ODOT facilitated an area-wide Transportation Study. The LACRPC subsequently prepared a regional transportation and development plan that met federal requirements for federal assistance for highway construction in the urbanized area.

Mission Statement:

The Mission of the LACRPC is to provide the basis for ongoing comprehensive development in Allen County through the implementation of specific policies, plans, and regulatory controls.

Federal Certification:

The LACRPC achieved ODOT/Federal Highway Administration (FHWA) certification for transportation planning in 1973. Initial Urban Mass Transportation Act (UMTA) certification was received in 1982. The Commission is presently self-certified on a continuing basis in accordance with FHWA/Federal Transit Administration (FTA) regulations. The LACRPC implemented Federal Emergency Management Agency (FEMA) Floodplain Management Regulations in 1979. The Commission is reviewed for concurrence on an annual basis in accordance with FEMA regulations.

Participants & Their Role:

The LACRPC operates by agreement of participating units of government and a variety of public agencies. These units of government, in addition to the citizens representing varied sectors and interests, participate in the local planning process. As such, the LACRPC must negotiate agreements between a wide variety of participants in the planning process. The major agency participants include the United States Economic Development Administration (U.S.EDA), FHWA, FTA, FEMA, ODOT, the Ohio Environmental Protection Agency (OEPA), Allen County Regional Transit Authority (ACRTA), state departments of Public Safety (ODPS), Agriculture (ODA), Development (ODOD), Natural Resources (ODNR), State Historic Preservation Office (SHPO), and Units of Local Governments. The agencies' primary responsibilities are described below.

The transportation planning and programming activities of the Planning Commission are overseen by ODOT and FHWA to ensure compliance with applicable state and federal regulations. Although the agencies interact, ODOT maintains a continuous liaison with the Commission's MPO staff and provides technical assistance such as modeling processes and traffic assignments for highways. The MPO and ODOT receive technical support from the OEPA that assists efforts to document/determine air quality conformity with respect to the Clean Air Act Amendments of 1990. Transit planning activities are primarily financed with FTA funding as administered by ODOT. FTA, through ODOT, monitors compliance of planning activities with applicable federal regulations. The LACRPC, under a Memorandum of Understanding, provides technical services and maintains a cooperative relationship with the ACRTA and FTA. The ACRTA is responsible for all FTA/ODOT reporting requirements.

Local governments participate in the input for and development of transportation improvement programs and other issues associated with transportation. Local governments participate in project selection and the implementation of capital improvements. They also provide the required local match for funding the transportation planning process and associated transportation activities. Communication between representatives of these local jurisdictions with ODOT and FHWA is facilitated by the LACRPC through its internal committee structure and its MPO policymaking board - the Transportation Coordinating Committee (TCC). The local jurisdictions have received Federal-Aid Surface Transportation Program (STP) and Congestion Mitigation Air Quality (CMAQ) funds through the MPO (TCC). New funding being introduced into the transportation improvement programming processes reflects Carbon Reduction Program (CR) monies included in the IJA.

The ACRTA is the local agency responsible for providing effective public transportation services within the Lima Urbanized Area. Charged with supporting a safe, accessible, and equitable system, the ACRTA maintains fixed route and demand response services. Pursuant to the intent of federal legislation, the ACRTA is an active member of the MPO and in the public planning process that requires a comprehensive and coordinated approach to a continuing transportation planning process. As the ACRTA receives Federal, State, and local funding, the Agency strives to comply with planning and operational regulatory requirements. In light of the requirements, the ACRTA receives technical assistance from the Planning Commission under the terms of an Inter-Agency Agreement that is reviewed and revised annually. The ACRTA maintains a strong relationship with FTA, ODOT, and local political jurisdictions. The ACRTA and Planning Commission work to support the coordination of federally financed paratransit operations operating within the region and the mobility manager.

The LACRPC acknowledges the technical support provided by FEMA and ODNR with respect to Floodplain Management Regulations, and water quality assessments to ensure compliance with state and federal regulatory requirements. Both ODNR and FEMA provide technical assistance in the hydraulic/hydrologic modeling processes. The OEPA assists the LACRPC in addressing water quality issues as well as assessing air quality impacts of both fixed site and mobile source emissions. The LACRPC, OEPA, and other local stakeholders sustain air and water quality maintenance efforts thru collaborative efforts with the local Environmental Citizen's Advisory Committee (ECAC) and the Ottawa River Coalition (ORC). The LACRPC is an active member of both. The ECAC and the ORC maintain regular contact with the Planning Commission and member governments.

To support farmland and historic preservation efforts, the Agency coordinates efforts with the Ohio SHPO and ODA. Both agencies help assess local land use policy initiatives against which transportation projects are weighed. And, because of its unique role in transportation planning, the LACRPC maintains a continuous liaison with ODPS. Using Federal 402 funding, ODPS provides financial underwriting for the LACRPC Safe Community programming.

The MPO continues to coordinate transportation projects and services with local community development initiatives. The MPO regularly supports data collection necessary for the updating of the County's Comprehensive Economic Development Strategy (CEDS) which identifies and prioritizes the community's most pressing needs to meet the eligibility criteria of the United States Economic Development Administration (USEDA) and ODOT. The Agency also facilitates area community development initiatives that are funded with Community Development Block Grant (CDBG) monies administered by ODOT.

Organizational Structure:

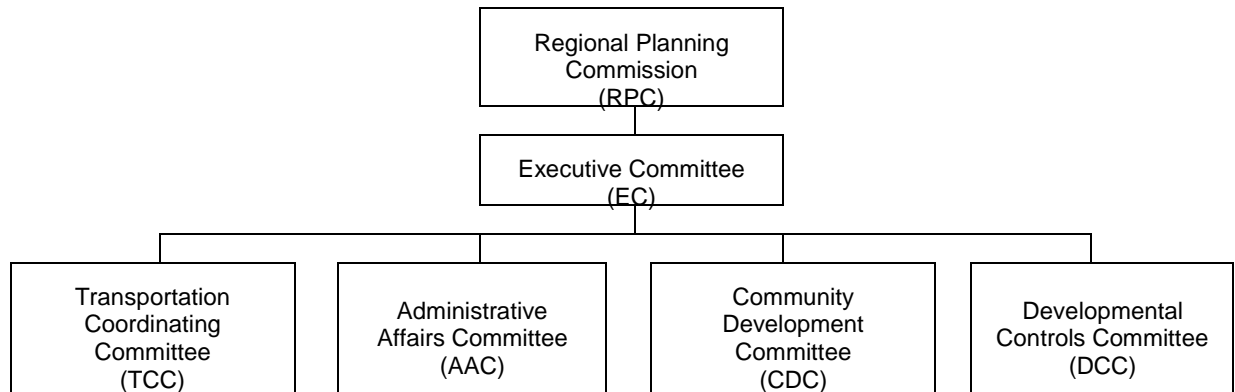
The governing body of the LACRPC is its Board of Directors known as the Regional Planning Commission. The Board reviews and acts on recommendations made by LACRPC staff and committees. Representation on the Board is achieved by the appointment of delegates. Such appointment is made by the participating jurisdictions (county, municipality, and township). The delegates are appointed for a two-year term starting in April of even-numbered years. Appointments to the Board are orchestrated in a manner that will provide for a composition that represents industry, labor, agriculture, business, and professional sectors. The Regional Planning Commission is composed of representatives of the various participating political subdivisions.

The various political subdivisions assign delegates to the Regional Planning Commission in the following manner: six (6) delegates and six (6) alternates are appointed by the Allen County Board of Commissioners to serve the County at large; one (1) delegate and one (1) alternate for every 5,000 persons in cooperating municipalities are designated by the planning commission of the municipality, subject to the approval of the legislative authority of the municipality; and, one (1) delegate and one (1) alternate for every 5,000 persons in a cooperating township are designated by the Board of Township Trustees of the participating township. See table on page 5 for Commission membership.

PARTICIPATING JURISDICTIONS	
Currently Participating Local Governments	
County of Allen	American Township
City of Delphos	Auglaize Township
City of Lima	Bath Township
Village of Beaverdam	Jackson Township
Village of Bluffton	Marion Township
Village of Cairo	Monroe Township
Village of Elida	Perry Township
Village of Harrod	Richland Township
Village of Lafayette	Shawnee Township
Village of Spencerville	Spencer Township
Amanda Township	Sugar Creek Township

The current committee structure and mission statement allow the agency to respond to federal and state regulatory issues, current development demands and public concerns. The committee structure is responsive to and representative of local governments and publicly accountable. The organizational structure of the LACRPC reflects a tiered structure reflecting both standing and advisory committees. Standing committees include: (1) Executive Committee, members charged with the responsibility of developing and guiding agency policy; (2) Administrative Affairs Committee provides administrative direction and assesses management procedures; (3) Transportation Coordinating Committee, functioning as the Metropolitan Planning Organization responsible for transportation-related issues; (4) Developmental Controls Committee, a technical committee with developmental regulatory oversight; and, (5) Community Development Committee, that monitors and addresses local quality of life issues. Advisory committees serve in various capacities and for various durations. The transportation and citizen advisory committees have specific responsibilities associated with Federal planning requirements.

LACRPC STANDING COMMITTEES



REGIONAL PLANNING COMMISSION MEMBERS (April 2024-2026)		
Political Subdivision	Delegates	Alternates
Allen County	TBD	TBD
City of Lima	TBD	TBD
City of Delphos	TBD	TBD
Village of Beaverdam	TBD	TBD
Village of Bluffton	TBD	TBD
Village of Cairo	TBD	TBD
Village of Elida	TBD	TBD
Village of Harrod	TBD	TBD
Village of Spencerville	TBD	TBD
Amanda Township	TBD	TBD
American Township	TBD	TBD
Auglaize Township	TBD	TBD
Bath Township	TBD TBD	TBD TBD
Jackson Township	TBD	TBD
Marion Township	TBD	TBD
Monroe Township	TBD	TBD
Perry Township	TBD	TBD
Richland Township	TBD	TBD
Shawnee Township	TBD TBD	TBD TBD
Spencer Township	TBD	TBD
Sugar Creek Township	TBD	TBD

Executive Committee:

The Executive Committee is charged with providing leadership and direction to the LACRPC and its staff. The Committee monitors and evaluates the needs of the community and establishes the priorities of the agency based, in part, upon local demands. In light of changing local conditions and demands the Committee develops and publishes the Commission's UPWP annually. The Executive Committee is the policy-making body of the Commission, and its members are elected from the Regional Planning Commission membership. The Committee makes such final determinations, decisions, findings, and recommendations as may be necessary between meetings of the Commission, and carries out other duties and responsibilities as may be assigned to it by the Commission. The composition of the Executive Committee includes the Commission President, its Immediate Past President, its Treasurer, and Secretary, as well as the chairperson of each of the four standing committees (Administrative Affairs Committee, Developmental Controls

Committee, Transportation Coordinating Committee, and Community Development Committee). Also included in the composition of the Committee are four (4) at-large members.

LIMA-ALLEN COUNTY REGIONAL PLANNING COMMISSION (April 2024-2026)	
Current Officers	Executive Committee
TBD	President President Secretary Past President AAC Chair TCC Chair TAC Chair CDC Chair DCC Chair CAC Chair Member Member Member

Administrative Affairs Committee:

The Administrative Affairs Committee (AAC) is delegated with the task of providing direction and guidance in the managerial aspects of operating the LACRPC, its office, and staff. The Committee reviews and audits the financial and real property assets of the LACRPC and makes its findings and recommendations available to the Executive Committee for their perusal. The Committee meets semi-annually to review and approve the Agency's fiscal and calendar year budgets and annually with the State Auditor's Office to ensure sound fiscal controls. The Committee is also responsible for managing the annual nomination and election process of the Commission, as well as monitoring and periodically making recommendations regarding the effectiveness of the Commission's organizational documents. In addition, the Committee monitors the agency's personnel policies with respect to changing regulatory requirements and makes all final personnel determinations.

ADMINISTRATIVE AFFAIRS COMMITTEE (April 2024-2026)	
Members	Affiliation
TBD	TBD

Transportation Coordinating Committee:

The Transportation Coordinating Committee (TCC) is designated by the State of Ohio as the Metropolitan Planning Organization (MPO). The Committee is responsible for all area-wide transportation planning, the review and approval of the transportation portion of the annual UPWP, the review and maintenance of the Transportation Improvement Program (TIP) and the adoption of an updated Long-Range Transportation Plan. The Committee also makes such policies and final determinations, findings, recommendations, and resolutions as may be necessary to carry out a continuing, cooperative, and comprehensive urban transportation planning process. The composition of the Committee includes representatives of the Transit Authority, local public works and traffic engineering departments, social service transportation providers, ODOT and local public officials. Committee membership is comprised of no less than fifty-one percent (51%) locally elected public officials. The Committee also utilizes the services of several transportation-related subcommittees including the Transportation Advisory Committee (TAC), the Citizens Advisory Committee (CAC), the Safety Review Team (SRT), and Activate Allen County.

TRANSPORTATION COORDINATING COMMITTEE (April 2024-2026)	
Members TBD	Affiliation TBD

Developmental Controls Committee:

The Developmental Controls Committee (DCC) is a technical committee of the LACRPC charged with the responsibility of monitoring development activities within Allen County and establishing regulatory controls to minimize any adverse environmental or economic effects of development. The Committee is also delegated with developing the County's land use component of the Long-Range Transportation Plan. The Committee monitors the development and integration of local land use plans, subdivisions, zoning and floodplain management regulations of local entities. The Committee also reviews the merits of amendments or development under such regulatory controls once established. The Committee has a collaborative relationship with local agencies involved in the development process including the Allen County Health Department, the Allen Water District, the Allen County Soil & Water District, the Ottawa River Coalition, local utilities and the engineering/public works departments of the various political subdivisions.

DEVELOPMENTAL CONTROLS COMMITTEE (April 2024-2026)	
Members TBD	Affiliation TBD

Community Development Committee:

The Community Development Committee (CDC) is responsible for monitoring local conditions and problem identification, as well as exploring alternative solutions and implementing actions/recommendations to address the same. The Committee survey's public opinion and monitors State and Federal regulatory requirements in order to enable the LACRPC and its member political subdivisions the ability to respond to situational circumstances which the committee has determined important. The Committee necessarily concerns itself with quality-of-life issues such as farmland preservation, crime, traffic safety, economic development, housing and historic preservation. The Committee is responsible for developing the agency's UPWP, cognizant of the need to provide planning services to local members. The Committee has a collaborative relationship with local law enforcement and code enforcement officials, the Chambers of Commerce, the Allen Economic Development Group, and the Convention & Visitors Bureau.

COMMUNITY DEVELOPMENT COMMITTEE (April 2024-2026)	
Members TBD	Affiliation TBD

TRANSPORTATION PLANNING PROCESS

Federal legislation is a major part of the framework that guides the transportation planning process employed by state DOTs and MPOs; therefore, in the context of developing a unified planning work program, a short summary is warranted. On November 15, 2021, President Biden signed the Infrastructure Investment and Jobs Act ((IIJA)(Public Law 117-58, also known as the “Bipartisan Infrastructure Law”) into law. The IIJA/BIL is the largest long-term investment in our infrastructure and economy in our Nation’s history. It provides \$550 billion over fiscal years 2022 through 2026 in new Federal investment in infrastructure, including in roads, bridges, and mass transit, water infrastructure, resilience, and broadband.

The IIJA builds on previous legislative initiatives. Such transportation legislation includes: Fixing America’s Surface Transportation Act (FAST Act), the Moving Ahead for Progress in the 21st Century (MAP 21) Act; the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); the Transportation Equity Act for the 21st Century (TEA-21); and, the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA). These historical transportation bills create the framework for local transportation planning when considered with the ramifications of the Clean Air Act Amendments of 1990, the National Environmental Policy Act of 1969, and the Americans with Disabilities Act of 1990. Coupled with the required mechanisms for intergovernmental coordination and public input, the aforementioned legislation is the underpinning for the urban transportation planning process.

Infrastructure Investment & Jobs Act Implications:

The most recent Transportation Bill (IIJA) sometimes referred to as the Bipartisan Investment Law (BIL) is intended to:

- Repair and rebuild our roads and bridges with a focus on climate change mitigation, resilience, equity, and safety for all users, including cyclists and pedestrians. In Ohio there are 1,377 bridges and over 4,925 miles of highway in poor condition. Since 2011, commute times have increased by 5.7% in Ohio, and on average, each driver pays \$506 per year in costs due to driving on roads in need of repair. The Bipartisan Infrastructure Law is the single largest dedicated bridge investment since the construction of the interstate highway system. Based on formula funding alone, Ohio would expect to receive approximately \$9.9 billion over five years in Federal highway formula funding for highways and bridges. On an average annual basis, this is about 30.4% more than the State’s Federal-aid highway formula funding under current law. Ohio can also compete for the \$15.77 billion Bridge Investment Program for economically significant bridges and \$15 billion of national funding in the law dedicated to megaprojects that will deliver substantial economic benefits to communities. Ohio can also expect to receive approximately \$215 million over five years in formula funding to reduce transportation-related emissions, in addition to about \$244 million over five years to increase the resilience of its transportation system. States may also apply federal aid dollars towards climate resilience and safety projects.
- Improve the safety of our transportation system. The Infrastructure Investment & Jobs Act (Bipartisan Infrastructure Law) invests \$13 billion over FAST Act levels directly into improving roadway safety. Over five years, Ohio will receive approximately \$61 million in 402 formula funding for highway safety traffic programs, which help states to improve driver behavior and reduce deaths and injuries from motor vehicle-related crashes. On an average annual basis, this represents about a 29% increase over FAST Act levels. Local and tribal governments in Ohio will also be eligible to compete for \$6 billion in funding for a new Safe Streets for All program which will provide funding directly to these entities to support their efforts to advance “vision zero” plans and other improvements to reduce crashes and fatalities, especially for cyclists and pedestrians. In addition, Ohio can expect to receive approximately \$78.2 million over five years in funding to augment their commercial motor vehicle (CMV) safety efforts to reduce CMV crashes through the Federal Motor Carrier Safety Administration’s Motor Carrier Safety Assistance Program (MCSAP)

formula grant. This represents about a 61% increase in funding compared to FAST Act levels. Ohio will be able to apply for funds to modernize data collection systems to collect near real time data on all reported crashes, including fatal ones, to enhance safety and to allow the Department to understand and address trends as they are identified. Ohio also includes communities that will be eligible to apply for grants to community owned utilities to support the repair or replacement of leaky and unsafe cast iron and bare steel natural gas distribution pipelines, some of which are over 100 years old.

- Improve healthy, sustainable transportation options for millions of Americans. Ohioans who take public transportation spend an extra 75.9% of their time commuting and non-White households are 6.2 times more likely to commute via public transportation. 15.8% of transit vehicles in the state are past useful life. Based on formula funding alone, Ohio would expect to receive about \$1.4 billion over five years under the Act to improve public transportation options across the state (5). In the first year, this represents about a 34% increase over 2021 FAST Act formula transit funding levels.
- Work to build a network of EV chargers to facilitate long-distance travel and provide convenient charging options. The U.S. market share of plug-in electric vehicle (EV) sales is only one-third the size of the Chinese EV market – in 2020, plug-in electric vehicles made up only 2.3% of new car sales in the U.S., compared to 6.2% in China. The law invests \$7.5 billion to build out the first-ever national network of EV chargers in the United States and is a critical element in the Biden-Harris Administration’s plan to accelerate the adoption of EVs to address the climate crisis and support domestic manufacturing jobs. Under the Bipartisan Infrastructure Law, Ohio would expect to receive about \$140 million over five years to support the expansion of an EV charging network in the state (6). Ohio will also have the opportunity to apply for grants out of the \$2.5 billion available for EV charging.
- Modernize and expand passenger rail and improve freight rail efficiency and safety. The Bipartisan Infrastructure Law includes \$102 billion to eliminate the Amtrak maintenance backlog, modernize the Northeast Corridor, and bring world-class rail service to areas outside the northeast and mid-Atlantic. Within these totals, \$41 billion would be provided as grants to Amtrak, \$43.5 billion for Federal-State Partnership for Intercity Passenger Rail Grants for intercity rail service, including high-speed rail. On top of this, Ohio will be eligible to compete for \$10 billion for rail improvement and safety grants and \$5.5 billion for grade crossing safety improvements.
- Improve our nation’s airports. The United States built modern aviation, but our airports lag far behind our competitors. Under the Bipartisan Infrastructure Law, airports in Ohio would receive approximately \$253 million for infrastructure development for airports over five years (7). This funding will address airside and landside needs at airports, such as improving runways, taxiways and airport-owned towers, terminal development projects, and noise reduction projects. In addition, \$5 billion in discretionary funding is available over five years for airport terminal development projects that address the aging infrastructure of our nation’s airports, including projects that expand accessibility for persons with disabilities, improve access for historically disadvantaged populations, improve energy efficiency, and improve airfield safety.
- The IIJA/BIL also provides billions of dollars in direct infrastructure investment as a down-payment to address America’s crumbling wastewater infrastructure and local water quality challenges. The BIL builds upon and expands the tenants of the Clean Water Act. The IIJA/BIL includes historic levels of federal assistance (\$17.6B) to communities through the Clean Water SRF and other grant programs to protect local water quality, to ensure the sustainability and resiliency of our wastewater infrastructure, and increase the affordability of investment to local communities. The Bill also appropriated \$20 Billion for safe drinking water infrastructure and \$1.8 Billion to protect regional water quality.

With respect to the LACRPC, and based on guidance provided by ODOT and FHWA to date, the IIJA/BIL continues the Metropolitan Planning Program, which establishes a cooperative, continuous and comprehensive (3C) framework for making transportation investment decisions in metropolitan areas. With several exceptions the AAJL/BIL continues the planning requirements and funding of the previous Transportation Bills. The IIJA/BIL specifically allows MPOs to use social media and other web-based tools to encourage public participation in the transportation planning process [§ 11201(a)(3), 23 U.S.C. 134(i)(6)(D)]. But there are several notable changes including:

- Housing considerations in the metropolitan transportation planning process to reflect updating policies to include, as items in the national interest, encouraging and promoting the safe and efficient management, operation, and development of surface transportation systems that will better connecting housing and employment [§ 11201(d)(1); 23 U.S.C. 134(a)(1)]; adding officials responsible for housing as officials with whom the Secretary shall encourage each MPO to consult [§ 11201(d)(2); 23 U.S.C. 134(g)(3)(A)]; requiring the metropolitan transportation planning process for a metropolitan planning area to provide for consideration of projects and strategies that will promote consistency between transportation improvements and State and local housing patterns (in addition to planned growth and economic development patterns) [§ 11201(d)(3); 23 U.S.C. 134(h)(1)(E)]; adding assumed distribution of population and housing to a list of recommended components to be included in optional scenarios developed for consideration as part of development of the metropolitan transportation plan [§ 11201(d)(4)(A); 23 U.S.C. 134(i)(4)(B)]; and, adding affordable housing organizations to a list of stakeholders MPOs are required to provide a reasonable opportunity to comment on the metropolitan transportation plan [§ 11201(d)(4)(B); 23 U.S.C. 134(i)(6)(A)].
- The IIJA/BIL establishes a set-aside that requires each MPO to use at least 2.5% of its PL funds on specified planning activities to increase safe, accessible, and equitable options for multiple travel modes for people of all ages and abilities [§ 11206(b)]. A State or MPO may opt out of the requirement, with the approval of the Secretary, if the State or MPO has Complete Streets standards and policies in place, and has developed an up-to-date Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street [§ 11206(c) and (e)]. For the purpose of this requirement, the term “Complete Streets standards or policies” means standards or policies that ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles. [§ 11206(a)].
- The IIJA/BIL maintains that States and MPOs work to carry out a study that gathers travel data and travel demand forecasts from a representative sample of States and MPOs and compares travel demand forecasts with observed data; and to use this information to develop best practices or guidance for States and MPOs to use in forecasting travel demand for future investments in transportation improvements [§ 11205(b)(1)]; and seek opportunities to support State and MPO transportation planning processes by providing data to improve the quality of transportation plans, models, and travel demand forecasts [§11205(b)(2)]; and, to develop, and make publicly available, a multimodal web-based tool to enable States and MPOs to evaluate the effect of highway and transit investments on the use and conditions of all transportation assets within the State or area served by the metropolitan planning organization [§11205(b)(3)].

Legislation continues to expand the MPO's charge to integrate transit within local and regional development plans, the MPOs Transportation Improvement Program (TIP), its Long-Range Transportation Plan (LRTP) and its UPWP. Federal guidance requires intercity and intracity bus services and facilities be identified and integrated into the MPOs 3C planning process. Moreover, Federal guidance requires the MPO's LRTP and TIP to include “consideration of the role that intercity buses may play in reducing congestion, pollution, and energy consumption in a cost-effective manner as well as increasing system resiliency and effectiveness. Guidance also requires additional stakeholders (public ports, intercity bus operators, and employer-based commuting programs) to be included in the MPO planning process.

To meet Federal planning requirements the LACRPC will need to cooperate with the State and local governments to evaluate the need to develop transportation plans and programs that meet the needs of the entire population for the Lima Urbanized Area. Such plans and programs will need to provide for the development of transportation facilities (including pedestrian walkways and bicycle/transit facilities) that will function as an intermodal transportation system for the urbanized area, the State, and the nation. The process of developing such plans and programs must provide for consideration of all modes of transportation, including bike, transit and freight, and be integrated into the 3C planning process to the degree appropriate, based on the complexity of the transportation problems.

Transportation Planning Factors:

Because transportation planning studies are programmed for funding in the UPWP, specific consideration is given to the federal planning factors (23 USC 134). Collectively, the Transportation Legislation has established planning factors in recent legislation. In accordance with the legislation, the studies, and strategies undertaken by the MPO shall:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
- Increase the safety of the transportation system for motorized and non-motorized users.
- Increase the ability of the transportation system to support homeland security and to safeguard the personal security of all motorized and non-motorized users.
- Encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will better connect housing and employment.
- Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
- Enhance the integration, accessibility, mobility and connectivity of the transportation system, across and between modes, for people and freight.
- Emphasize the preservation of the existing transportation system.
- Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
- Promote efficient system management and operation.
- Enhance travel and tourism.

Federal & State Planning Emphasis Areas:

Each year, FHWA and FTA issue guidance for MPOs to consider when preparing their annual work programs. For FY 2025 the federal and state guidance includes:

- **Access Ohio 2045 (AO24) Implementation.** Staff will work to align the goals and strategies of ODOT's Long Range Transportation Plan (AO45) with that of the MPOs Long Range Transportation Plan. Staff will collaborate on the development of statewide and local safety initiatives, the development of multi-modal corridor studies, and transportation data sharing to support new and expanded transportation partnerships necessary to develop a safe, efficient and effective transportation system for 2045.
- **Increasing Safe, Accessible, and Equitable Transportation Options.** The LACRPC will exceed the minimum set aside of 2.5% of PL monies to carry out "activities to increase safe, accessible, and equitable options for multiple travel modes for people of all ages and abilities." The LACRPC has identified several activities herein to advance the safety, accessibility, and mobility of pedestrian, bicycle and transit modes to ensure system users access to essential services (e.g., employment, housing, health care, education, and recreation destinations). The work of subcategory 605.8 is dedicated to this activities.

- **Walk.Bike.Ohio (WBO) Implementation.** The LACRPC will work to support and integrate WBO strategies within the MPOs Transportation Plan. The LACRPC will encourage active transportation options across the MPO region by advancing collaborative projects using innovative funding options to advance active transportation projects/services. The MPO will evaluate the existing active transportation system to understand system performance needs and identify regional active transportation priorities. The LACRPC will work with area stakeholders to advance active transportation options and serve as a technical resource with local jurisdictions and active lifestyle advocates.
- **Transport Ohio Implementation.** The LACRPC will work to support and integrate strategies of “Transport Ohio” into the MPOs LRTP. Within its FY 2025 Work Program the LACRPC will work with area engineering interests, local manufacturers, regional freight providers and economic development partners to further evaluate the current freight system and to understand system performance needs in order to identify regional priorities. The MPO will work to identify innovative ways to optimize funding for freight projects and serve as a technical resource on freight to local jurisdictions as required.
- **Title VI and Environmental Justice.** The LACRPC will work to document specific activities it is conducting related to Title VI and Environmental Justice (EJ) within its annual work program to ensure Title VI documentation is current.
- **Initiate Development of Metropolitan Planning Agreements.** As per 23 CFR 450.314 which requires States, MPOs, and public transportation providers to determine their mutual responsibilities in carrying out the metropolitan transportation planning process and document this process in written agreements. Agreements will include details on performance measures among other items. ODOT will initiate the development of agreements with each MPO upon finalization of the performance measures rulemakings.

Performance-Based Planning & Implications for the Transportation Planning Process:

The IIJA/BIL, in collaboration with previous transportation legislation has worked to develop strategic transportation goals (23 USC 150) that will require the LACRPC and local stakeholders address within its LRTP and TIP programming efforts. Adopted legislation has worked to establish performance-based planning and programming to increase the accountability and transparency of the Federal-Aid Highway Program as well as local decision making. Federal and state efforts are establishing performance-based planning and programming processes that result in transportation plans, programs, and projects that support the national goals pursuant to 23 USC 150(b) and the general purposes outlined in 49 USC 5301. Therefore, a central step in producing the FY 2025 Unified Planning Work Program is to ensure that the MPO’s planning activities align with federal and state regulatory guidance. The MPO commits to working with ODOT as well as local Transit and elected officials to coordinate target setting and to integrate performance management into local long-range transportation planning efforts and development of the transportation improvement program to address:

- **Safety:** Achieve a significant reduction in fatalities and serious injuries on public roads.
- **Infrastructure Condition:** Maintain the highway infrastructure asset system in a state of good repair.
- **Congestion Reduction:** Achieve a significant reduction in congestion on the NHS.
- **System Reliability:** Improve the efficiency of the surface transportation system.
- **Freight Movement & Economic Vitality:** Improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
- **Environmental Sustainability:** Enhance the performance of the transportation system while protecting and enhancing the natural environment.

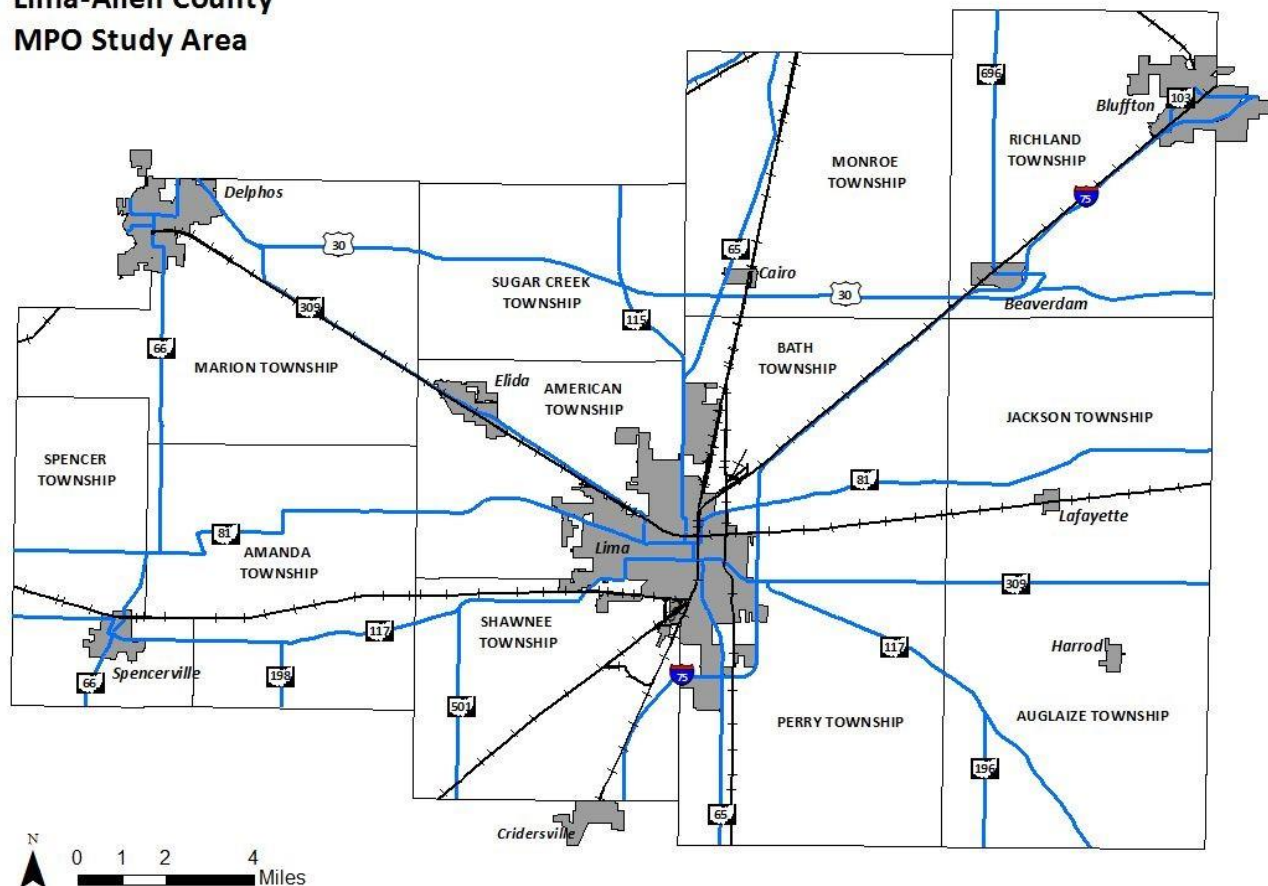
- **Reduced Project Delivery Delays:** Reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion by eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

This MPO work program commits to supporting: data collection, analysis, sharing, as well as target setting, and reporting required to address highway, bridge, and transit performance pursuant to 23 CFR 450, 23 CFR 490, 49 CFR 625, 49 CFR 630, and 49 CFR 673.

MPO's Transportation Study Area:

The transportation study area of the LACRPC embraces the County of Allen, the City of Delphos, Village of Bluffton, and the Village of Cridersville. In addition, the Planning Commission's regional interests require a collaborative process inclusive of populations residing in Van Wert, and Hancock counties. The population of the study area, based on the 2020 Census, is 102,204. A map of the transportation study area is shown below.

Lima-Allen County MPO Study Area



Public Involvement Process:

Consistent with the intent of federal legislation, it is the policy of the Transportation Coordinating Committee (TCC), as the Transportation Policy Committee, to aggressively support proactive public involvement at all stages of project planning and development. The performance standards for these proactive public involvement processes include early and continuous involvement; reasonable public availability of technical information; collaborative input on alternatives, evaluation criteria and

mitigation needs; open public meetings where matters related to Federal-Aid Highway and transit programs are being considered; and, open access to the decision-making process prior to closure.

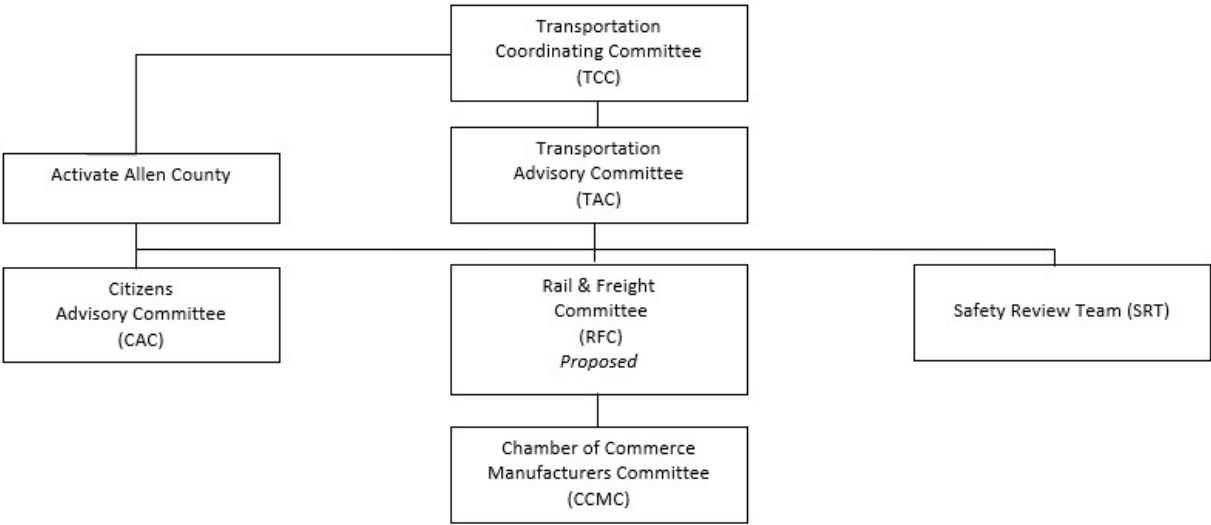
To achieve these objectives, the TCC commits to: (1) promoting an active role for the public in the development of transportation plans, programs, and projects from the early stages of the planning process through detailed project development; (2) promoting the shared obligation of the public and decision-makers to define goals and objectives for the transportation system, to identify transportation and related problems, to develop alternatives to address the problems, and to evaluate the alternatives on the basis of collaboratively identified criteria; (3) ensuring that the public is actively involved in the development of public involvement procedures themselves in ways that go beyond commenting on drafts; (4) strongly encouraging the transportation providers to aggressively seek to identify and involve the affected and interested public, including those traditionally under-served by existing transportation systems and facilities; and, (5) carefully evaluating public involvement processes and procedures to assess their success at meeting the performance requirements specified in the appropriate regulations during the development of the Transportation Improvement Program.

Central to the success of the transportation planning process is the early involvement of local public officials, private citizens, and interested agencies that represent a wide range of disciplines, areas of expertise, and specific concerns. Public involvement is required to ensure that the social, economic, and environmental effects of projects are identified early on in the planning process, and especially during project selection.

In order to comply with the federal legislation locally, specific project proposals are publicized through the early coordination and review of the Intergovernmental Review Process. Affected segments of the community are identified and potential issues are identified. These issues are continuously refined as project development continues to progress. Citizen input is solicited on any proposed project, and/or changes in services or service levels through public meetings, or public notices advertising the availability of draft documents pertaining to such issues.

The development of the transportation planning process requires cooperation and coordination amongst all levels of local governments, as well as citizen input. Transportation projects, programs and activities need to be included in the MPO documents whether highway or transit-oriented, and reviewed by various citizen advisory groups and technical committees prior to being recommended by the MPO. Highway elements are reviewed by the Transportation Advisory Committee (TAC) the Citizens Advisory Committee (CAC), and the Transportation Coordinating Committee (TCC). Public transit and paratransit elements are presented to the CAC. Safety and freight issues fall under the purview of the (Chamber of Commerce Manufacturers Committee (CCMC). In October 2004, ODPS required the creation of a team to investigate fatal crashes in hopes of providing greater insight into local highway conditions. The Safety Review Team (SRT) meets regularly to review situational crash data. In FY 2011, the Planning Commission agreed to shoulder additional responsibilities designed to eliminate institutional barriers to creating healthy, more livable, and sustainable communities. The Sustainability Committee now known as Activate Allen County reflects non-traditional stakeholders looking to end myopic perspectives and work across parochial funding limitations to generate better projects with longer-lasting positive impacts on the community. The Committee looks to engage residents, developers, businesses, and government representatives in building more healthy, active, and sustainable communities across the region.

LACRPC Standing Committees – MPO



TRANSPORTATION COORDINATING COMMITTEE – MPO (April 2024-2026)	
Member	Affiliation
TBD	TBD
NOTE: * Elected Officials. The composition of the Transportation Coordinating Committee must include at least 51% local elected officials pursuant to Memorandum of Understanding with FHWA/ODOT. Lawrence Hall is the FHWA representative.	

TRANSPORTATION ADVISORY COMMITTEE -MPO (April 2024-2026)	
Members	Affiliation
TBD	TBD
NOTE: Lawrence Hall the FHWA representative.	

CITIZENS ADVISORY COMMITTEE - MPO (April 2024-2026)	
Members	Affiliation
TBD	TBD
Note: * Elected Officials.	

SAFETY REVIEW TEAM	
(April 2024-2026)	
Members TBD	Affiliation TBD

ACTIVATE ALLEN COUNTY
(April 2024-2026)
Allen County Allen County Public Health City of Lima Lima/Allen County Chamber of Commerce Lima-Allen County Regional Planning Commission Mental Health & Recovery Services Board Mercy Health - St. Rita's Medical Center Ohio State University - Lima United Way of Greater Lima West Ohio Community Action Partnership Bluffton University

RAIL & FREIGHT COMMITTEE (RFC) - MPO (<i>Proposed</i>) April 2024 - 2026	
Name	Affiliation

CHAMBER OF COMMERCE MANUFACTURERS COMMITTEE April 2024 - 2026	
Name	Affiliation
Chuck Holloway	Accubuilt, Inc.
Joe Faine	ACI Construction Co. Inc.
Mr. Dave Stratton	Allen Economic Development Group
Cynthia Leis	Allen Economic Development Group
Anne Schemmel	American Trim
Mr. Charles L Gasperetti	Ashland ISP Lima, Inc.
Mr. Kevin Bill	Better Brake Parts, Inc.
Kurt Oates	Bob Evans Farms Manufacturing Division
Heather Rutz	Cenovus Energy Lima Refinery
Donna Luketic	Fort Amanda Specialties, LLC
Mr. Mark Krohn	Gasdorf Tool & Machine, Inc.
Hank Kennedy	General Dynamics Land Systems Division
Mr. Rick Deibel	Heat Treating Technologies, Inc.
Mr. Craig Hohenbrink	INEOS Nitriles USA, LLC
Allan Best	INEOS Nitriles USA, LLC
Mr. Drew Fields	Innovative Packaging LLC
Mr. Jamie Hamilton	J.M. Hamilton Group, Inc. DBA - Metal Coating Company & Lima Powder Coating
Joe Krendl	Krendl Machine Co., Inc.
Ms. Tracie Sanchez	Lima Pallet Company, Inc.
Mrs. Teri L Silone	Lima/Allen County Chamber of Commerce, Inc.
Mr. Todd Sutton	Nutrien
Mr. Russ Decker Ph.D.	Nutrien
Mr. Joe Patton	OhioMeansJobs Allen County
John Ficorilli	OmniSource LLC
Mr. Jeff Hager	Randall Bearings, Inc.
Mr. James Rudolph	Rudolph Foods Company
Mr. Gary Burns	Rudolph Foods Company
Rich Rudolph	Rudolph Foods Company
Karen Slawinski	The JDI Group
Mr. Keith Hamburg	Valtir
Mr. Devin Parker	Vanamatic Company
Kevin Lee Rigg	Lima Memorial Health System
Mr. Matthew J Henderson	BRP Manufacturing Company
Ms. Sara Bassett	INEOS Nitriles USA, LLC
Drew Stechschulte	Wannemacher Enterprises, Inc.
Tara Reynolds-Bales	Lima/ Allen County Regional Planning Commission

Regional Transportation Planning Organization (RTPO) – WORPO

In 2013, ODOT initiated the Regional Transportation Planning Organization (RTPO) pilot program to assist multi-county rural regional planning organization in developing transportation plans and overall transportation planning expertise amongst RTPO staff.

LACRPC is a new participant in the RTPO pilot program working with its rural members in Auglaize, Hardin, Hancock, Mercer, Putnam, Van Wert and Wyandot to advance transportation planning and partnerships that will benefit both ODOT and the members of the RTPO.

In the summer of 2021, the Lima Allen County Regional Planning Commission (LACRPC) began discussing the opportunity to form a Rural Transportation Planning Organization (RTPO) with the Ohio Department of Transportation Districts 1 and 7 in Western Ohio. In 2022, all seven surrounding counties signed resolutions to become a member of the Western Ohio Rural Planning Organization (WORPO). In 2023 bylaws were adopted and officers were elected.

LACRPC will continue to focus on collecting the necessary data to develop a regional transportation plan and the development of strategies and projects, public participation efforts, and the final report document.

Transportation Planning Databases:

LACRPC will develop initial transportation and other relevant data bases for the RTPO geography covering Auglaize, Hardin, Hancock, Mercer, Putnam, Van Wert and Wyandot counties to include the multimodal transportation system, socio-economic data, crashes, and transportation infrastructure conditions.

LACRPC will provide analysis and data summary of transportation and planning databases to support the development of the initial regional transportation plan. Disseminate data and respond to information requests as needed.

Long Range Transportation Planning:

LACRPC will work with the technical advisory group to develop goals and objectives for the transportation plan. Local input received will be summarized and reviewed with the technical advisory group to help in this effort.

LACRPC will work with ODOT and local stakeholders to inventory existing conditions including a s-demographic profile, multimodal transportation infrastructure, safety analysis, transportation infrastructure conditions, large traffic generators, and other data that is deemed necessary in the development of the transportation plan.

LACRPC will analyze the inventory data collected to identify existing conditions and project future conditions.

LACRPC will identify future multimodal transportation needs including the preservation needs. The resulting analysis will assist in the prioritization of projects.

In working with the technical advisory group, LACRPC will prioritize identified projects. All plan recommendations will be fiscally constrained based on the analysis provided by ODOT and used in the fiscal analysis.

Using the ODOT developed methodology and working with project sponsors, LACRPC will develop costs for identified plan recommendations.

The results of the above efforts will be documented and summarized into a technical report. A system performance report documenting baseline conditions and targets for the federally mandated

performance management measures will be included in the plan report. The final report will be made available on the LACRPC website.

LACRPC will prepare for and attend various transportation planning related meetings including Board and technical advisory group meetings.

Public Participation and Service:

WORPO staff will develop a Public Participation Plan for review and adoption by the Rural Planning Committee and will be hosted on the LACRPC website.

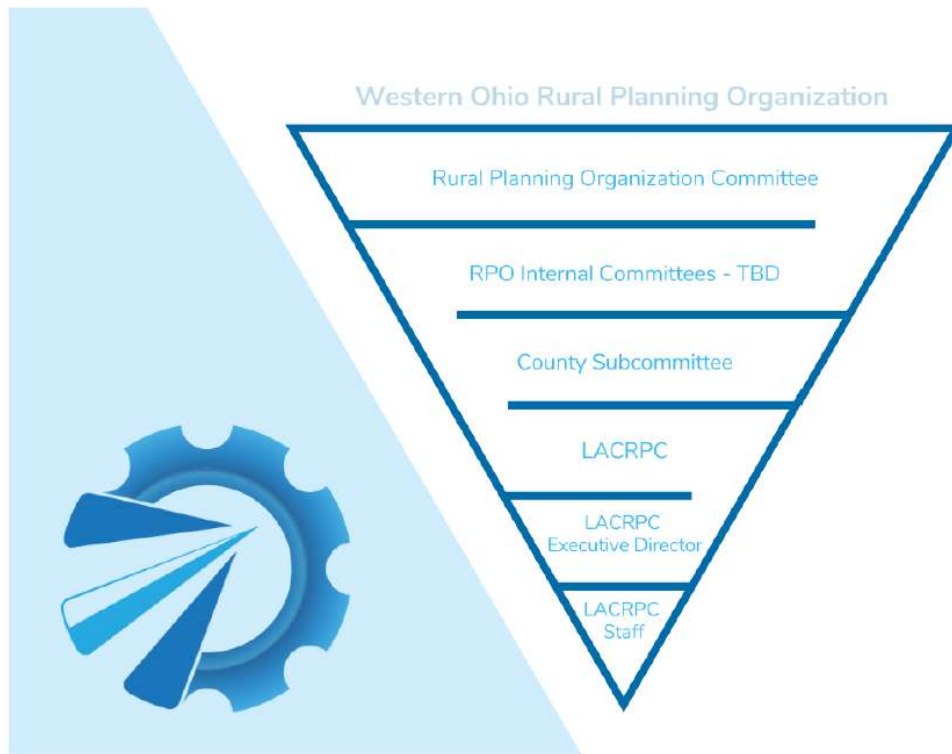
The purpose of the Public Participation Plan is to provide all interested parties with reasonable opportunities to comment on WORPO's plans, programs, and projects. The policies and practices described in the Public Participation Plan recognize the need for robust public involvement at all stages of regional planning. The plan is intended to encourage, facilitate, and follow through on public comments, concerns, and suggestions by establishing procedures for providing full public access to information to decisions, timely public notices, and early and continuing public involvement in plan development. The Public Participation Plan describes methods, strategies, and desired outcomes for public participation, addressing outreach to a broadly define audience of interested parties.

Membership Representation:

Representatives on the Rural Planning Committee shall consist of the County Engineer and one County Commissioner or their designee selected by the County Board of Commissioners for their respective county. These representatives are called county appointed representatives. These representatives shall also serve on the County Subcommittee. Additional representatives on the Rural Planning Committee shall consist of one representative from each County Subcommittee nominated by the county appointed representatives of that county for the Rural Planning Committee. These representatives must be appointed biennially by their appointing authority and approved by the Rural Planning Committee at the Committee's Fall meeting in odd numbered years. Additional ex-officio representatives shall include appropriate State and Federal transportation officials. Alternates for members can be designated but must be done so in writing to the Secretary.

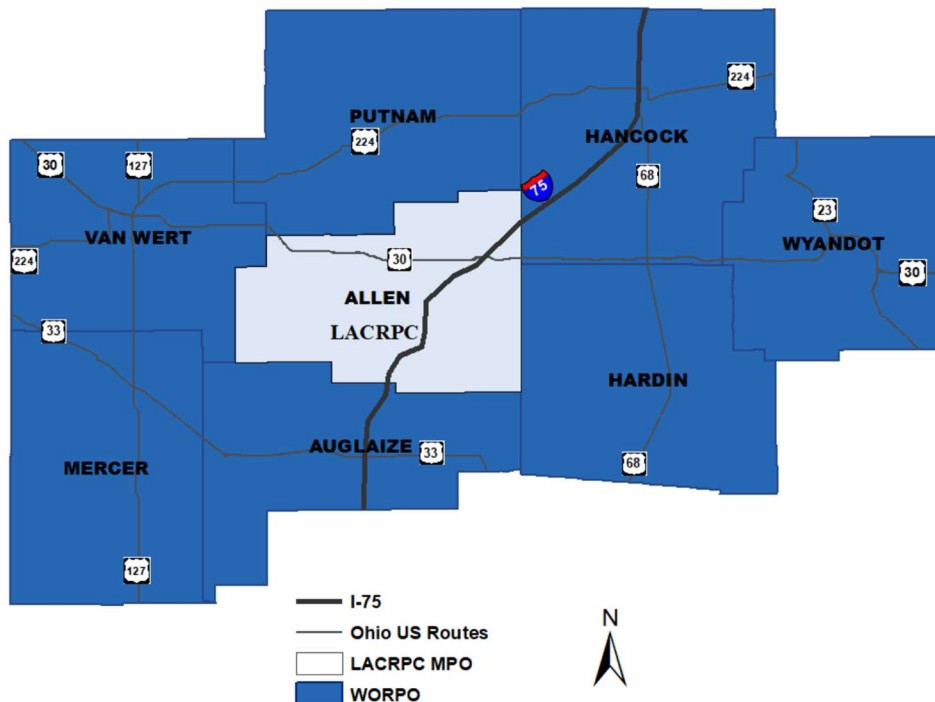
The officers of the Rural Planning Committee shall be selected from the Rural Planning Committee membership and announced at the first official meeting of the Rural Planning Committee on odd numbered years. The committee shall select the following officers: a Chairperson to preside over meetings, a Vice-Chairperson to act on the Chairperson's behalf in his or her absence, and a Secretary to certify all minutes of Rural Planning Committee meetings.

WORPO Elected Officers	
Douglas Cade, Chairperson	Hancock County Engineer
Andrew Baumer, Vice-Chairperson	Auglaize County Engineer
Lucas Underwood, Secretary	Hardin County Engineer



RTPO/WORPO Transportation Study Area:

The transportation study area of WORPO embraces the counties of Putnam, Hancock, Wyandot, Hardin, Auglaize, Mercer, and Van Wert. A map of the transportation study area is shown below.



**Subcategory
100
LOCAL**

GOVERNMENT SERVICES

Objective:

To assist and enhance the technical capabilities of the Commission and that of its participating members by collecting, cataloging, and conducting needed research and providing pertinent data and information necessary to further the agency's roles and responsibilities.

Purpose:

To be able to provide information and/or data in the areas of education, employment, community development, economic development, transportation, environmental protection, housing, and other areas of local governmental concern in a timely/competent manner.

Previous Work:

The Planning Commission's wealth of data is a major asset to the region and to member political subdivisions. The Commission houses aerial photographs, hydrologic mapping, utility coverage, school districts, political maps traffic, topographic, soil, and zoning information across Allen County. The Commission has been designated as a Local Census Affiliate of the US Census Bureau and has participated in the local census process dating back to 1970. In 2010, the Agency facilitated the Allen County Complete County Committee undertakings aimed at delivering a comprehensive count. In 2011, the Planning Commission validated local population and household counts as well as to disaggregate census statistics for local consumption. In 2012, staff facilitated a request to identify the veterans laid to rest in township and village cemeteries. In 2013, staff worked with various community stakeholders to assemble data needed to support grants targeting senior housing, senior transportation, low-income housing, and health care funding. In 2014 and 2015, the Agency helped compile a Community Assessment for WOCAP and an annual housing assessment to support continued HUD funding. In 2019, the Agency undertook multiple reviews and informational efforts needed to address the 2020 decennial census including facilitating the Local Boundary Annexation Program and the Local Update of Census Addresses. In 2020 the Agency supported the development and efforts of a Complete Count Committee.

Methodology:

Staff will continue to maintain its designation as a Local Census Affiliate and to work with the Bureau of the Census in local review programs. The Commission will maintain its liaison with the State's Office of Strategic Research, as well as other local census affiliates to monitor new information sets and maintain programmatic effectiveness. The Commission establishes policy on the provision of technical services; the provision of data/information to members, other agencies, and private concerns are on a fee for service basis.

GOVERNMENT SERVICES
(Continued)

Product(s): Maintenance of Census Affiliate Designation; Continual.
Support of Local Update Census Addresses; Continual.
Information Services; Continual. Performed by LACRPC staff.

Subcategory 100
Time Allotment: 17 Hours **Total Budget:** \$1,268

**Subcategory
200
LOCAL**

EMERGENCY SERVICES - PLANNING

Objective:

To provide technical and planning assistance to the various law enforcement, fire and emergency service agencies operating within Allen County, Ohio.

Purpose: Government officials, as well as members of Allen County's general public, have expressed mounting concern over the perception of crime within the larger community. The LACRPC is uniquely qualified to support criminal justice, fire safety and emergency service planning activities because of its ability to collect, catalog, and analyze data. The LACRPC is committed to providing technical assistance to local organizations servicing Allen County, Ohio.

Previous Work: Regional Planning Commission staff has repeatedly provided technical assistance and support in the development and preparation of federal grant applications for Allen County law enforcement agencies. Commission staff has prepared several grants including Drug Awareness and Resistance Education (D.A.R.E.) grants and the State of Ohio's Office of Criminal Justice Services (OCJS) grants for various Allen County Agencies. Commission staff has also provided spatial and demographic analyses of traffic and traffic-related accidents, as well as crime-related data for various law enforcement agencies within Allen County and representatives of local academic institutions. In 2013 and 2014 staff prepared maps of criminal and drug interdiction activities for the Allen County Sheriff's Office. In 2015 the RPC mapped fire hydrant in Bath Township. In 2016, the RPC worked with the Allen County Sheriff's Office and geo-coded, mapped, and analyzed UCR Part 1 Crime data across Allen County. The RPC also worked with American Township and City of Delphos fire departments in mapping exercises to standardize responses for areas of jurisdictions and improve response times. Over the 2017- 2021 period staff identified crime "hot spots" across the community with local law enforcement and undertook various demographic and employment analyses of area fire districts.

Methodology: The Commission will continue to pursue the identification and mapping of crime in the community and cooperate with local neighborhood associations and local law enforcement agencies as well as other members of the criminal justice system aiding and coordination with respect to federal and state grant programs. The Regional Planning Commission will also assist local criminal and juvenile justice agencies with problem-solving techniques utilizing both geographic and cartographic techniques.

EMERGENCY SERVICES - PLANNING
(Continued)

Product(s): Technical Assistance; Continual. Performed by LACRPC staff.

Subcategory 200
Time Allotment: 20 Hours **Total Budget:** \$1,268

**Subcategory
205
ODPS**

SAFE COMMUNITY PROGRAM

Objective:

To address pertinent safety issues and improve traffic safety through programming focused on public awareness activities, educational outreach, and behavior modification.

Purpose:

The local community has repeatedly experienced higher than average crash rates for Ohio cities of similar size. In 1994, the Ohio Department of Public Safety (ODPS) ranked Lima first in Ohio with respect to the number of bicycle-related crashes for cities of similar size. In 1996, ODPS and the Ohio Rail Development Commission (ORDC) ranked Allen County in the top three Ohio counties with respect to train/motor vehicle crashes. During the five-year study period, 2014-2018, Lima ranked number two with respect to both bike and pedestrian crashes, when compared to similar communities with populations under 50,000. Ohio established a 2019 statewide goal of 0.81, with respect to the rate of fatalities per 100 million vehicle miles traveled; Allen County met that goal with a rate of 0.69.

Previous Work:

This subcategory was first introduced into the agency's Unified Planning Work Program in January of 1992. Past programming has been successful because of the broad-based support of local media outlets and community-based partnerships. Programming has emphasized increased local awareness of at-risk behaviors, including failure to use appropriate safety equipment, impaired driving, excessive speed, failure-to-yield, texting and driving, etc. In 2022 the Agency again received grant funding from ODPS to support local safety initiatives aimed at addressing excessive speed, safety restraints, and distracted driving. Additionally, in 2023 LACRPC staff partnered with the Allen County health Department regarding the Healthy Communities initiative.

Methodology:

Utilizing community-based partnerships and by increasing local awareness, the Allen County Safe Community Program will develop programmatic elements aimed at reducing the economic and societal costs associated with vehicular crashes. The Commission will continue to maintain an ongoing effort to present and discuss various facets of traffic safety and public safety programming with interested parties of the general public. On request, the LACRPC will develop and/or produce specific safety-related materials or information for local groups who share the same concern for safety. The LACRPC will also provide technical support, materials, or assistance to groups, or organizations, that will continue to maintain an ongoing effort to present and discuss various facets of traffic safety and public safety programming. The LACRPC will develop and release public service announcements in accordance with the ODPS guidelines and will ensure that the public/private sector are afforded an opportunity, when it arises, to participate in safety programming events such as, but not limited to, impaired driving awareness, Click It or Ticket, distracted driving, motorcycle safety, or other highway safety-related campaigns.

SAFE COMMUNITY PROGRAM
(Continued)

Product(s): Public Information & Technical Assistance; Continual. Performed by LACRPC staff.

Subcategory 205
Time Allotment: 970 Hours **Total Budget:** \$89,268

**Subcategory
300
LOCAL**

ENVIRONMENTAL PLANNING

Objective:

To assist and enhance the capabilities of local governments and organizations in efforts to maintain and/or restore the physical, cultural and biological integrity of the region.

Purpose:

The purpose of this element is threefold: (1) to increase governmental coordination and local awareness of some of the unique physical, cultural and biological aspects of Allen County, Ohio and the related consequences of continued development, urban encroachment, and human economic activities; (2) to catalog all sites of historic, cultural or environmental significance as part of the preliminary environmental screening process; and, (3) to provide technical assistance to the various agencies involved in preserving, maintaining or restoring the unique aspects of the region.

Previous Work:

In FY 2005, the agency worked with local political subdivisions developing Phase II Storm Water Management Plan (SWMP) elements. In FY 2006, LACRPC staff worked to address wetlands and historical sites along the Eastown Road, SR 81 and I-75 corridors. In FY 2010, staff worked to develop county-wide Illicit Discharge Regulations. In FY 2016, staff worked with local governments to develop county-wide Stormwater Management & Sediment Control Regulations. In FY 2012, the Commission reviewed/critiqued the Blanchard River Watershed Action Plan with local partners. In FY 2013, RPC worked to adopt a county-wide Hazard Mitigation Plan for Allen County. In FY 2014 and 2015 staff worked to integrate new data sets within its GIS mapping capabilities. In FY 2018 and FY 2019, the Commission worked to better define the EPA rulings and implications of the waters of the state and began to map potential urban encroachments into floodplains and wetlands areas.

Methodology:

The Agency will continue to cooperate with those state and federal agencies with oversight responsibility of environmentally sensitive attributes of Allen County including the Army Corps of Engineers, the OEPA, the Ohio Department of Natural Resources (ODNR), National Resource Conservation Service (NRCS), the Ohio Archeological Office and the Ohio Historic Preservation Office. The Agency will assist those local agencies with participatory functions such as the Ottawa River Coalition, the Soil & Water Conservation District and the Allen County Historical Society when undertaking activities related to this element of the UPWP. The Agency will work with the Allen County EMA to update, as required, the data collection and public involvement processes for the County's Hazard Mitigation Plan. Commission staff will continue to collect and catalog sites of historical, cultural, and biological significance. The Commission will support the Ottawa River Coalition and work to establish best management practices for air and water quality within Allen County.

ENVIRONMENTAL PLANNING

(Continued)

Product(s): Technical support; Ongoing.
Maintenance of local OAI & OHI Inventory Forms; Continual. Performed by LACRPC staff.

Subcategory 300

Time Allotment: 17 Hours **Total Budget:** \$1,268

**Subcategory
400
LOCAL**

REGIONAL DEVELOPMENT

Objective:

To review the development plans of local utilities and parks to provide an integrated framework to update other regional plans for the horizon year of 2040 as part of a coordinated comprehensive regional plan.

Purpose: Locally elected officials, local government representatives, park enthusiasts, development and utility officials, as well as local citizen groups have expressed concern with respect to an orderly approach of public and private infrastructure investments and the long-term development of Allen County, Ohio.

Previous Work: In conjunction with local political subdivisions, the Regional Planning Commission has participated in several studies and developed distinct plans/policies to support the development of a Comprehensive Development Plan for Allen County. The Development Plan is prefaced upon various data sets including soils, floodplains, wetlands, municipal water and sewer supplies/facilities, transportation, housing and land use in Allen County. In 2010, staff reviewed revisions to the District's Ohio Public Works application and recommended nearly \$700,000 for acquisition and development of the Motter Farm Park by the Johnny Appleseed Metropolitan Park District. In 2013, staff worked with City of Lima officials to develop a hierarchical approach to prioritize park investments. Since 2013, the staff has served as a member of the District 13 Natural Resource Assistance Council (NRAC) to ensure that public information relative to the availability of funding for passive recreational pursuits is distributed to area local governments.

Methodology: The LACRPC will establish a process to update regional development and economic development plans. Work will be coordinated with the State's Office of Strategic Research housed within the Service Development Agency. An inventory of open space will be coordinated with wetlands, woodlands, floodplains, and agricultural land use activities. A regional land use inventory will be coordinated with local development officials and area planning commissions. An overview of the sewer and water development plan will be prepared within the framework of previously adopted policies, goals, and objectives addressing the area's specific development concerns. The Planning Commission will facilitate and coordinate the local planning process with area officials, development representatives, environmentalists, and concerned citizens.

REGIONAL DEVELOPMENT
(Continued)

Product(s): Maintain Inventory of Recreational Facilities in Allen County; Continual.
Maintain Inventory of Educational Facilities; Continual.
Develop Inventory of Public Water Systems & Sewer Systems; Ongoing.
Service to District 13 Natural Resource Assistance Council; Continual.
Performed by LACRPC staff.

Subcategory 400
Time Allotment: 67 Hours **Total Budget:** \$5,452

**Subcategory
415
LOCAL**

CDBG PROGRAM ADMINISTRATION

Objective:

To provide technical assistance and programmatic oversight in the administration of Community Development Block Grant-funded projects within Allen County, Ohio.

Element 415

Community Allocation Program Administration

Purpose:

The Allocation Program, formerly known as the Formula Program, principally benefits low to moderate-income persons thru the elimination of blight or meeting a particular urgent community need.

Previous Work:

The Commission has provided successful grant administration of federal and state funding since the Agency's inception in 1964. In 2014, the Planning Commission submitted a successful Formula Program Grant to Ohio Department of Development targeting improved water services in Delphos. Using programmatic funds the Lafayette successfully upgraded its sanitary sewer infrastructure in 2015 and Bath completed roadway paving in the Chipman Addition. In 2016, the Village of Lafayette received funding to improve local roadways. In 2018 funding supported roadway improvements in the City of Delphos and the development of a centralized rural mailbox in the Village of Lafayette. In 2020, funding supported sewer facility improvements for the Village of Lafayette.

Methodology:

The Commission will administer the Community Allocation Block Grant Program funds under the terms of a Memorandum of Understanding with the Board of Allen County Commissioners, based on criteria established by the Ohio Development Services Agency (ODSA). The Agency will administer the 2024 CDBG Program through project solicitations, project selection, project award and project reporting.

Product(s):

Programmatic Reporting; Ongoing. Performed by LACRPC staff.

Element 415.2

CHIP/HOME Program Administration

Purpose:

CHIP/HOME Program funds strive to encourage and stimulate housing (re)development and neighborhood revitalization.

Previous Work:

In 2009, the Agency completed An Analysis of Housing Impediments and submitted the same to HUD. In 2010, the agency facilitated the delivery of the Neighborhood Stabilization Program (NSP). Over the 2011-2013 period the Planning Commission worked with WSOS and the local Housing Advisory Committee (HAC) to submit and manage CHIP Grants under Program applications. In order to improve their collective competitiveness, Allen and Putnam Counties submitted a regional application in 2015. Upon receipt of the award, work to complete 14 home repair projects (\$41,500),

CDBG PROGRAM ADMINISTRATION

(Continued)

Previous Work:	the rehabilitation of 11 homes (\$187,616) and the construction of 1 Habitat Home commenced. Down payment assistance programming was also folded into the program mix and successfully completed during the 2015 thru 2016 period. In 2017 and 2018 the Agency convened the Housing Advisory Committee and worked with WSOS and Putnam County to submit a HOME Program grant application to ODSA. Upon receipt of 2017 award the intent is to rehab 11 homes, help with the construction of three Habitat homes, repair 15 homes and assist with rehabs on four rental units. In 2019, the Agency continued to work with Putnam County and WSOS to support the multi-county Housing Advisory Committee and ODSA funding opportunities. In 2019 and 2020 staff supported the study of housing-related issues with the Allen County Housing Consortium. In 2021, Allen County partnered with Putnam County and the City of Delphos to administer \$1.1 million in home ownership assistance, private rehabilitation assistance, and home repair assistance.
Methodology:	The Agency will support the Allen County Housing Consortium and a Housing Advisory Committee to develop and sustain a Community Housing Improvement Strategy (CHIS). The Commission will administer HOME Program funds, under the terms of a Memorandum of Understanding with the Board of Allen County Commissioners, based on criteria established by the ODSA. The Agency will work with WOCAP and other social service agencies, neighborhood associations, and housing advocates as well as officials of the City of Lima, the City of Delphos and Allen County and other local governments to review and adopt An Analysis of Impediments to Fair Housing Choice for Allen County.
Product(s):	Programmatic Reporting; Ongoing. Fair Housing Testing; WOCAP Ongoing.

Subcategory 415

Time Allotment: 239 Hours **Total Budget:** \$18,802

**Subcategory
501
LOCAL**

ZONING ASSISTANCE

Objective:

To provide technical assistance to local political subdivisions in the preparation, interpretation, and enactment of local zoning regulations as per Section 519 of the Ohio Revised Code.

Purpose: The Planning Commission will assist member political subdivisions in the review, development, and revision of zoning regulations in order to ensure development occurs in an orderly and measured manner.

Previous Work: Since its inception, the LACRPC has provided technical assistance in the preparation, interpretation, and enactment of zoning resolutions to the unincorporated political subdivisions within Allen County as required under Chapter 519 of the Ohio Revised Code. The emphasis in 2011 focused on updating zoning regulations in American, Jackson, and Shawnee townships. Efforts continued in 2012, with assistance provided to Shawnee, Auglaize, and Amanda townships. In 2013 and 2014, staff worked with Shawnee Township to address area previously within Ft. Shawnee corp. limits. In 2015, regulations for Auglaize and Marion townships were updated. In 2016, the RPC provided technical assistance to Shawnee Township and worked to refine the zoning district regulations necessary to better integrate properties within Ft. Shawnee. In 2017, Staff worked with Auglaize and Jackson townships to direct reinvestment in the unincorporated areas of Westminster, Maysville and Lafayette. In 2018 and 2019, the RPC facilitated zoning text reviews in Jackson, Richland, and Shawnee Townships. In 2020 new Planned Unit Development (PUD) District standards were reviewed. Since 2020, the Agency continues to investigate land use and zoning regulatory requirements for solar farms and to address zoning amendments (8 in 2020, 11 in 2021, 6 in 2022, 10 in 2023).

Methodology: The Regional Planning Commission will review all development plans to determine whether such development is compatible with local zoning regulations and the county's land-use plan. The Commission will assist member political subdivisions in the preparation of zoning resolutions/ordinances and technical recommendation of regulatory compliance with respect to the proposed development activities. The Commission will also continue to cooperate with the zoning commissions and planning commissions of member political subdivisions, as well as the office of the Allen County Recorder in the amendment of such resolutions, both text and map, and in the filing of such amendments as required. The Planning Commission will continue to work with local code enforcement personnel in order to ensure consistency and reliability within and between local development codes.

ZONING ASSISTANCE
(Continued)

Product(s): Maintenance of Township Zoning Maps & Texts; Continual.
Technical Assistance & Information; Continual. Performed by
LACRPC staff.

Subcategory 501

Time Allotment: 574 Hours **Total Budget:** \$45,199

**Subcategory
505
LOCAL**

SUBDIVISION REGULATIONS

Objective:

To administer, process, review and approve proposed subdivisions and land transfer processes pursuant to Chapter 711 and 713 of the Ohio Revised Code.

Purpose:

The purpose of providing for and administering such regulatory processes is to provide for the harmonious development of Allen County by: (1) furthering the orderly configuration and use of land according to its capability and suitability; (2) facilitating the adequate provision for transportation, water, sewage, drainage, schools, parks, playgrounds, and other public requirements; and, (3) accommodating the further subdivision of tracts into smaller parcels of land.

Previous Work:

This has been an ongoing element of the Commission's UPWP. The LACRPC has been responsible for subdivision approval in the unincorporated areas outside of municipal jurisdictions in Allen County since 1966. In October 1997, state legislation removed the platting authority of municipalities outside of their political boundaries. In 2006, staff introduced and implemented revised subdivision regulations for the unincorporated areas of Allen County. In 2012, staff worked with local banks and the County Prosecutors Office to update bonding issues. In 2013, staff worked to adopt revised County Subdivision Regulations. In 2016, staff worked to formalize bonding requirements and tracking tools for outstanding bonds. In 2018, staff approved 19 minor land divisions, 42 land transfers, and 32 exempted land divisions affecting some 1,115.6 acres. In 2019, staff approved 23 minor land divisions and 85 exempted land divisions affecting some 1,029.7 acres. Since 2020 staff has reviewed/approved 465 minor land divisions totaling some 4,744 acres, and facilitated the review and platting process of 5 major subdivisions located in American (Country Aire Estates, 7 Oaks, Kenyon Heights), Bath (Lost Creek) and Shawnee (Camden Ridge) townships.

Methodology:

The Commission will continue to administer the review and processing of all subdivision applications and the transference of land subject to the provisions and territorial limitations of the Allen County Subdivision Regulations and Chapters 711 and 713 of the Ohio Revised Code. Pursuant to the aforementioned revision, the LACRPC will conduct an informational campaign to educate local developers, local political subdivisions, real estate brokers, attorneys, and the general public as to the extent of local regulatory changes.

SUBDIVISION REGULATIONS

(Continued)

Product(s): DRAFT UPDATE Allen County Subdivision Regulations; October 2024.
Management of Land Division and Platting Processes and Maintenance of
Lot Split Maps; Ongoing.
Technical Assistance and Public Information; Continual. Performed by
LACRPC staff.

Subcategory 505

Time Allotment: 1,164 Hours **Total Budget:** \$91,660

**Subcategory
510
LOCAL**

FLOODPLAIN MANAGEMENT

Objective:

To provide technical assistance and oversight for the Allen County Floodplain Management Regulations which govern development within local flood hazard areas, pursuant to the "National Flood Insurance Act of 1968," 82 Stat. 572, 42 U.S.C.A. 4001, as amended.

Purpose:

The Commission will review, develop, and implement regulatory controls and procedures to minimize the potential loss of life, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, and impairment of the tax base due to flood conditions.

Previous Work:

The Commission has managed the Allen County Floodplain Management Regulations for the unincorporated areas of the county since 1978. Periodically, as federal and state regulations have evolved, the Commission has had to revisit the Floodplain Management Regulations in order to bring the document into minimal compliance with the changing regulatory requirements of the Federal Emergency Management Agency (FEMA). In 2007, staff reviewed the existing regulations as to their overall compliance with existing minimum state and federal guidelines as defined by Ohio Department of Natural Resources (ODNR) Division of Water and per the "National Flood Insurance Act of 1968," 82 Stat. 572, 42 U.S.C.A. 4001, as amended, and recommend revisions as warranted. In 2008, staff coordinated efforts with the Village of Bluffton and FEMA to document structural damage resulting from the August 2007 flood. Fiscal years 2009 and 2010 were focused on delivering new digital floodplain maps as part of FEMA's aggressive Map Modernization Program (MMP). In 2011, a formal appeal was made with FEMA to modify the Flood Insurance Rate Map (FIRM) boundaries. In 2012, staff continued to support the FEMA and ODNR in finalizing the MMP. Since 2017, the Commission approved 53 floodplain development permits across Allen County. In 2023, the Commission prepared an amendment to the Allen County floodplain regulations with the assistance of the Ohio Department of Natural Resources and the amendment was approved by the Allen County Commissioners.

Methodology:

Staff will continue to provide public information and technical support to area realtors, developers, property owners, government representatives, and the general public. Staff will continue to obtain, maintain, and provide floodplain related information as provided by FEMA. The staff will also continue to cooperate with the Ottawa River Coalition to implement/monitor management of the Ottawa River watershed area. The Agency will work with county and local officials to amend the Allen County Floodplain Regulations to meet minimum FEMA regulations governing the Map Modernization Program.

FLOODPLAIN MANAGEMENT
(Continued)

Product(s): Technical Assistance & Public Information; Continual.
 Issuance of Floodplain Development Permits; Continual. Performed by
 LACRPC staff.

Subcategory 510
Time Allotment: 432 Hours **Total Budget:** \$34,688

**Subcategory
601
ODOT/FHWA**

MPO - SHORT RANGE PLANNING (PID 120581)

Objective:

To facilitate continuing, comprehensive communications between the Agency and local stakeholders, inclusive of the general public, in order to identify and assess transportation needs and then develop a range of alternative actions appropriate to meet such needs pursuant to federal planning requirements.

Purpose:

To engage the public in the transportation planning and decision-making process, conduct studies, develop requisite information for alternative analysis and decision making, and to identify projects for implementation within either the MPO's Transportation Improvement Program, the Ohio Department of Transportation's (ODOT) Highway Safety Program or the normal operating or capital improvement budgets of local member governments. More specifically the MPO will work to:

- Advance the 3C planning process with the cooperation, and commitment and collaboration needed to hurdle multijurisdictional issues, critical transportation investments decisions and a shared vision for future improvements by providing the resources necessary to enhance the insights, understanding, technical training and capabilities of local governments and the MPO. Moreover, the MPO will work to coordinate performance management and target setting with ODOT and local stakeholders.
- Improve the collection, management, and integration of data on transportation-related fatalities and serious injuries, and their precursors, to enhance safety analysis for consideration and inclusion either within the MPO's Transportation Improvement Program (TIP), the State's Highway Safety Program, or the normal operating budget of local governments.
- Update and maintain the Agency's Title VI Program Implementation Plan to reflect the most current Title VI Program and reporting requirements pursuant to the Federal regulations that work to prohibit discrimination on the basis of race, color, or national origin in federally funded programs/activities.
- Review the Agency's Public Participation Plan (PPP) to ensure the Agency can more effectively engage the general public in the transportation planning process; implementing, maintaining and effectively critiquing the agency's level of public involvement in the local transportation planning process; and, identifying and designating the appropriate level of commitment necessary to ensure an ongoing level of public support for, and trust in the MPO's planning process.

Previous Work:

Since its inception, the MPO annually undertook prioritized analyses of specific locations experiencing safety and congestion issues. The MPO has also provided engineering and transportation-related services to member political subdivisions since its inception. The MPO routinely

SHORT RANGE PLANNING

(Continued)

Previous Work: completed detailed intersection crash analyses, corridor level of service analyses, at-grade railroad grade crossing corridor safety studies, speed studies, and signal/stop sign warrant analyses. The MPOs website is replete with previous work elements.

Methodology: The MPO will work with State, local, and private partners to address human behaviors to reduce at-risk behaviors, improve safety data analysis to guide decisions, support integration of effective safety countermeasures, and pursue performance-based rather than prescriptive regulations. The MPO will work to identify the risk factors that contribute to fatalities and serious injuries and implement evidence-based risk elimination and mitigation strategies. Based on information generated elsewhere in this work program, the MPO will identify high crash intersection locations. The MPO will target fatal and serious injury crash locations and work to evaluate their existing conditions, recommend alternatives to ameliorate traffic flow, and reduce motor vehicle crashes upon request. The MPO will also assist local governments in the documentation of specific safety issues and assist them in preparing/submitting candidate projects for potential state/federal improvement program funding. The MPO will continue to support and cooperate with the ODOT District One Safety Review Team, as well as an ODPS mandated Safety Review Committee to investigate fatal and serious injury crashes. The MPO will also annually establish targets and publish the Safety Performance Targets as per 23 CFR 490.207(a) (1-5).

Staff will review the most recent Federal guidance to ensure the Agency's commitment to addressing Title VI of the Civil Rights Act of 1964 remains properly documented. The MPO will revisit and update the Agency's Title VI Program Implementation Plan and Environmental Justice reporting requirements pursuant to FHWA and ODOT guidance. The Agency will continue to record any Title VI complaints and submit annual update reports to ODOT. The Agency will take advantage of Title VI training opportunities for its staff and committees as available and appropriate. The MPO will work to establish available LEP resources in the community and assess whether a formal LEP Plan is warranted. As part of the LRTP and TIP programs the MPO will evaluate each of the proposed projects/services for Environmental Justice implications and concerns to ensure there are no systemic, disproportionate, adverse impacts to the low-income, minority, disabled, or LEP populations. The Agency will continue to monitor federal, state, and local data sources to maintain information on available DBE firms and LEP populations to support their inclusion in the transportation planning process.

The MPO will continue to explore its management, policy, and technological commitment to public involvement. The MPO will work to identify and cooperate with local government, industry, business groups, and economic development organizations interested in

SHORT RANGE PLANNING

(Continued)

Methodology:

developing/supporting common concerns involving congestion and travel time reliability, safety, freight and commerce. The MPO will service as a technical resource on freight to local jurisdictions. The MPO will maintain an updated list of all required stakeholders and planning partners across the community. Non-traditional planning partners in the community will be targeted for ongoing consultation including pedestrian and bicycling. Public information and outreach targeting the relationship between transportation, land use, and air/water pollution, as well as, their collective impact on health and environment will be undertaken.

The effectiveness of the Work Program will be monitored on a regular basis to ensure that it is meeting the deliverables and that it continues to meet the needs of the area member governments and the general public.

Staff will continue to review its internal committee structure; committee composition; public meeting formats, including accessibility by location, time, and mode; public notification processes; and, use of technology including the use of visualization techniques and posting of transportation studies, reports, and plans in electronically accessible formats on the world wide web. Staff will undertake various tasks to ensure the Public Participation Plan is successfully integrated within the MPO planning process as per the BIL and FAST Act.

The MPO staff will continue to participate in forums with ODOT, FHWA, and FTA to discuss planning, policy, financial and technical issues and concerns. The MPO will facilitate continuing, cooperative and comprehensive urban transportation planning activities for the planning area. Staff will continue to attend OARC/ODOT meetings as required. The MPO will facilitate/support, prepare for, and attend transportation-related meetings, trainings, workshops, seminars, and/or courses.

The MPO will prepare, submit, review, adopt and release transportation-related planning documents as required.

Training, development, and orientation of new staff members will occur as needed, warranted, and available.

SHORT RANGE PLANNING

(Continued)

Product(s): SFY 2024 Completion Report; August 2024.
Draft FY 2026 Unified Planning Work Program; March 2025.
Title VI Self-Assessment Compliance Report; March 2025.
Final FY 2026 Unified Planning Work Program; May 2025.
Identify High Crash Intersection Locations; May 2025.
Title VI Program Implementation Plan Update; May 2025.
Transportation-Related Information Assistance; Ongoing.
Publication of Quarterly Newsletters; Continual.
Staff Website Posting & Maintenance; Ongoing.
Ongoing Revisions to PPP & Community Stakeholders; Ongoing.
Documentation of Community Outreach & Public Involvement;
Ongoing.
OARC Involvement; Continual.
Safety Review Team, LEPC, Meetings; Ongoing.
Transit & Airport Board Meetings; Ongoing.
Staff Development, Training & Orientation; Continual.
Performed by LACRPC staff.

Subcategory 601

Time Allotment: 1,237 Hours **Total Budget:** \$97,062

**Subcategory
602
ODOT/FHWA**

**MPO - TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
(PID 120581)**

Objective:

To respond to local transportation needs, program eligible projects for federal financial assistance within a multi-year program and ensure compliance with all federal planning requirements including fiscal constraints.

Purpose: To develop and maintain a list of local, viable, prioritized transportation projects in accordance with the MPO's Long-Range Transportation Plan; and, ensure the effective utilization of federal financial assistance.

Previous Work: The MPO has worked with local stakeholders to ensure timely delivery of projects thru the TIP adoption and amendment processes. The MPO completed the preparation and adoption of the FY 2024-2027 TIP in May 2023. The MPO continues to review and amend the TIP as warranted; all TIP amendments are posted to the Agency website.

Methodology: The MPO will continue to support and cooperate with ODOT to deliver the program of projects identified in the current FY 2024-2027 period. The MPO will complete periodic revisions and administrative amendments to the TIP and publish an annual listing of federally obligated transportation projects.

The MPO will continue a process to evaluate and revise the MPOs Transportation Project Selection Process to better reflect FHWA/FTA performance measures and the MPOs LRTP to ensure candidate projects are consistent with the Process. The MPO will support and deliver the 4-year program of projects for the FY 2024-2029 period as per 23 CFR 450.324 and in compliance with the Agency's PPP, Title VI programming, and EJ analyses.

Therein, the MPO will document the review and approval of all projects in the TIP and produce documentation of the document's fiscal constraint. Special emphasis will be placed upon the maintenance of the TIP Financial Plan, fiscal constraints, and an approved obligated annual element. The MPO will assess fiscal controls and balance the financial demands of local projects with available federal funding by utilizing one or a combination of approaches including (1) borrowing between annual SAC budgets; (2) carrying funding over to accumulate funding for a higher cost project; (3) employing the use of ODOT/OARC policy on sharing Obligation Authority; and, (4) capping its federal participation in local projects. The MPO is committed to an open-ended, evolving public involvement process that will be refined and revised as comments from our stakeholders are received.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
(Continued)

Product(s): Annual Listing of Obligated Projects Posted; September 2024.
Revised Transportation Project Selection Process; September 2024.
Quarterly STIP/TIP Amendments; July/August 2024 & January/April 2025.
Development of the 2026-2029 STIP/TIP; June 2025
Performed by LACRPC staff.

Subcategory 602

Time Allotment: 998 Hours **Total Budget:** \$78,280

**Subcategory
605
ODOT/FHWA**

**MPO - CONTINUED PLANNING - SURVEILLANCE
(PID 120581)**

Objective:

To acquire and maintain the data necessary to support performance on the existing urban transportation system and facilitate the comprehensive coordination of transportation improvements.

Purpose:

To maintain the data and analytical means required for input and support of effective decision-making necessary to sustain the continuing, cooperative transportation planning process and ensure the development of a coordinated transportation system. The MPO will work to integrate coordination between and amongst local governments, the ACRTA, the MPO, and ODOT concerning the performance-based planning process. More specifically the MPO will concentrate on data collection, data analysis, data sharing, target setting, and reporting regarding the transportation system's performance relative to safety, bridge conditions, pavement conditions, system reliability, freight movements, and transit assets. To further such ends the MPO will work to:

- Maintain a computerized database of vehicular crash listings to support safety analyses, prioritize safety improvements.
- Document and monitor existing transportation facilities, their classification, characteristics and level of service measured in terms of capacity and operational efficiency. The integration of various data sets will be used by the MPO to identify engineering deficiencies and recommend countermeasures to improve the performance of existing transportation facilities to relieve vehicle congestion and maximize the safety and mobility of people and freight.
- Monitor and assess traffic volumes at selected roadway and bridge sites in order to maintain a database that can be used to assess the accuracy of traffic forecasts and the validity of various assumptions of the transportation planning process.
- Assist local government stakeholders including the local transit agency, port and airport authorities, and not-for-profit paratransit operators with technical assistance in the incorporation of safety and security in transportation planning activities.
- Inform local elected officials, developers, law enforcement personnel, service clubs, neighborhood organizations and members of the general public through the news media, technical reports, speaking engagements, and assorted committee meetings.
- Document bike/pedestrian counts, to further alternative commuting options and advance effective capital investments to support the same.

Previous Work

The collection of traffic data is an ongoing process. The MPO has worked to develop a localized crash database since 1987. Crash Summary Reports have been produced on an annual basis since 1992. Crash analyses, traffic counts, and traffic flow maps, have been an annual staple of the MPO since

CONTINUED PLANNING SURVEILLANCE

(Continued)

Previous Work: 1990. In FY 2010, the MPO worked with local governments to identify and ameliorate high water hazardous conditions on area roadways. In 2012 and 2013, the MPO worked with local law enforcement and the Transit Authority to develop on-site surveillance cameras. In 2013, the MPO coordinated the first bike/pedestrian counts which have been ongoing since. In 2015, the MPO worked to identify the extent and severity of injury crashes across local political subdivisions. In 2016, staff documented traffic flow characteristics and levels of service during AM, Noon, and PM peak hours over higher-order roadways on the functional classification system. In 2016, the MPO worked to intensify efforts aimed at identifying and mitigating serious injury crashes/locations. Staff also created traffic count and traffic flow maps. Since 2016 staff has worked with ODOT, County Engineer and local governments to document pavement condition ratings. Since 2017 staff has continued the process of preparing fatal crash reports, crash summary reports, and high hazard intersection improvement studies.

Methodology: Utilizing information obtained from ODPS and ODOT, the MPO will prepare a Crash Summary Report for Allen County. The MPO will monitor and maintain motor vehicle crash locations by roadway intersections. High crash intersection locations will be identified. Intersections will be assessed by crash frequency, crash severity, and crash rates. High crash intersections will be ranked and identified in both tabular and mapped formats for public distribution. The MPO will also release a Fatal Crash Summary Report.

The MPO will continue its traffic counting and mapping programs focusing upon localized areas of concern, asset management issues, travel demand modeling needs, and performance management concerns. Traffic counts will be made available in electronic and web-based formats. The MPO will collect traffic counts targeting at-grade rail crossings and forward the same to the PUCO and ORDC to assist in establishing safety coefficients at such crossings. The MPO will also use current traffic counts to establish crash rates and support safety audit recommendations.

Utilizing the proprietary StreetLight data software program in coordination with ODOT, LACRPC will identify and analyze projects to evaluate the condition, performance, and progress of the transportation system. Information on the physical and operating conditions of the existing transportation system will be collected. Data on roadway characteristics will be collected to establish current levels of service especially at problematic intersections and corridors with preference given to those located on the federal functional classification system.

CONTINUED PLANNING SURVEILLANCE

(Continued)

Methodology:

Consistent with planning requirements of Federal regulations, the MPO will establish baseline performance measures with ODOT and the ACRTA and work to quantify such measures to better explore alternative management, program operations, and intelligent transportation systems applications. The MPO will work with ODOT, the Allen County Engineer of government to support and advance transportation performance management and performance-based planning and programming across the region's transportation network. More specifically the MPO will establish programming and targets. The MPO will work with ODOT and local units of government to document: Safety Performance Targets as per 23 CFR 490.207(a) (1-5); Pavement Asset Performance Targets as per 23 CFR 490.307(a) (1-4); Bridge Asset Performance Targets as per 23 CFR 490.407(c) (1-2); and, Transit Asset Management Targets as per 49 CFR 673 or as additional guidance becomes available. The MPO will research available venues to deliver the status of such targets and commits to annually publish performance targets on the Agency website to advance transparency and local understanding of the expanse and complexity of the region's transportation system.

The MPO will work with local units of government and community stakeholders to develop transportation-related information in a manner that is consistent and in a format that is readily understood and easily recognized to advance public education and awareness. The MPO will utilize the proprietary StreetLight Data software program and other available means to gather information for all stakeholders based upon needs and requests.

Product(s):

2024 Crash Summary Report; October 2025.
2024 High Hazard Intersection Listing; October 2025.
2024 High Hazard Intersection Maps; October 2025.
2024 Fatal Crash Summary Report; February 2025.
Maintenance of Crash Records File; Continual.
2024 Traffic Counts Maps; February 2025.
2024 Updated Web-Based Traffic Counts; March 2025.
Maintenance of Traffic Count Records File; Continual.
Transportation-Related Information Assistance; Continual.
Convene the Rail & Freight Committee to align with Transportation Ohio Strategies; Ongoing
Performed by LACRPC staff.

Subcategory 605

Time Allotment: 1,149 Hours **Total Budget:** \$90,318

MPO TRANSPORTATION - STP (PID 118802)

Subcategory 605.8 STP

Objective:

Develop the foundation for sustainable development thru interagency cooperative practices and management strategies that target increased accessibility, cleaner air and water, improved health conditions, and broad-based economic and community development indicators as quantitative benchmarks from which to assess progressive incremental improvements.

Purpose:

To develop and implement policies and practices that further leverage investments in our local communities and neighborhoods by increasing transportation choices, promoting equitable/affordable housing, and increasing employment opportunities in a truly complementary fashion. Developing policies regarding transportation-related improvements where the built environment is improved thru a deliberative process of public input, where acceptable design guidelines are established and adopting regulatory policies. The MPO will seek to develop and utilize a wide array of public outreach methods to document sustainability, livability, and quality of life issues. Thru interagency coordination, the MPO will develop the rationale and planning processes necessary to support community wellness, community livability, improved public transit services, “walkable communities” and “complete street” initiatives.

Previous Work:

In FY 2012, staff worked with local stakeholders to create a working advisory group of non-traditional stakeholders to support the overall community-based initiative. Staff also worked with local service providers to establish and integrate community indicators reflective of sustainability on the Agency website. In FY 2012, staff worked with community stakeholders to bring several high-profile public awareness events focusing on Active Transportation to Allen County. In 2013, RPC staff worked with representatives of the ACHD, Transit Authority, FACTS Coalition, LACCA/WOCAP and examined various initiatives to address transportation and health disparities. In FY 2013, the MPO continued to identify specific barriers to community livability and sustainability targeting increased access to education, job training and employment sites with public transportation services. In FY 2014, the MPO worked with the Sustainability Committee (AKA Activate Allen County) to identify the food deserts in Allen County identifying nearly 18,000 underserved people. Since 2014, the MPO has worked with community stakeholders to document bicycle and pedestrian counts. In 2016, staff worked with area partners to further the development of a DRAFT Active Transportation Plan; in 2017 the Active Transportation Plan was adopted. In 2018 and 2019, the MPO worked to integrate projects identified and recommended in the Active Transportation Plan to support sustainable development patterns and provide the population with modal choices. The Plan was amended in 2019 to reflect support and commitment for the development of safe routes to area schools and the need to support the inclusion of ADA Transition Plan projects. Since 2018, staff and local efforts have worked to support the development and integration of ADA Transition Plans and Safe Route to School Travel Plans in various municipalities.

TRANSPORTATION – STP

(Continued)

Methodology: Staff will support community initiatives/activities that incorporate the concepts of sustainability in the transportation decision making process.

The MPO will work to increase public awareness and acceptance of the benefits associated with transportation choice, multi-modal transportation systems, improved access to housing and employment, and reduced emissions. The MPO will continue to reach beyond usual stakeholders and seek collaboration with groups/agencies from faith-based organizations, neighborhood groups, employment agencies, transit, public health, and other “non-traditional” sectors to address transportation impacts.

The MPO will work to support access management and integration of complete streets policies, establishing active transportation options, and support Safe Routes to Schools programming. The MPO will provide technical assistance to those political subdivisions interested in furthering energy efficiency and reducing dependence on fossil fuels to foster a cleaner, healthier environment. Staff will partner with these entities in a process that establishes a community vision and action plan that removes barriers to realizing a more equitable, healthy, accessible, and safe, livable community. The MPO will monitor a variety of social issues which include, but are not limited to, health, crime, and safety in an effort to achieve these goals. Such efforts will target areal disparities and equitable access to transportation with respect to meeting basic needs including fresh food, medical facilities, parks, and schools. Access to appropriate medical facilities, treatment centers and requisite housing will also be addressed. Staff will support various initiatives to develop public policy and effective strategies to implement real change based in part on the YMCAs “Pioneering Healthier Communities”, the Center for Disease Control & Prevention (CDC) “Healthy Communities” initiative, Easter Seals Project Action to develop Livable Communities, United Way’s “Goals for the Common Good”, and sustainable development proposals predicated on collaborative efforts by and for HUD, USEPA, USDOT, WOCAP, and Lima Housing Task Force

The MPO will work to provide the information needed to make smart choices to reduce vehicle miles of travel and commuting costs while enhancing air quality and improving both personal and local health conditions. The MPO will work with regional employers to promote retention through affordable, convenient, and sustainable commute options in order to maximize employee attraction and retention with the region.

TRANSPORTATION – STP

(Continued)

Methodology:

Staff will work with local stakeholders to implement policies and programs supporting both ODOTs and the MPOs active transportation plans. Staff will assist local communities in the analysis of transportation impacts on neighborhood housing, employment opportunities, and transportation costs. Staff will work to gather data to promote equitable and affordable housing and employment opportunities.

Staff will work to develop practices deemed critical to fostering more walkable neighborhoods as well as key sections of the regional ATP. Staff will initiate or build upon data, studies, or reports that advance a more balanced transportation network inclusive of such modes as walking, biking, public transit, paratransit and passenger rail options. Staff will continue involvement in intercity transportation service planning through coordination with MPO members and others on discussion of rail service and other modes to and through the Lima/Allen County area. This would include Chicago to Columbus, Cleveland or other possible routes. The MPO will continue to support, assist and help coordinate activities amongst agencies and modes interested in furthering the same.

Staff will continue to support local governments, Activate Allen County and the Allen County Bicycle and Pedestrian Task Force to educate the public in areas of traffic safety and identify funding opportunities to enhance active transportation options across the community. The MPO will also work with Activate Allen County and the Allen County Bicycle and Pedestrian Task Force as well as Allen County Public Health and ODOT District to ensure local Safe Routes to School Travel Plans are developed and/or updated to ensure safe, appropriate and accessible paths to school are provided across the MPOs 12 different school districts. The MPO will work to: document health and safety-related impacts of motorized and non-motorized transport; educate young bicyclists and pedestrians as to the rules of the road across multiple venues; support walking and biking to school events, bicycle rodeos, walking school bus activities, etc.; and, dump-the-pump days and ozone action days.

The MPO will actively work to address active transportation options and incorporate the transportation provisions of the ADA into its urban transportation planning program. The MPO will continue to work with the Transit Authority and the City of Lima to address missing links in the pedestrian and transit patron sidewalk network.

CONTINUED PLANNING SURVEILLANCE

(Continued)

Methodology: Active transportation options provide the multimodal options necessary to ensure equity in the distribution of federal funding. Active transportation options also support the intent of the ADA and ensure that pedestrians with disabilities have the opportunity to use the transportation system in an accessible, safe, and equitable manner. An integral component of the ADA planning process is for local governments to prepare and implement ADA Transition Plans that inventory accessibility conditions and define strategies and schedules for implementing fully accessible pedestrian networks. The MPO intends to continue to work with member local governments to assist in the development of ADA Transition Plans; and, review local government transportation improvement project funding requests to promote consistency with ADA accessibility standards. The MPO will use MPO STP funding (PID 118802) to accommodate the same.

Products: Sustain Working Group of Non-Traditional Stakeholders; Continual.
Maintain & Integrate Sustainability in Agency Website; Continual.
Develop Public Awareness of Emissions Factors; Ongoing.
Maintain & Implement Active Transportation Plan Components; Continual.
Attend Activate Allen County Meetings; Ongoing.
Support an Immigration Housing Steering Committee; Ongoing
Support the Allen County Bicycle & Pedestrian Task Force; Ongoing.
Support Lima Housing Task Force; Ongoing
Validate and Map Bike/Pedestrian Counts; Ongoing.
Support and Develop ADA Transition Plans; Ongoing.
Support and Develop Safe Route to School Travel Plans; Ongoing
Technical Assistance; Ongoing
Support for the Creating Healthy Communities Grant with the Allen County Health Department; Ongoing
Performed by LACRPC staff

Subcategory 605.8 STP

Time Allotment: 1,548 Hours **Total Budget:** \$123,036

**Subcategory
610
ODOT/FHWA**

**MPO - CONTINUING PLANNING - REVIEW AND APPRAISAL
(PID 120581)**

Objective:

To compare the results of surveillance activities against the current 2040 Long Range Transportation Plan (LRTP) and to assess the adequacy of the existing network in order to prepare a periodic update that complies with federally mandated transportation goals and priorities

Purpose:

To evaluate the current status of the regional transportation system and or identify necessary improvements to the system that will guide the investments and advancement of the system for at least 20 years into the future. To realize same the MPO will:

- Provide necessary information to ODOT's Office of Statewide Planning & Research needed to maintain the calibration of the traffic forecast and travel demand model for the Lima Urbanized Area.
- Support ODOT's initiative to advance balanced modal transportation networks and expand modal travel options across all periods of the day within the State's urban areas.
- Develop the means to familiarize local member governments with the FAST Act goals, planning factors and performance measures required under the current transportation planning regulations necessary to develop the LRTP and support long-range planning procedures.
- Support the existing Long-Range Transportation Plan while developing the variables for a 2045 Plan Update taking care to integrate community stakeholders in the consultation requirements of Plan development pursuant to state and federal planning requirements.
- Support further development of travel demand model capabilities in order to support and enhance the development of transportation planning alternatives and improved decision making related to transportation and economic development projects.

Previous Work:

In FY 2011, the MPO worked to integrate peak and off-peak traffic counts by vehicle class within its travel demand model in order to support model development reflecting AM, PM and off-peak networks. In 2012, the MPO supplied traffic count data to re-calibrate the travel demand model. In FY 2013, ODOT ran several alternative analyses to support long-range planning assessments. In FY 2014, the Agency adopted a 2040 Transportation Plan for Allen County. In FY 2015, 2016, and 2017, the Agency worked to provide updated traffic and model variables across Allen County Traffic Analysis Zones. In FY 2018, the MPO adopted the 2040 Transportation Plan Update. In FY 2023, the MPO adopted the 2045 Transportation Plan Update.

Methodology

Staff will collect, research, and prepare, socio-economic, demographic, housing and land use data, inclusive of utilities, zoning, etc., to support amendments, additions, and/or validation of the MPOs travel demand model, local land use plans and the current short-range FY 2024-2027 TIP. Staff will collect, track, and update changes in housing units, school

CONTINUING PLANNING – REVIEW AND APPRAISAL

(Continued)

Methodology:

The MPO will work to identify and cooperate with regional governments, area agencies, and local non-profit entities interested in supporting common goals on transportation planning topics such as safety, freight, transit services, livability, and commerce. The MPO commits to support ODOT in multijurisdictional planning to assure multiple perspectives are used to improve coordination and implement effective planning across wider geographic areas.

The MPO will maintain a comprehensive list and location of hydric soils, aquifers, springs, wetlands, floodplains, and prime farmland. The MPO will monitor the presence or reported presence of endangered plants, animals, birds, fish, amphibians, insects, and mollusks.

The MPO will work to assure consistency between transportation improvements and planned growth and economic development patterns. Supporting model capabilities, fixed-route transit data will be reviewed to ensure data consistency through the 2045 Plan horizon. The MPO will continue to compile, maintain, and monitor an independent variables file. The MPO will continue to collect and code the necessary roadway data on highway network links to support both the Roadway Network Capacity Calculator and GIS operations. The MPO will support ongoing Census data collection, analysis, aggregation and/or disaggregation of available SF1 and ACS data sets at the block and TAZ levels and formatting of variables to model latest planning assumptions to justify proposed improvements for inclusion in future TIP/Plan updates. Necessary employment data will be reviewed and geocoded. Population projections provided by ODOD will be reviewed. The MPO will work to inventory existing networks/conditions, assess needs, discuss funding options, and develop capital/service project recommendations. The MPO will work with ODOT to develop necessary updates for the model network as required. The MPO will encourage and facilitate public participation and involvement in the review and periodic reviews of the area's Long Range Transportation Plan.

Based on transportation conformity guidance provided by OEPA and ODOT, the MPO will work to develop conformity determinations for non-exempt FHWA/FTA projects. Staff will also engage in interagency consultation with its federal, state, and local partners pursuant to the MPO's adopted public involvement process to ensure pertinent information is distributed, discussed, and a general awareness of the issues is achieved. Staff will participate in conformity analyses to meet Clean Air Act requirements to the extent required.

CONTINUED PLANNING – REVIEW AND APPRAISAL

(Continued)

- Methodology:** The MPO will support ODOT in local data collection activities and integration of the same within the travel demand model to establish baseline performance on the Federal Aid System as required. Specific targets for performance measures (Interstate System Reliability Truck Travel Time Reliability) shall be tracked by ODOT and the MPO. Once included in the MPO LRTP, such performance data will be assessed and posted to the Agency website.
- Product(s):** Travel Demand Model Data Collection; Continual.
Review & Reaffirmation of the 2045 Long Range Transportation Plan; June 2025.
Work with stakeholders regarding a Housing Coordination Plan; Ongoing
Work completed by LACRPC staff

Subcategory 610

Time Allotment: 2,161 Hours **Total Budget:** \$164,367

**Subcategory
610.4
STP**

MPO - LONG RANGE PLANNING - STP (PID 118802)

The MPO is required to conduct a continuing, cooperative, and comprehensive transportation planning process that results in producing a Transportation Plan for the region with a with a 20-year horizon.

Purpose: To undertake a comprehensive and strategic approach, using measurable goals and objectives, necessary to sustain a Long-Range Transportation Plan (LRTP) and land-use plans that will improve and sustain intermodal transportation through 2040.

Previous Work: In FY 2018 the MPO adopted the updated 2040 Transportation Plan. In 2023, the MPO adopted the 2045 Transportation Plan. In 2022, the MPO updated the Village of Elida and the City of Lima Comprehensive Plans. In 2023, the MPO updated the Village of Bluffton Comprehensive Plan.

Methodology: The MPO will support the integration of the 2040 LRTP projects into a new 2045 Transportation Plan in a continuing, comprehensive, and cooperative manner in which local stakeholders work to develop the planned transportation system that will meet the needs of the community thru 2045.

The MPO will sustain the public involvement process necessary to integrate the transportation perspectives of the general public, its regional partners, and ODOT. Cognizant of federal legislation, the MPO will work with its stakeholders to establish the goals and set measurable objectives to advance stated goals. Performance-based planning measures pursuant to 23 CFR 490 are integrated within the LRTP. Trend analyses reflecting demographic and economic factors will be tracked. The MPO will continue to work to quantify needs across the transportation system inclusive of all modes including public transit and freight (inclusive of rail, local and over-the road haulers). The MPO will use a consensus-based approach of the strategies to select eligible projects in order to advance existing land use and transportation goals for the region.

The 2045 conditions will be predicated upon ODOT travel demand forecasts and fiscal projections. The MPO will monitor social and environmental factors such as accessibility, air, water quality. The MPO will monitor the LRTP program of projects to ensure consistency thru its adopted public involvement process and work to ensure that it engages low-income and minority populations in the process.

MPO - LONG RANGE PLANNING – STP

(Continued)

Methodology:

The MPO will provide coordination and assistance to member jurisdictions to promote transportation efficiency while updating local comprehensive plans and ensure consistency thru its adopted public involvement process. The MPO will provide input, as requested, on proposed zoning changes, subdivision and development plan submittals. This includes plan review, providing staff reports and participating in technical, subdivision, and zoning meetings/hearings. The MPO will collect, research, and prepare, socio-economic, demographic, housing and land use data, inclusive of utilities, zoning, etc., to support amendments, additions, and/or validation of the MPOs long-range transportation plan. Staff will collect, track, and update changes in housing units, school enrollment, employment and population, and significant land-use changes through the review of zoning applications, site plans, and subdivision plans.

The MPO will provide coordination and assistance to local emergency planners to include preparedness and recovery plans for a variety of manmade and natural disasters including pandemics and other health-related emergencies. The MPO will work to identify and cooperate with regional governments, area agencies, and local non-profit entities interested in supporting common transportation goals. The MPO will use MPO STP funding to accommodate the same.

Product(s):

City of Delphos Comprehensive Plan; June 2025.
Various Comprehensive Planning as needed; Ongoing
Work with stakeholders regarding a Housing Coordination Plan; Ongoing
Performed by LACRPC.

Subcategory 610.4 STP

Time Allotment: 998 Hours **Total Budget:** \$76,964

**Subcategory
674
FHWA/ODOT**

**MPO - MASS TRANSPORTATION
TRANSIT/SPECIALIZED TRANSPORTATION PROGRAM SERVICES
(PID 120581)**

Objective:

To develop, assess and assist in implementing alternative strategies to improve public and private transportation services to the transportation-disadvantaged community within Allen County, Ohio.

Purpose: To facilitate the provision of specialized transportation to senior citizens and individuals with disabilities as well as those disadvantaged persons without access to personal transportation and where existing transportation services are unavailable, inappropriate, or insufficient.

Previous Work: The MPO developed the Allen County Public Transit Human Services Transportation Coordination Plan (adopted 2009) and assisted ODOT with the FTA Specialized Transportation Program thru FY 2017. The MPO developed the West Central Ohio Regional Transportation Coordination Plan adopted by Allen, Auglaize, Mercer, and Van Wert counties at the request of the Area Agency on Aging 3 (AAA³) and ODOT in December 2017. Thereafter AAA³ became responsible for all FTA 5310 programming. The MPO continues to support transportation stakeholders in expanding the geographic reach, diversity of ridership, and transportation funding opportunities. The MPO has participated and supported the FACTS Coalition and the Citizens Accessibility Advisory Committee.

Methodology: The MPO will continue to support local governments, agencies, and non-profit entities interested in supporting common goals in the delivery of transportation services, employment, livability and commerce.

The MPO commits to support ODOT in its monitoring of paratransit coordination. The MPO will continue to attend the FACTS transportation coalition meeting.

The MPO will continue to support the delivery and implementation of the FTA/ODOT 5310 Program inclusive of grant notifications, grant assessments, vehicle inspections, and vehicle reporting.

The MPO will ensure public and private sector input inclusive of non-profit transportation providers, health and human service agencies and the general public will be made available to ACRTA, ODOT, and the Mobility Manager.

Product(s): Citizens Advisory Committee Support; Ongoing.
FACTS Coalition Participation & Support; Ongoing
Performed by LACRPC staff.

Subcategory 674

Time Allotment: 33 Hours **Total Budget:** \$2,676

**Subcategory
675
FTA/ODOT**

MASS TRANSPORTATION - ACRTA

Objective:

To promote and provide for the delivery of safe, efficient, reliable and cost-effective public transportation services.

Purpose:

The ACRTA will continue to work with local stakeholders to identify concerns, assess gaps in service and introduce necessary service modifications to better meet the needs of the public. The ACRTA looks to provide a high level of quality services and acknowledges Federal Transit Administration reporting requirements.

Previous Work:

The ACRTA continually reviews its ability to render quality service and on-time performance. The ACRTA has been actively participating in the coordination of service across various planning levels. The ACRTA continues to work with the MPO, Mobility Manager and FACTS Coalition to enhance transportation options of the disadvantaged. In 2016, ACRTA received Medicaid waiver eligibility to support paratransit service. In 2017, the ACRTA worked with the MPO to develop and implement a Transit Asset Management approach. After suffering a .25 percent sales tax levy loss in 2017 transit services were cut back to ensure fiscal solvency. In 2019 a .10 percent sales tax levy was passed and the ACRTA began planning to rebuild the system to its previous level of service. ACRTA has worked with the MPO to establish and adopt safety performance measures, review and reassess maintenance plan, analyze level of service, and assess personnel drug policy.

Methodology:

Pursuant to MAP-2, the FAST Act and the BIL, the ACRTA has begun a transition to performance-driven, outcome-based programming. The Transit Authority and the MPO are working to integrate the concept of performance-based planning in the Transit Authority's data collection and reporting procedures, project prioritization and selection processes, and budgeting as established in the ACRTA's Transit Development Plan, Asset Management Plan, and Safety Plan. Subsequent to this approach, the ACRTA has linked investment priorities with performance measures targets with ODOT and the MPO in the STIP/TIP development process. Working with ODOT, the ACRTA established targets establishing a state of good repair (SGR) for capital rolling stock and its facilities, as well as safety performance targets that advance state and national objectives.

The ACRTA with the support of ODOT and the MPO is also working to adopt a Public Transportation Agency Safety Plan built on a template prepared by ODOT to minimize fatalities, injuries, major mechanical failures, and safety events while maximizing system reliability. The Safety Plan is intended to help guide and manage safety risks and hazards in the public transportation system and must be adopted by July 20, 2020. The ACRTA will work with ODOT and the MPO to ensure the required elements of the Plan are established and safety performance targets are met. Key parts of the Plan include define safety roles and responsibilities, strong executive safety leadership, formal safety accountabilities and

MASS TRANSPORTATION - ACRTA

(Continued)

Methodology: communication; effective policies and procedures; and, active employee involvement.

The ACRTA must work with the MPO to submit an annual report that reflects performance targets for the following year. The transit provider is also required to submit an annual narrative that provides a description of the change in the condition of the provider's transit system and describes the progress made during the year to meet the performance targets set in the previous reporting year (49 CFR§625.55).

The ACRTA will work to continually review its ability to maintain its capital assets, provide quality service, and ensure its reliability and on-time performance. The ACRTA, in cooperation with MPO efforts, will collect and monitor information gathered through route surveillance, operator input, and consumer contact to assess and address service levels, the need for specialized services, special contingency plans, fare structure, and capital needs. Transit officials will periodically assess route and system productivity measures to ensure system performance and assess needed improvements to meet customer demands. The ACRTA will review its fare structures and levels of service to ensure efficient, productive, equitable, safe, and secure public transit services.

The ACRTA will review its internal policies regarding fare structure and services including route modifications in light of Title VI requirements. Staff will reexamine its fixed route and demand response services in light of demand response and complementary paratransit program policies to evaluate the effectiveness of existing eligibility criteria, no-show, and suspension policies. Staff will integrate and assess its Safety Plan policies and program plans including incident command and electronic device policies. The ACRTA will reassess its internal program policies to assess drug-testing and required substances.

A Financial Plan shall be established for a 5-year period to provide the basis for capital investment plans, maintaining existing levels of public transit service, and establishing reserve funds. The ACRTA will work to advance its internal financial capacity and funds management as well as to expand flexible funding opportunities with the MPO and local agencies.

The ACRTA will review and update its Maintenance Plan and subsequently its Transit Development Plan targeting goals and objectives reflecting the current fleet of vehicles and facilities inclusive of SGR and manufacturers' recommended maintenance requirements. The ACRTA will acknowledge its responsibilities outlined under its Tier II status and work to monitor and maintain a Transit Asset Management (TAM) Plan.

MASS TRANSPORTATION ACRTA
(Continued)

The ACRTA will continue to participate in the coordinated public transit human services transportation planning process that identifies the needs of individuals with disabilities, older adults, and people with low incomes. The ACRTA will work with the MPO, paratransit operators, social service providers, and economic development professionals to assess and expand transit/paratransit services, specifically for the purpose of connecting disadvantaged and low-income individuals, seniors, youths and others with local workforce training, employment health care and vital services.

Methodology: Staff will work with the FACTS Coalition to address the limits and capacity constraints of ADA complementary service.

The ACRTA will work to ensure that its Title VI Program is reviewed and updated annually and that its website and publications reference its obligations.

The ACRTA will assess the LEP population's existing access to public transportation services including their frequency of use and ability to navigate the system. The ACRTA will establish an MOU with the MPO detailing their mutually supportive roles.

Product(s): Establish and Adopt Safety Performance Measures; July 2025.
Assess Personnel Drug Policy Assessment; July 2025.
Review/Reassess Maintenance Plan; October 2024.
Establish Memorandum of Understanding (MOU) with MPO; January 2025.
Update 2025-2028 Financial Plan; March 2025
Level of Service Analyses; As Necessary.
Drug Testing; Continual.
Marketing Efforts by staff; Continual. *Performed by ACRTA staff.*

Subcategory 675-RTA

Time Allotment: N/A

**Subcategory
675.4
FTA/ODOT**

MASS TRANSPORTATION - MPO

Objective:

To advance and promote the delivery of safe, efficient, reliable, and cost-effective public transportation services as a means to greater mobility options.

Purpose:

The MPO will work with the Transit Authority to enhance the experience and quality of public transportation services provided by the Allen County Regional Transit Authority. The MPO will provide technical assistance to the Transit Authority in the collection, assemblage and subsequent reporting of data relative to transit ridership, operations, maintenance, safety and security issues, and capital investments.

Previous Work:

The MPO has aided in analyzing the efficiency and effectiveness of the Transit Authority's fixed route, demand response and ADA service areas since 1992. More recently, the MPO has assisted the ACRTA with boarding and alighting studies, ridership surveys, service and route alternatives, programming of capital projects, and supported its public participation processes. The MPO has assisted ACRTA to assess and support public transit performance measures, attended board meetings, provided technical assistance, personnel drug testing, and public outreach and marketing efforts. Since 2018 MPO services were minimized due to fiscal constraint issues.

Methodology:

Consistent with the BIL and the FAST Act, the MPO will work with ODOT and the ACRTA to adopt a performance-based management approach focused on asset management, the "state of good repair" and public safety. The goals are specified under 49 U.S.C. §5301(b) & §5329(d)(1)(E). The MPO will work with the Transit Authority to assess and support warranted and fiscally responsible acquisitions inclusive of rolling stock to advance system productivity and increased operational efficiencies. The MPO will work with the Transit Authority to prepare financial plans to support capital investments and existing levels of public transit service. The MPO will monitor transit activities and assist the management team and transit board in identifying operational improvements, service adjustments, safety issues, and capital improvements.

The MPO will also work with the Transit Authority to monitor Title VI and the LEP populations and document existing access to public transportation services. The MPO will also work with the Transit Authority to investigate the needs of the LEP population and the population's existing access to public transportation services.

The MPO will establish a Memorandum of Understanding with the Transit Authority detailing the cooperative relationship necessary to carry out the requisite transportation planning process.

MASS TRANSPORTATION - MPO

(Continued)

Product(s): Assess/Support Public Transit Performance Measures; Ongoing.
Memorandum of Understanding with ACRTA; January 2025.
Transit Board Meetings; Ongoing.
Technical Assistance & Drug Testing; Continual.
Public Outreach & Marketing Efforts by LACRPC staff; Continual.
Create Transit Development Plan, June 2025
Support of Northwest Ohio Transportation Summit; Ongoing
Performed by LACRPC staff.

Subcategory 675-MPO

Time Allotment: 185 Hours **Total Budget:** \$36,000

**Subcategory
697
ODOT/FHWA**

ANNUAL REPORT - TRANSPORTATION (PID 120581)

Objective:

To communicate and document the work of the Agency.

Purpose: To inform local governmental agencies and the general public on an annual basis of the results of the work performed by the MPO and the ACRTA.

Previous Work: Since its inception (1964) the Agency has released an annual report in order to more fully comply with transportation mandates and to furnish the general public a better understanding of the issues and the activities confronting the urban transportation planning processes.

Methodology: The Agency's Annual Report will necessarily document the activities and issues confronting the community with respect to traffic, transit, paratransit, and the overall urban transportation planning process. The report will describe traffic and transportation planning activities undertaken by the LACRPC including the area's current short- and long-range Transportation Plans and an indication of recent plan changes and progress made toward plan implementation. In addition to the Commission's accomplishments, its internal organization, function, and responsibilities will be outlined in the report. Issues and activities reflective of current transit and specialized transportation services will also receive the report's attention.

Product(s): CY 2024 Annual Report; April 2025. Performed by LACRPC staff.

Subcategory 697

Time Allotment: 43 Hours **Total Budget:** \$3,364

**Subcategory
705
WORPO**

**WORPO - TRANSPORTATION PLANNING DATABASES
(PID 118375)**

Objective: To work with the technical advisory group to acquire the data necessary to support performance on the existing transportation system and facilitate the comprehensive coordination of transportation improvements.

Purpose:	Develop initial transportation and other relevant databases for the RTPD geography covering Auglaize, Hardin, Mercer, Putnam, Van Wert and Wyandot counties to include the multimodal transportation system, socio-economic data, crashes, and transportation infrastructure conditions.
Previous Work:	Work with a technical advisory group to develop strategies to finalize the structure of the organization and formation of goals and objectives.
Methodology:	Analysis and data summary of transportation and planning databases to support the development of the initial regional transportation plan. Disseminate data and respond to requests as needed.
Product(s):	Develop initial transportation and other planning databases and update as needed; July 2025 Analysis and data summary of transportation and other planning databases; ongoing Respond to information requests; ongoing Performed by LACRPC and Choice One staff

Subcategory 705

Time Allotment: 831 Hours **Total Budget:** \$85,901

**Subcategory
710
WORPO**

**WORPO – LONG-RANGE TRANSPORTATION PLANNING
(PID 118375)**

Objective: To work with the technical advisory group to develop strategies for the transportation plan. Local input will be summarized and reviewed with the technical advisory group to help in this effort.

Purpose: Work with ODOT and local stakeholders to inventory existing conditions including a s-demographic profile, multimodal transportation infrastructure, safety analysis, transportation infrastructure conditions, large traffic generators, and other data that is deemed necessary in the development of the transportation plan.

Previous Work: Work with a technical advisory group to develop strategies to finalize the structure of the organization and formation of goals and objectives.

Methodology: Staff will prepare for and attend various transportation planning-related meetings including Board and technical advisory meetings. Staff will collect, research, and prepare, socio-economic, demographic, housing and land use data, inclusive of utilities, zoning, etc., to develop the transportation plan that is in alignment with Transport Ohio strategies and look for innovative ways to optimize funding for freight projects. Staff will evaluate the freight system to understand system performance needs and identify regional priorities. Staff will serve as a technical resource on freight to local jurisdictions.

Product(s): Determine goals and objectives; ongoing
Analyze existing and future needs; ongoing
Plan recommendations; ongoing
Fiscal Analysis; ongoing
Report Write-Up; ongoing
Prepare and attend various transportation planning
related meetings; ongoing
Performed by LACRPC and Choice One staff

Subcategory 710

Time Allotment: 1,108 Hours **Total Budget:** \$112,698

**Subcategory
725
WORPO**

**WORPO – PUBLIC PARTICIPATION
(PID 118375)**

Objective: To work with the technical advisory group to identify a broad group of stakeholders to create a contact list.

Purpose:	Provide all interested parties with reasonable opportunities to comment on WORPO's plans, programs, and projects. The policies and practices described in the Public Participation Plan recognize the need for robust public involvement at all stages of regional planning. The plan is intended to encourage, facilitate, and follow through on public comments, concerns, and suggestions by establishing procedures for providing full public access to information and decisions, timely public notices, and early and continuing public involvement in plan development. The Public Participation Plan describes methods, strategies, and desired outcomes for public participation, addressing outreach to a broadly defined audience of interested parties.
Previous Work:	Work with a technical advisory group to develop strategies to finalize the structure of the organization and formation of goals and objectives.
Methodology:	Work with the technical advisory group to develop a specific public participation strategy for the transportation plan including but not limited to the number, timing, and format of input opportunities and outreach methods.
Product(s):	Public participation; ongoing Performed by LACRPC and Choice One staff

Subcategory 725
Time Allotment: 192 Hours **Total Budget:** \$17,482

FY 2025 STAFF PROFILE AND ESTIMATED % OF TIME ALLOCATIONS										
Staff Position	Salary Range	Indirect %	ODOT/FHWA %	STP %	RTPO %	Local %	RTA %	CDBG %	ODPS %	Total
Executive Director	\$85,000-\$100,000	60%	15%	10%	10%	2%	1%	1%	1%	100%
Finance Director	\$75,000-\$90,000	70%	7%	5%	6%	5%	1%	5%	1%	100%
Senior Planner	\$70,000-\$80,000	5%	70%	20%	5%	0%	0%	0%	0%	100%
Senior Planner	\$70,000-\$80,000	5%	35%	10%	45%	5%	0%	0%	0%	100%
Planning Engineer	\$70,000-\$80,000	5%	30%	5%	0%	60%	0%	0%	0%	100%
Public Outreach	\$50,000-\$64,000	5%	12%	20%	5%	5%	3%	0%	50%	100%
Associate Planner	\$50,000-\$64,000	5%	40%	30%	10%	15%	0%	0%	0%	100%
Associate Planner	\$50,000-\$64,000	5%	50%	25%	10%	10%	0%	0%	0%	100%
Administrative Assistant	\$43,680-\$50,000	65%	9%	5%	5%	5%	5%	5%	1%	100%
Intern	\$12-15 per hour	30%	28%	20%	10%	10%	0%	1%	1%	100%

FY 2025 FUND USER SUMMARY				
Funding Source	Total	Direct Labor	Other Direct	Total Overhead
FHWA/ODOT	392,462	152,086	15,898	224,478
FTA	32,400	4,993	20,037	7,370
STP	200,000	76,559	10,440	113,001
RTPO	194,473	57,671	51,679	85,123
ODPS	46,200	29,179	17,021	-
CDBG	18,802	7,190	1,000	10,613
LOCAL	292,686	92,606	20,325	179,755
TOTAL	1,177,023	420,284	136,399	620,340

RATIONALE FOR FUNDING SPLIT				
Subcategory		Rationale for Funding	Hours	Funding
105	Information Services	Government Services	17	LOCAL
201	Emergency Services - Planning	Safety Services	20	LOCAL
205	Safe Community Program	Safety Services	970	ODPS
302	Keep Allen County Beautiful	Litter Prevention Activities	0	LOCAL
305	Environmental Planning	Environmental Planning	17	LOCAL
401	Regional Development	Regional Planning	154	LOCAL
402	Farmland Preservation	Regional Planning	0	LOCAL
405	Economic Development	Regional Planning	60	LOCAL
410	Housing	Regional Planning	7	LOCAL
415	CDBG Program Administration	Regional Planning	239	LOCAL
501	Zoning Assistance	Developmental Controls	574	LOCAL
505	Subdivision Regulations	Developmental Controls	1164	LOCAL
510	Floodplain Management	Developmental Controls	432	LOCAL
601	MPO Short Range Planning	Highway Related Activities	1237	ODOT/FHWA/ STP/ LOCAL
602	MPO Transportation Improvement Program	Primarily Highway Oriented Activities	998	ODOT/FHWA/ LOCAL
605	MPO Continuing Planning - Surveillance	Highway Related	1149	ODOT/FHWA/ STP/ LOCAL
605.8	MPO Transportation - STP	Sustainable Communities	1548	STP/LOCAL
610	MPO Continuing Planning - Review and Appraisal	Highway Related	2161	ODOT/FHWA/ STP/ LOCAL
610.4	MPO Long Range Planning - STP	Highway Related	998	STP/LOCAL
674	MPO Mass Transportation	Transit & Paratransit Oriented Activities	33	ODOT/FHWA/ LOCAL
675	Mass Transportation - ACRTA	Transit Oriented Activities		ODOT/FTA/L OCAL
675	Mass Transportation - MPO	Transit Oriented Activities	185	ODOT/FTA/L OCAL
697	Annual Report - Transportation	Highway, Transit & Paratransit Related	43	ODOT/FHWA/ LOCAL
705	WORPO Planning Databases	Highway Related	831	ODOT/FHWA/ LOCAL
710	WORPO Long Range Transportation Plan	Highway Related	1108	ODOT/FHWA/ LOCAL
725	WORPO Public Participation	Highway Related	192	ODOT/FHWA/ LOCAL
NOTE: For transportation planning, the Lima-Allen County Regional Planning Commission and the Allen County Regional Transit Authority are the responsible agencies.				

COST DISTRIBUTION FOR FY 2025					
Funding Source	Total Cost Allocated	Proposed Distribution			
		Direct Labor	Other Direct	Indirect	Fringe Benefits
FHWA/ODOT	392,462	152,086	15,898	147,264	77,214
FTA	32,400	4,993	20,037	4,835	2,535
STP	200,000	76,559	10,440	74,132	38,869
RTPO	194,473	57,671	51,679	55,843	29,280
ODPS	46,200	29,179	17,021	-	-
CDBG	18,802	7,190	1,000	6,962	3,650
LOCAL	292,686	92,606	20,325	117,925	61,830
TOTAL	1,177,023	420,284	136,400	406,961	213,378

ESTIMATED INDIRECT COST POOL FY 2025			
	ESTIMATED FY 23	ACTUAL FY 23	ESTIMATED FY 2025
EMPLOYEE WAGES			
Indirect Labor	\$88,059.00	\$94,279.30	163,523
Direct Labor	\$351,582.00	\$234,674.72	420,283
TOTAL LABOR	\$439,641.00	\$328,954.02	583,806
FRINGE BENEFITS			
Holiday	\$20,884.00	\$16,724.40	26,456
Vacation	\$23,617.00	\$25,248.33	21,854
Sick Leave	\$20,508.00	\$35,838.00	21,854
Miscellaneous Leave Pay	\$1,700.00	\$5,131.98	2,215
Subtotal Fringe Benefits	\$66,709.00	\$82,942.71	72,380
Other Fringe Benefits			
OtherBenefit	\$10,000.00	\$2,866.79	3,000
PERS	\$70,889.00	\$58,536.81	81,733
Workers Comp	\$5,064.00	\$3,450.54	5,838
Health Insurance	\$75,000.00	\$49,918.96	125,000
Medicare	\$7,342.00	\$4,464.69	8,465
Subtotal - Other Fringe	\$168,295.00	\$119,237.79	224,036
TOTAL FRINGE BENEFITS	\$235,004.00	\$202,180.50	296,416
INDIRECT EXPENSES			
Office Supplies	10,000	\$2,456.04	7,000
Postage	1,000	\$204.26	500
Copies	5,000	\$366.76	2,000
Sundry Supplies	2,000	\$1,983.12	3,000
Electric	25,000	\$16,078.66	17,000
Telephone	100	\$29.95	100
Vehicle	400	\$4.68	100
Contract Services	68,000	\$51,151.51	95,000
Water/Sewer	2,500	\$1,337.03	1,700
Repairs	5,000	\$17,630.93	6,000
Travel & Meetings	1,000	\$1,057.96	2,000
Depreciation	24,000	\$18,690.26	18,000
Interest Expense	0	\$0.00	
Software Amortization	500	\$0.00	
Equipment	6,000	\$0.00	
Software Amortization	5,000	\$214.77	3,000
Training	1,500	\$0.00	1,000
Sundry Expenses	4,000	\$3,579.28	4,000
TOTAL INDIRECT COSTS	\$161,000.00	\$114,785.21	160,400
FRINGE BENEFIT COST RATE CALCULATION			
TOTAL FRINGE BENEFITS	\$235,004	\$202,181	296,416
TOTAL EMPLOYEE WAGES	\$439,641	\$328,954	583,806
FRINGE BENEFIT COST RATE	53.45%	61.46%	50.77%
INDIRECT COST RATE CALCULATION			
INDIRECT LABOR	\$88,059	\$94,279	163,523
INDIRECT FRINGE BENEFITS	\$47,071	\$57,946	83,025
OTHER INDIRECT COSTS	\$161,000	\$114,785	160,400
TOTAL INDIRECT COSTS	\$296,130	\$267,010	406,948
TOTAL DIRECT LABOR COSTS	\$351,582	\$234,675	420,283
INDIRECT COST RATE	84.23%	113.78%	96.83%
SUMMARY			
TOTAL OVERHEAD COST RATE	137.68%	175.24%	147.60%

FY 2025 SUMMARY OF PROJECT BUDGET SOURCE OF FUNDS

SUBCATEGORY	AMOUNT	FHWA	ODOT	STP	LOCAL	FTA	RTA/ODOT	LOCAL	CDBG	ODPS	LOCAL	RTPO	ODOT	LOCAL
100 Gov. Serv.														
Direct Labor	500										500			
Other Direct	30										30			
Indirect	484										484			
Benefits	254										254			
Total	1,268										1,268			
200 Safety Serv.														
Direct Labor	500										500			
Other Direct	30										30			
Indirect	484										484			
Benefits	254										254			
Total	1,268										1,268			
205 ODPS														
Direct Labor	29,179									29,179				
Other Direct	17,021									17,021	-			
Indirect	28,254										28,254			
Benefits	14,814										14,814			
Total	89,268									46,200	43,068			
300-Environmental Planning														
Direct Labor	500										500			
Other Direct	30										30			
Indirect	484										484			
Benefits	254										254			
Total	1,268										1,268			
400 Reg. Plan. Act.														
Direct Labor	2,000										2,000			
Other Direct	500										500			
Indirect	1,937										1,937			
Benefits	1,015										1,015			
Total	5,452										5,452			
400 Reg. Plan. Act. (excludeable)														
415 CDBG														
Direct Labor	7,190								7,190					
Other Direct	1,000								1,000					
Indirect	6,962								6,962					
Benefits	3,650								3,650					
Total	18,802								18,802					
500 Dev. Cont. Act.														
Direct Labor	65,245										65,245			
Other Direct	10,000										10,000			
Indirect	63,177										63,177			
Benefits	33,125										33,125			
Total	171,547										171,547			

FY 2025 SUMMARY OF PROJECT BUDGET SOURCE OF FUNDS (Cont'd)

SUBCATEGORY	AMOUNT	FHWA	ODOT	STP	LOCAL	FTA	RTA/ODOT	LOCAL	CDBG	ODPS	LOCAL	RTPO	ODOT	LOCAL
601 Short Range Plan.														
Direct Labor	37,182	29,746	3,718		3,718									
Other Direct	5,000	4,000	500		500									
Indirect	36,003	28,803	3,600		3,600									
Benefits	18,877	15,102	1,888		1,888									
Total	97,062	77,651	9,706		9,706									
602 TIP														
Direct Labor	30,000	24,000	3,000		3,000									
Other Direct	4,000	3,200	400		400									
Indirect	29,049	23,239	2,905		2,905									
Benefits	15,231	12,185	1,523		1,523									
Total	78,280	62,624	7,828		7,828									
605 Surveillance														
Direct Labor	34,543	27,634	3,454		3,454									
Other Direct	4,790	3,832	479		479									
Indirect	33,448	26,758	3,345		3,345									
Benefits	17,537	14,030	1,754		1,754									
Total	90,318	72,254	9,032		9,032									
610 Cont. Planning														
Direct Labor	64,981	51,985	6,498		6,498									
Other Direct	3,474	2,779	347		347									
Indirect	62,921	50,337	6,292		6,292									
Benefits	32,991	26,393	3,299		3,299									
Total	164,367	131,494	16,436		16,436									
674 Mass Trans.														
MPO														
Direct Labor	1,000	800	100		100									
Other Direct	200	160	20		20									
Indirect	968	775	97		97									
Benefits	508	406	51		51									
Total	2,676	2,141	268		268									

FY 2025 SUMMARY OF PROJECT BUDGET SOURCE OF FUNDS (Cont'd)

SUBCATEGORY	AMOUNT	FHWA	ODOT	STP	LOCAL	FTA	RTA/ODOT	LOCAL	CDBG	ODPS	LOCAL	RTPO	ODOT	LOCAL
697 Annual Report														
Direct Labor	1,278	1,022	128		128									
Other Direct	200	160	20		20									
Indirect	1,237	990	124		124									
Benefits	649	519	65		65									
Total	3,364	2,691	337		337									
STP 605.8														
Direct Labor	46,559			46,559										
Other Direct	7,756			7,756										
Indirect	45,083			45,083										
Benefits	23,638			23,638										
Total	123,036			123,036										
675 Mass Trans. RTA														
Excludable	36,000					28,800	3,600	3,600						
Total	36,000					28,800	3,600	3,600						
675.4 Mass Trans. MPO														
Direct Labor	5,548					4,439	555	555						
Other Direct	22,263					17,810	2,226	2,226						
Indirect	5,372					4,298	537	537						
Benefits	2,817					2,253	282	282						
Total	36,000					28,800	3,600	3,600						
STP 610.4														
Direct Labor	30,000			30,000										
Other Direct	2,684			2,684										
Indirect	29,049			29,049										
Benefits	15,231			15,231										
Total	76,964			76,964										

FY 2025 SUMMARY OF PROJECT BUDGET SOURCE OF FUNDS (Cont'd)

SUBCATEGORY	AMOUNT	FHWA	ODOT	STP	LOCAL	FTA	RTA/ODOT	LOCAL	CDBG	ODPS	LOCAL	RTPO	ODOT	LOCAL
705 Transport Planning														
Direct Labor	25,000											20,000	2,500	2,500
Other Direct	24,000											19,200	2,400	2,400
Indirect	24,208											19,366	2,421	2,421
Benefits	12,693											10,154	1,269	1,269
Total	85,901											68,720	8,590	8,590
710 Long Range Transportation Plan														
Direct Labor	33,305											26,644	3,331	3,331
Other Direct	30,235											24,188	3,024	3,024
Indirect	32,249											25,799	3,225	3,225
Benefits	16,909											13,527	1,691	1,691
Total	112,698											90,158	11,271	11,271
725 Public Participation														
Direct Labor	5,774											4,619	577	577
Other Direct	3,186											2,549	319	319
Indirect	5,591											4,473	559	559
Benefits	2,931											2,345	293	293
Total	17,482											13,986	1,748	1,748
Excludable Subcategories														
Direct Labor	420,284	-	135,187	16,898	76,559	16,898	4,439	555	555	7,190	29,179	68,745	51,263	6,408
Other Direct	136,399	-	14,131	1,766	10,440	1,766	17,810	2,226	2,226	1,000	17,021	10,590	45,937	5,742
Indirect	406,961	-	130,902	16,363	74,132	16,363	4,298	537	537	6,962	-	94,820	49,638	6,205
Benefits	213,378	-	68,635	8,579	38,869	8,579	2,253	282	282	3,650	-	49,716	26,026	3,253
Total	1,177,023	-	348,855	43,607	200,000	43,607	28,800	3,600	3,600	18,802	46,200	223,871	172,864	21,609

LIST OF ACRONYMS

AAC: Administrative Affairs Committee
ACRTA: Allen County Regional Transit Authority
ADA: Americans with Disabilities Act of 1990
AEDG: Allen Economic Development Group
AI: Analysis of Impediments
ASA: Agricultural Security Area
CAC: Citizen's Advisory Committee
CCMC: Chamber of Commerce Manufacturers Committee
CDBG: Community Development Block Grant
CDC: Community Development Committee
CEDS: Community Economic Development Strategy
CFR: Code of Federal Regulations
CHIS: Comprehensive Housing Improvement Strategy
CMAQ: Congestion Mitigation and Air Quality
CMS: Congestion Management System
CTSP: Community Traffic Safety Program
COP: Community Oriented Policing
CY: Calendar Year
DARE: Drug Awareness and Resistance Education
DBE: Disadvantaged Business Enterprise
DCC: Developmental Controls Committee
E&D: Elderly and Disabled
EC: Executive Committee
EPA: Environmental Protection Agency
FAST-ACT: Fixing America's Surface Transportation Act
FEMA: Federal Emergency Management Agency
FHWA: Federal Highway Administration
FIRM: Flood Insurance Rate Map
FMCSA: Federal Motor Carrier Safety Administration
FRA: Federal Railroad Administration
FSA: Farm Service Administration
FTA: Federal Transit Administration
FY: Fiscal Year
GIS: Geographic Information System
GLCAP: Great Lakes Community Action Partnership
GPS: Global Positioning System
HUD: U.S. Department of Housing and Urban Development
IIJA: Infrastructure Investment and Jobs Act
ISTEA: The Intermodal Transportation Efficiency Act of 1991
ITS: Intelligent Transportation Systems
ITRS: Integrated Traffic Records System
KAB: Keep America Beautiful
LEP: Limited English Proficiency
HSP: Highway Safety Program
LACNIP: Lima-Allen County Neighborhoods In Partnership
LACRPC: Lima-Allen County Regional Planning Commission
LEPC: Local Emergency Planning Committee
LOS: Level of Service
LRTP: Long Range Transportation Plan
LUCA: Local Update of Census Addresses
MAP-21: Moving Ahead for Progress in the 21st Century

MIS: Major Investment Study
MOU: Memorandum of Understanding
MPO: Metropolitan Planning Organization
MUTCD: Manual of Uniform Traffic Control Devices
NAICS: North American Industrial Classification System
NHS: National Highway System
NHTSA: National Highway and Traffic Safety Administration
NRAC: Natural Resource Assistance Council
NRCS: Natural Resource Conservation Service
NTMP: Neighborhood Traffic Management Program
OAI: Ohio Archaeological Inventory
OARC: Ohio Association of Regional Councils
ODA: Ohio Department of Agriculture
ODNR: Ohio Department of Natural Resources
ODPS: Ohio Department of Public Safety
ODOT: Ohio Department of Transportation
OEPA: Ohio Environmental Protection Agency
OHI: Ohio Historical Inventory
OOCJS: Ohio Office of Criminal Justice Services
ORC: Ohio Revised Code
ORC: Ottawa River Coalition
ORDC: Ohio Rail Development Commission
ODSA: Ohio Development Services Agency
PL: Metropolitan Planning
PUCO: Public Utilities Commission of Ohio
PUD: Planned Unit Development
RFC: Rail & Freight Committee
RTPO: Rural Transportation Planning Organization
SRT: Safety Review Team
SCP: Safe Community Program
SF: Standard Form
SHPO: State (Ohio) Historic Preservation Office
STP: Surface Transportation Program
SAFETEA-LU: Safe Accountable Flexible Efficient Transportation Equity Act:
 Legacy for Users
STIP: State Transportation Improvement Program
TAC: Transportation Advisory Committee
TAZ: Traffic Analysis Zone
TCC: Technical Coordinating Committee
TDM: Transportation Demand Management
TDP: Transit Development Plan
TE: Transportation Enhancement
TIP: Transportation Improvement Program
UMTA: Urban Mass Transportation Act of 1964
UPWP: Unified Planning Work Program
USEDA: U.S. Economic Development Administration
VPI: Virtual Public Involvement
WCOLC: West Central Ohio Land Conservancy
WOCAP: West Ohio Community Action Partnership

AUDIT STATEMENT

The Lima-Allen County Regional Planning Commission maintains its own set of accounting records. The Allen County Auditor acts as fiscal agent. The audit examines and evaluates the system of internal accounting control of the Commission, including applicable internal administrative controls used in administering federal financial assistance programs. Such audit is conducted according to generally accepted auditing standards (Standards for Audit of Governmental Organizations, Programs, Activities, and Functions) issued by the U.S. General Accounting Office under the Single Audit Act of 1984. The organization-wide audit will be performed in conformance with the Office of Management and Budget Circular A-133 (Audits of State and Local Governments).

CERTIFICATE OF INDIRECT COSTS

This is to certify that I have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal to establish billing or final indirect costs rates for July 1, 2024 - June 30, 2025 are allowable in accordance with the requirements of the Federal award(s) to which they apply and the provisions of Subpart E - Cost Principles of Part 200. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Governmental Unit: Lima-Allen County Regional Planning Commission

Signature: _____

Name of Official: Tara Reynolds Bales

Title: Executive Director

RESOLUTION
METROPOLITAN TRANSPORTATION PLANNING PROCESS CERTIFICATION

WHEREAS, in accordance with 23 CFR 450.334, the Transportation Coordinating Committee (TCC) of the Lima-Allen County Regional Planning Commission (LACRPC) was designated as the Metropolitan Planning Organization (MPO) responsible for the transportation planning functions within Allen County and the Lima Urbanized Area by the Governor of the State of Ohio; and,

WHEREAS, the Joint Planning Regulations issued October 28, 1993 by the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) require a Unified Planning Work Program (UPWP) be prepared addressing the major transportation issues in the metropolitan planning area as the basis and justification for soliciting federal/state funding; and,

WHEREAS, the TCC has approved the preliminary FY 2025 Unified Planning Work Program and finds that it has been prepared in accordance subsequent to the general direction of the Ohio Department of Transportation (ODOT) and applicable requirements as established under:

- I. 49 U.S.C. Section 5323(k), 23 U.S.C. 135, and 23 CFR part 450.220;
- II. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State Under 23 U.S.C. 324 and 29 U.S.C. 794;
- III. Section 1101 of the Transportation Equity Act for the 21st Century (TEA-21/Pub. L. 105-178) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded project (Sec. 105 (f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23);
- IV. Sections 1107 and 6001 of the Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU/Pub. L. 109-59) regarding metropolitan planning requirements for certain organizations; and,
- V. Section 1105 of the Moving Ahead for Progress in the 21st Century Act (MAP-21/Pub. L. 112-141) regarding MPO responsibility to establish a cooperative, continuous and comprehensive framework for making transportation investment decisions in metropolitan areas; and,
- VI. Section 1201 of the Fixing America's Surface Transportation Act (FAST Act/Pub L. 114-94); requiring MPOs to expand consultation and participation in the public planning process and affect changes to the selection criteria for MPO officials; and,
- VII. The provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulation; and,
- VIII. The provision of 49 CFR part 20 regarding restrictions on influencing certain activities.

NOW, THEREFORE, BE IT RESOLVED by the Transportation Coordinating Committee of the LACRPC that the FY 2025 Unified Planning Work Program, as presented is consistent with federal planning requirements to the degree appropriate for the size of the area and the complexity of its transportation problems and be submitted to ODOT/FHWA/FTA for federal funding assistance.

ADOPTED THIS XXnd DAY OF APRIL, 2024

XXXXX, Chair, Transportation Coordinating Committee, MPO
Lima-Allen County Regional Planning Commission

Attest: Tara Reynolds Bales, Executive Director
Lima-Allen County Regional Planning Commission

**Metropolitan Planning Organizations (MPOs) &
Regional Transportation Planning Organizations (RTPOs)**

General

1. Which office within your organization has lead responsibility for Title VI compliance?

The size of the agency precludes a separate office. Compliance responsibilities are part of the job description of existing staff.

2. Who is your designated Title VI Coordinator? Please provide the person's name, title and contact information.

Ms. Tara Reynolds Bales, Executive Director, is this agency's Title VI contact person. She accepts written, electronic and verbal complaints from the public. Ms. Reynolds Bales is responsible for addressing complaints from the public. The Title VI contact person can be reached by telephone at 419-228-1836, email at treynoldsbales@lacrpc.com, or at 130 W. North Street, Lima, OH 45801-4311.

3. Does your organization have a Title VI Program Plan? If so, please provide the website link or attach a copy.

Yes. Our Title VI & Nondiscrimination Plan can be found on the Agency website at: <https://www.lacrpc.com/wp-content/uploads/2021/04/Title-VI-complete.pdf>

4. Does your organization have a Title VI policy? If so, please provide the website link or attach a copy.

The Title VI policy can be found on page 3 of the Title VI & Nondiscrimination Plan, available at: <https://www.lacrpc.com/wp-content/uploads/2021/04/Title-VI-complete.pdf>

5. Does your organization have written Title VI complaint procedures? If so, please provide the website link or attach a copy.

The LACRPC has a formal adopted Title VI Program complaint process. The document is available on the Agency website at: <https://www.lacrpc.com/wp-content/uploads/2021/04/Title-VI-complete.pdf>

6. Does your organization have a Title VI complaint form? If so, please provide the website link or attach a copy.

Yes. The agency has an interactive form available at: <https://www.lacrpc.com/title-vi/title-vi-complaint-form/>

7. Does your organization make the public aware of the right to file a complaint? If so, describe how this is accomplished.

The agency has placards and posters in the front entry and reception area. The LACRPC also posts civil rights information on the Agency website and includes a description of the complaint procedure and a complaint form.

8. In the past three years, has your organization been named in any Title VI and/or other discrimination complaints or lawsuits? If so, please provide the date the action was filed, a brief description of the allegations and the current status of the complaint or lawsuit. Describe any Title VI-related deficiencies that were identified and the efforts taken to resolve those deficiencies.

The agency has not been named in a discrimination complaint or lawsuit.

9. Has your organization provided written Title VI Assurances to ODOT? Is the Title VI Assurance included in the MPO self-certification resolution (Note, this only applies to MPOs, RTPOs do not approve self-certification resolutions)? If so, please provide a copy as an attachment.

Yes, the agency has Title VI compliance documentation included in the Unified Planning Work Program and a Resolution attesting to the Metropolitan Transportation Planning Processes. The Title VI Baseline Assessment Tool is an attachment to the Unified Planning Work Program prepared annually. The resolution is submitted as an attachment to the Unified Planning Work Program prepared annually.

10. Does your contract language include Title VI and other non-discrimination assurances?

The agency and local governments are small in size. The majority of MPO funded contracts are issued as ODOT Let Projects; wherein all contracts carry ODOT approved contract language governing "Standard DOT Title VI Assurances for Contractor Requirements" inclusive: Compliance of 49 CFR Part 21 Regulations, Nondiscrimination, Solicitations for Subcontractors, Procurements of Materials and Equipment, the mandatory provision of Information and Reporting, Sanction for Noncompliance, etc. If Federal funds are used, Federal rules are invoked, and ODOT is charged with oversight responsibilities. In such cases, ODOT is actively involved

in the contracting process. Now, the LPAs may engage consultants to perform architectural, engineering, and related services needed to develop a Federal-aid project without solicitation of projects wherein the total fee is less than \$50,000. The scope of work, project phases, and contract requirements may not be broken down into smaller components merely to permit the use of this fee-exempt procedure. Noting this exception to Federal requirements, the consultant selection process is dependent on the use of Federal funds. If Federal funds are used in a consultant agreement, Federal rules are invoked, and ODOT is charged with oversight responsibilities. ODOT is actively involved in the consultant selection and contracting process in such cases. If Federal funds are not used in a consultant agreement, the LPA must select an ODOT prequalified consultant in accordance with State law. However, the LPA consultant selection process will not be subject to oversight from ODOT.

11. Do you use any of the following methods to disseminate Title VI information to the public (select all that apply):

- i. Title VI posters in public buildings **YES**
- ii. Title VI brochures at public events **NO**
- iii. Title VI complaint forms in public buildings **NO**
- iv. Title VI complaint forms at public events **NO**
- v. Title VI policy posted on your website **YES**
- vi. Title VI Program Plan posted on your website **YES**
- vii. Other (Please explain) **N/A**

Public Involvement

12. Does your organization have a Public Participation Plan? If so, please provide the website link or attach a copy. When was the Public Participation Plan most recently updated?

In April 2007, the MPO adopted a Public Participation Plan (PPP) which identified techniques and procedures to engage the elderly, minority, low income, disabled, and LEP populations in the transportation planning process. The Plan was formally reviewed and revised in 2009, 2010, 2013, 2019, and 2021. While the formal review process continued in 2015 and 2017 to measure the MPO's progress toward meeting stated goals, the Plan was not revised. The LACRPC Public Participation Plan – Revised February 2021 can be found on the agency website at <https://www.lacrpc.com/wp-content/uploads/2021/04/PPP-2021-1.pdf>

13. Please select which of the following outlets your organization uses to provide notices to different population groups (select all that apply):

- i. Neighborhood and community paper advertisements **YES**
- ii. Community radio station announcements **YES**
- iii. Church and community event outreach **YES**
- iv. Targeted fliers distributed in particular neighborhoods **YES**

Other (Please explain) **YES**

The MPO openly engages the transportationally-disadvantaged populations using various outreach efforts, including focus groups, neighborhood meetings, open houses, placards, public meetings, newsletters, newspapers, electronic media outlets and/or the internet as necessary. Proposed projects are identified along with their impacts during meetings held in offices/centers within the minority community; such meetings are sponsored by local social service providers and/or neighborhood groups and held in ADA accessible buildings located on the Transit Authority's fixed-route system. For residents without access to fixed-route services, the Transit Authority provides free transportation services to those interested in attending such events.

14. Do you coordinate with local community groups to facilitate outreach to minorities and low-income populations? If so, please list groups.

Yes. The following groups are active planning participants, many with seats on multiple standing and advisory committees serving the Agency: Audubon Society, Allen County Council on Aging, West Ohio Community Action Partnership, Delphos Senior Citizens, Lima Memorial Hospital, Mental Health & Recovery Services, Lima-Allen Metropolitan Housing Authority, St. Rita's Medical Center, Allen County Regional Transit Authority, Johnny Appleseed Metropolitan Park District, Legal Aide Services, Allen County Public Health, Sharon Park Neighborhood Association, Ottawa River Coalition, Allen County Board of DD, Allen County Juvenile Court, Lakewood West Neighborhood Association, Southside Neighborhood Association, City View Terrace Neighborhood Association, Martin Luther King Jr. Neighborhood Association, Northwest Perry Revitalization Group, Superior Federal Credit Union, Union Bank, Lima Samaritan House, Allen County JFS, Huntington National Bank, Realtor's Association, Coleman Professional Services, Lima Area Habitat for Humanity, Clymer Medical Transport, Inc., Marimor Industries, Goodwill Industries, West Central Ohio Health Ministries, Family and Children First Council, Area Agency on Aging, and the Children's Developmental Center. The agency also coordinates with area municipalities (7) and townships (12) as well as ODOT.

15. Do you take the following into consideration when identifying a public meeting location (select all that apply):

- i. Parking **YES**
- ii. Accessibility by public transportation **YES**
- iii. Meeting times **YES**
- iv. Existence of ADA ramps **YES**

- v. Familiarity of community with meeting location **YES**

The agency tracks the location of ADA-accessible buildings suitable as venues for public meetings. The agency also ensures that public transit or paratransit services are readily available for such meetings.

16. Have meeting participants requested special assistance (e.g., interpretation services) ahead of any public event in the past year? If so, describe how the request was addressed.

No. There have been no requests for special assistance in the past year. In 2015, however, a request to translate the Regional Transportation Coordination Plan was received and braille services approved. A subsequent request for the same Plan was received, predicated upon the resident's low vision; the request was approved, and the Plan was generated in a large font format. Today, that same Plan is generated in a large font format. No other requests for translation services (e.g., English to Spanish or English to Mandarin Chinese) have been received.

Limited English Proficiency (LEP) and Language Assistance

17. Are you familiar with the LEP four-factor analysis methodology?

Yes – familiar with but not necessarily experienced or fully competent. Factor 1: The number or proportion of LEP persons eligible to be served or likely to be encountered by the program or grantee; Factor 2: The frequency that LEP individuals come in contact with the program; Factor 3: The Nature and Importance of the Program, Activity, or Services Provided; and, Factor 4: The Resources Available to the Commission & Costs.

18. Are you familiar with the LEP language assistance Safe Harbor threshold?

Yes. Eligible LEP groups constitute 5%, or 1,000 persons of the total population qualified to be served. These Safe Harbor provisions apply to the translation of written documents only. They do not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable. The 2019 ACS identified the number of persons who "speak a language other than English AND "speak English less than Very Well" at (401) or approximately 0.39% of the 2019 population of Allen County (102,351) (based on table B16003 of the ACS data).

19. Does your organization have an LEP Plan and/or a Language Assistance Plan (LAP)? If so, please provide the website link or attach a copy.

No. We do not currently have a Plan to address the needs of LEP populations. To date, the MPO has never received such a request from an LEP person or any member of any LEP population group; but not until recently has the safe harbor threshold been documented. The MPO has discussed the need for oral translators with like-minded agencies to ensure that oral services are available during regular business hours on an as-needed basis should such services ever be requested. The MPO will work toward developing new LEP policies.

20. Has your organization identified vital documents that need to be made available in languages other than English? If so, describe how that need is being addressed.

No. Based on Factor 3 above, we do not possess any vital "documents". However, discussions regarding the need for Spanish language forms (251 Spanish/680 LEP) have occurred. The MPO policy board has adopted the U.S Department of Justice's Safe Harbor Provision. Therefore, it will provide written translation of vital documents for LEP populations that constitute 1,000 persons or five percent (5%) of the total population to be serviced.

21. Do you have a list of staff who speak languages other than English?

Colleen Barry, Associate Planner speaks some Spanish.

22. Do you provide free translation services in languages other than English to the public upon request?

Unless requested, the LACRPC does not translate planning documents; there have been no requests for document translation to another language. At public meetings, information is displayed utilizing appropriate visualization techniques, with graphs, photographs, drawings, and/or maps that can be interpreted with minimal language skills. However, the MPO will provide meaningful access to LEP persons through free oral translation services on request and promptly. In addition, the MPO has been in contact with multi-lingual faculty members at Bluffton University to work thru LEP policy development issues.

23. How often do you receive requests for language assistance?

The MPO has not received any request for language assistance from an LEP person or representative of an LEP group. The LACRPC has received a request for a document in Braille and large print; both requests were satisfied.

Title VI Training

24. Who provides Title VI training to your staff?

Typically, the agency takes advantage of services provided by staff at the ODOT's Office of Equal Opportunity (OEO) and the Local Technical Assistance Program (LTAP). For example, technical interpretations have been secured by OEO personnel. In addition, civil Rights-related training has been secured from LTAP workshops/webinars targeting the ADA, DBEs, and Title VII regarding unlawful employment practices. But such training is limited.

- i. ODOT staff **See above**
- ii. Title VI Coordinator **See above**

iii. Other (Please explain) **See above**

25. How often are Title VI trainings conducted? **The agency takes advantage of available training as ODOT offers them. The frequency with which they are offered is balanced against the staffing available and the workload.**

26. How many staff were trained on Title VI this year? **None**

Transportation Planning Program - Data Collection and Analysis

27. Does your agency maintain documentation describing its procedures for incorporating Title VI requirements into the region's transportation planning program?

Yes. The Agency's Public Participation Plan is available on the Agency website <https://www.lacrpc.com/wp-content/uploads/2021/04/PPP-2021-1.pdf> maintains detailed documentation regarding procedures/efforts to incorporate Title VI requirements into the region's urban transportation planning program. Procedures are described within the Plan that includes engaging the transportationally disadvantaged populations using focus groups, neighborhood meetings, open houses, placards, public meetings, newsletters, newspapers, electronic media outlets, and/or the internet. Proposed projects are identified along with their respective impacts during meetings held in offices/centers within the minority community; such meetings are sponsored in part by local social service providers or neighborhood groups.

28. Does your organization maintain socio-demographic data and mapping for the transportation planning region?

Yes. As a Census Affiliate, the agency uses census data to create detailed demographic profiles of all local jurisdictions and recognized neighborhood organizations within the MPO region. These profiles are utilized throughout the planning process and integrated within documents prepared by the MPO, including its Public Participation Plan, Transportation Improvement Program (TIP), Transit Development Plans, Long Range Transportation Plan, Public Transit-Human Service Transportation Coordination Plan, air quality assessments, environmental justice (EJ) analyses, as well as local plans such as Community Economic Development Plans (CEDs), comprehensive land use, and Community Housing Improvement Programs (CHIP) as well as Community Health Improvement Plans (CHIP). Such reports are located <https://www.lacrpc.com/reports-2/> or <https://www.lacrpc.com/transportation-planning/>

29. Does your organization use data to identify protected groups for consideration in the planning process?

The MPO's Environmental Justice (EJ) analysis identifies all minority groups and concentrations to assess the potential impacts of MPO planning activities or projects.

In addition, the MPO uses its travel demand model to track potential negative consequences to areas overrepresented by protected classes, especially concerning travel time and access to public transportation services. The results of these analyses are channeled through the various committees in the MPOs organizational structure and presented to local elected officials and transportation stakeholders. All recommendations with all comments and responses to those comments and recommendations are documented and forwarded to the Policy Committee and ODOT for concurrence. The release of new ACS data in December of 2013 was insightful, and the MPO Board and affected communities have been notified of LEP planning requirements.

MPO staff includes engineers, planners, and data analysts who execute their analyses using accepted best practices. Staff applies industry standards to predict impacts and forecast the effects of planned projects. Ongoing processes collect and monitor information about how transportation and environmental plans affect low-income and minority populations. With respect to transportation plans, the MPO collects and analyzes crash and safety data, commute time, congestion, access to public transit, and other parameters measuring the value of a transportation system. Environmental plans are evaluated by the extent of physical impacts of right-of-way acquisitions, traffic volume/noise, impacts water quality and access to municipal water services, wastewater treatment, and air quality. Current data is collected and analyzed for every regionally significant planning process or study. The agency performs both Social, Economic, and Environmental (SEE) and EJ analyses to identify and assess disproportionate impacts on the transportationally disadvantaged. It should be understood that the agency has an open-door policy concerning its internal committee members and advocates for the transportationally disadvantaged; a policy provides free and unfettered access to the staff to ensure everyone's access to and understanding of project impacts.

30. Does your organization conduct Transportation Plan and Transportation Improvement Program

environmental justice analyses of the impacts that planned transportation system investments will have on both minority (including low-income status populations) and non-minority areas? Discuss the assessment methodology and resulting documentation.

Within both the MPO's Transportation Plan and its TIP, the results of an EJ and socio-economic & environmental analysis are reflected. In cooperation with ODOT, the MPO utilizes its urban travel demand model to reveal proposed project impacts by traffic analysis zone. All impacts to zones are identified using benchmarks reflecting accessibility within each TAZ measured by travel time to work, school, shopping, etc. The MPO uses the Travel Demand Model and Air Quality Conformity Determination. The SEE maps every project by demographic group and identifies protected classes. The SEE assessment identifies rights-of-way required for new projects and assesses same against build and no-build scenarios. These tasks are ongoing in the public planning and outreach programs associated with the long-range and short-range transportation plans. Such measures serve as solid baseline measures to assess new or existing disparities in the transportation system. References to the EJ and SEE analysis are integral to the Long-Range Transportation Plan. The TIP includes only a nominal reference as all TIP projects have already been included in the 2040 Long Range Transportation Plan. Draft documents are published on the Agency website. Draft documents are also available to local political subdivisions, key government offices, and the Lima Public Library. Any public comments are included in all final documents.

31. Does your organization track demographic information of participants in its transportation planning

program public involvement events?

No. The MPO staff has been rebuffed in such efforts by our membership – even by our most committed board and advisory committee members. Staff's perspective is that the level of government reporting has become so pervasive that people are just exhausted of it and unwilling to comply. Individuals are not even willing to identify themselves by age cohort, gender, or disability status. The MPO Committee structure does reflect a broad-based approach and attempts to be inclusive and reflect recruitment from all protected classes. The agency has a strong understanding of each committee member's physical, demographic, and socio-economic characteristics. The agency does formally request such information at all standing committee meetings to comply with such reporting requirements.

Technical Assistance

32. Provide the name, title, and contact information for the person who completed this questionnaire

and the date the questionnaire was completed. Is this the person who should be contacted with

follow-up questions? If not, please provide the name, title, and contact information for that

individual.

The person who prepared and submitted this document was Tara Reynolds Bales, Executive Director of the Lima-Allen County Regional Planning Commission located at 130 W. North Street in Lima, Ohio 45801. Ms. Reynolds Bales can be reached at 419-228-1836 or treynoldsbales@lacrpc.com.

33. Do you have any questions regarding this questionnaire? If so, please include them here along with

your email address or telephone number and an ODOT representative will respond. **No**

34. Would your organization like Title VI training or other Civil Rights technical assistance from ODOT? If

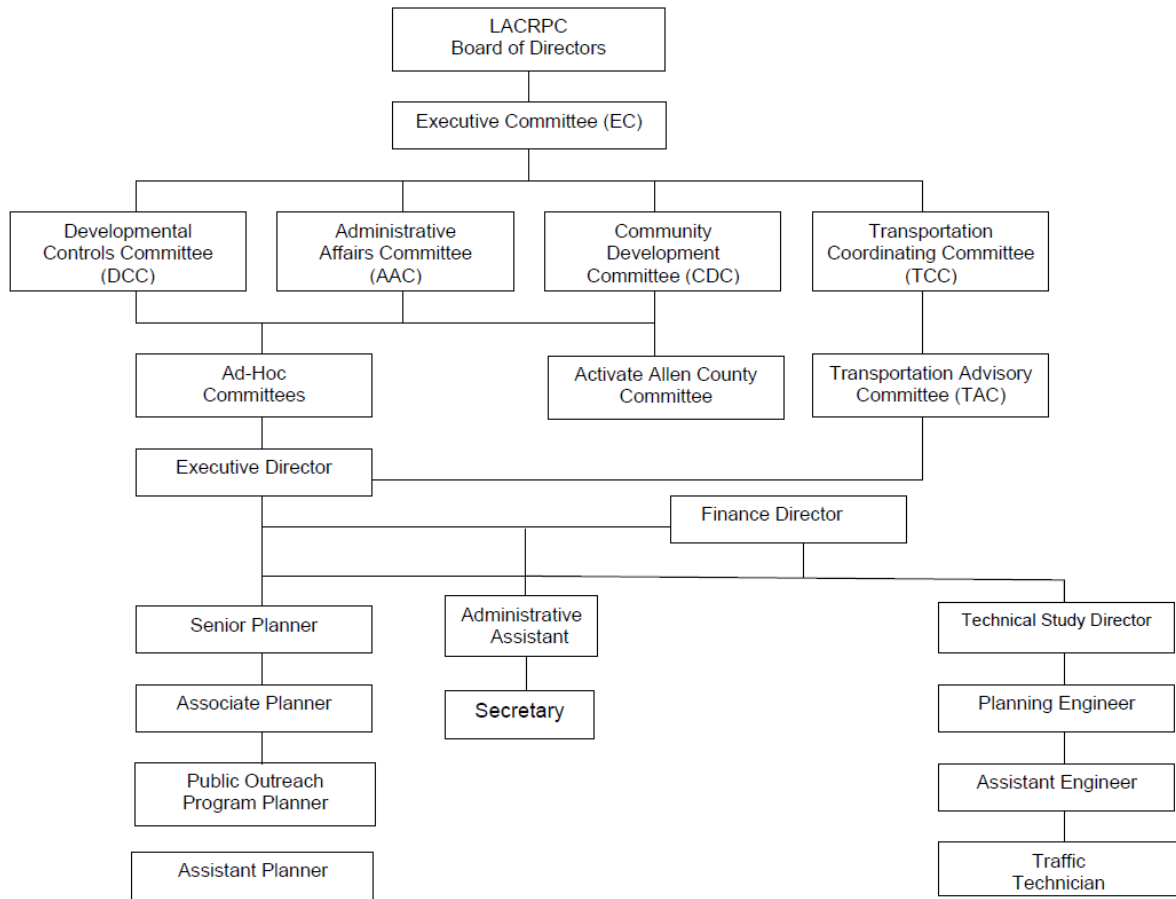
yes, please explain.

Yes. Title VI training is rare, and advance notice is often inadequate. We are a rural area with a strong agricultural processing sector. We have a growing pool of Hispanic and Chinese residents. Although these populations currently fail to meet minimum thresholds for translation services, they are a growing population. We are interested in establishing a pool of local linguists who can support local governments to advance LEP concerns without incurring excessive costs. Several agencies have expressed an interest in exploring such an opportunity, including Western Ohio Community Action Partnership, Head Start, Allen County Public Health, United Way, Allen County Sheriff's Office, Regional Transit Authority, and Allen County Jobs & Family Services.

**FRINGE BENEFIT & INDIRECT COST RATE AGREEMENT
BETWEEN
THE OHIO DEPARTMENT OF TRANSPORTATION AND THE LIMA-ALLEN COUNTY
REGIONAL PLANNING COMMISSION**

**FRINGE BENEFIT & INDIRECT COST RATE AGREEMENT
(PAGE 2)**

ORGANIZATIONAL STRUCTURE



Comments Received

**RESOLUTION: APPROVING THE FY 2025 UNIFIED PLANNING WORK PROGRAM AS A
BASIS FOR SOLICITING FEDERAL FUNDING ASSISTANCE**

WHEREAS, the Transportation Coordinating Committee (TCC) of the Lima-Allen County Regional Planning Commission, designated as the Metropolitan Planning Organization (MPO), has approved the preliminary FY 2025 Unified Planning Work Program as a basis for soliciting Federal Funding assistance; and,

WHEREAS, the Funding Agencies have reviewed and commented on the preliminary FY 2025 Unified Planning Work Program; and,

WHEREAS, the Transportation Coordinating Committee has now incorporated the comments of the reviewing agencies; and,

WHEREAS, the Transportation Coordinating Committee believes that the Federal Funding assistance is essential to carry on the planning process in Allen County;

NOW, THEREFORE, BE IT RESOLVED by the Transportation Coordinating Committee of the LACRPC that the FY 2025 Unified Planning Work Program be submitted to ODOT/FHWA and Federal Transit Administration (FTA) for Federal Funding assistance.

ADOPTED THIS XX DAY OF APRIL, 2024

xxxxxxx, Chair, Transportation Coordinating Committee, MPO
Lima-Allen County Regional Planning Commission

Attest: Tara Reynolds Bales, Executive Director
Lima-Allen County Regional Planning Commission