

EC – November 21, 2024

EXECUTIVE COMMITTEE

November 21, 2024

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met in regular session on **Thursday, November 21, 2024, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Chairperson Doug Post brought the meeting to order at 4:00 p.m. and roll was taken.

1. ROLL CALL

Brad Baxter	Bath Township
Kevin Cox	Perry Township
Howard Elstro	City of Lima
Steve Ewing	Auglaize Township
Jerry Gilden	Marion Township
Mitch Kingsley	Village of Bluffton
Jamie Mehaffie	City of Delphos
Doug Post	Amanda Township
Chuck Schierloh	City of Lima
Beth Seibert	Allen County

STAFF

Rebecca Phillips	Lima-Allen County Regional Planning Commission
Tonya Dye	Lima-Allen County Regional Planning Commission

2. APPROVAL OF EC AGENDA – November 21, 2024

Motion 90 (11-21-2024) EC

Mr. Cox moved that the agenda be approved as presented. Seconded by Mr. Mehaffie; the motion carried.

3. APPROVAL OF EC MINUTES – October 24, 2024

Motion 91 (11-21-2024) EC

Mr. Ewing moved that the Executive Committee minutes of October 24, 2024, be approved. Seconded by Mr. Ewing. The motion carried.

4. CORRESPONDENCE

There was no correspondence to discuss.

5. FINANCIAL REPORT

Ms. Phillips provided the budget revenue, budget expense, bills to be approved, payroll, and OPERS reports. She mentioned that the agency continues to watch expenses and that staff is concentrating its work in the 600 series and training. The final numbers match the auditor's numbers.

Motion 92 (11-21-2024) EC

Mr. Kingsley made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Mr. Baxter; the motion carried.

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6. BUDGET ITEMS

a. Calendar Year 2025 Budget

Ms. Phillips presented the draft CY2025 Budget last month. She mentioned that the agency is meeting with RTA to develop more projects with RTA. This year, the TDP was finished for RTA, which will not be necessary next year. She is asking that the Committee accept the AAC recommendation and approve the Calendar Year 2025 Budget.

Motion 93 (11-21-2024) EC

Mr. Ewing made the motion to accept the AAC Recommendation and approve the Calendar Year 2025 Budget. Seconded by Mr. Mchaffie; the motion carried.

b. Medical Insurance Renewal

Ms. Phillips presented information on the medical insurance renewal to the committee last month. At the AAC meeting, it was recommended that the agency absorb the 6.5% increase. There were questions as to whether the plan still met the HSA requirements for the \$200/month benefit for those employees opting into the agency coverage. Ms. Phillips had taken those questions to Berry Insurance and confirmed that it is eligible for HSA benefits. She attached the IRS guidance to the meeting materials. She also mentioned that next year the AAC would like to look at the entire benefit package including salaries in a more holistic comparison. She is asking that the EC accept the AAC recommendation to keep the insurance coverage the same and have the agency absorb the 6.5% increase.

Motion 94 (11-21-2024) EC

Mr. Elstro made the motion to accept the AAC Recommendation and approve the Medical Insurance Renewal with no changes to the current policy. Seconded by Mr. Kingsley; the motion carried.

7. STANDING COMMITTEES

a. Administrative Affairs Committee

The AAC met yesterday reviewing several of the same topics as the EC, including the Calendar Year 2025 Budget and the Medical Insurance renewal. Weigant has had subcontractors come in to look at things and is developing a “shopping list” of items for our review. The agency is looking at both gas and electric for potential HVAC changes. The start date is early Spring. There was also a report from the Executive Director Search Committee. They had interviewed 3 very viable candidates. There is a motion from the Search Committee/AAC later in the agenda.

Motion 95 (11-21-2024) EC

Mr. Ewing made the motion to accept the Committee Report. Seconded by Mr. Baxter; motion carried.

b. Community Development Committee

The Community Development Committee did not meet this month.

c. Developmental Controls Committee

The DCC did not meet since the last EC meeting report.

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d. Transportation Coordinating Committee

The TCC met just prior to this meeting. The RTA gave an update on the garage. There will be some projects that will carry over to the spring that involve some outside improvements. The Functional Class updates are also starting with a due date in December of next year. There were two speed limit reductions, on on Breese Road, which is being reduced to 35 mph, and a reduction on Lincoln Highway in Delphos down from 55 to 50 mph. The Amanda Township Comprehensive Plan Draft has been moved to public comment. The TIP for 2026-2029 is about halfway done, with the open house tentatively scheduled for March. There were two resolutions to adjust the current TIP. Also, the staff presented one of the first WORPO projects to be completed by the agency, a speed study resulting in a speed limit change. It was also mentioned that there was a meeting between the Commissioners, Ms. Phillips and GLCAP about having GLCAP administer the CDBG project for the County. Ms. Phillips is working with them to move that forward.

Motion 96 (11-21-2024) EC

Mr. Ewing made the motion to accept the Committee Report. Seconded by Mr. Elstro; motion carried.

8. OTHER COMMITTEE REPORTS

The TAC follows the same information as the TCC. Ms. Seibert reported that the Bylaws Committee met and discussed what the task was about and the procedures to go forward. The committee is supposed to get Ms. Dye suggested updates by December 4th for the next meeting on December 11th.

9. DIRECTOR'S REPORT- STAFF REPORT

Ms. Rebecca Phillips gave the committee the Staff Report for the last month. Mr. Mazur is keeping busy within the 600 series. Ms. Kinnear has been working with the Save-a-Life project covered by the Safety grant. Ms. Phillips was working with the Commissioners on transferring the CDBG program. Zoning work continues, with newer staff transitioning to doing the initial reviews. Mr. Haunhorst gave floodplain training to area realtors. The staff continues to increase training. Work also continues on traffic modeling and counts, Activate Allen County, gathering census data for comprehensive plans and working on the LESA model with more townships.

Motion 97 (11-21-2024) EC

Mr. Baxter made the motion to accept the Director's Report. Seconded by Mr. Ewing; motion carried.

10. OLD BUSINESS

There was no old business to discuss.

11. NEW BUSINESS

The AAC, upon the request of the Executive Search Committee, is requesting that the Executive Search Committee be given the latitude to negotiate and make an offer to a candidate within the salary parameters of \$85,000-\$100,000, with the Executive Committee giving final approval. It may be necessary to call a special session of the EC depending on how quickly a decision is made. The three candidates have had initial interviews on Wednesday and they are all viable candidates. The EC is being asked to accept the AAC recommendations on the guidelines for the Search Committee on negotiating with the candidates to hopefully have someone in place by the beginning of the year.

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Motion 98 (11-21-2024) EC

Mr. Baxter made the motion to accept the AAC's Recommendation to Allow the Executive Search Committee to Negotiate with a Candidate within the salary parameters of \$85,000-\$100,000 and to make an offer to the preferred candidate contingent upon the Executive Committee's Final Approval to be made during a special session. Seconded by Mr. Ewing; motion carried.

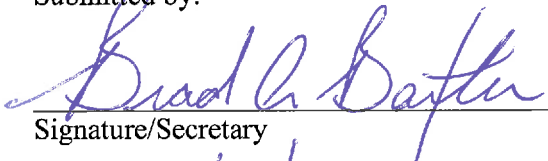
12. ADJOURNMENT

Motion 99 (11-21-2024) EC

Mr. Ewing made the motion that the meeting be adjourned. Seconded by Mr. Cox, the motion carried.

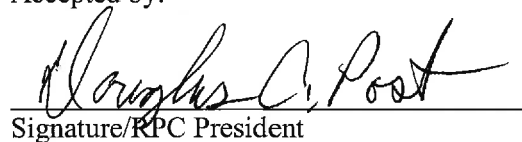
The meeting adjourned at 4:53 p.m.

Submitted by:


Signature/Secretary

Date: 12/19/2024

Accepted by:


Signature/RPC President

Date: 12-19-2024