

ADMINISTRATIVE AFFAIRS COMMITTEE

January 22, 2025

There was a regular meeting of the **Administrative Affairs Committee** of the Lima-Allen County Regional Planning Commission on **January 22, 2025**, at **4:00 p.m.** in the Commission office at 130 West North Street, Lima, Ohio.

Chair Jerry Gilden opened the meeting at 4:00 p.m.

1. ROLL CALL

Howard Elstro	City of Lima
Jerry Gilden	Marion Township
Jamie Mehaffie	City of Delphos
Doug Post	Amanda Township
Kelli Singhaus	Allen County

STAFF

Rebecca Phillips	Lima-Allen County Regional Planning Commission
Tonya Dye	Lima-Allen County Regional Planning Commission

2. APPROVAL OF AGENDA – January 22, 2025

Motion 01 (01-22-2025) AAC

Mr. Post made the motion to approve the agenda for January 22, 2025. Seconded by Mr. Elstro. Motion carried.

3. APPROVAL OF AAC MINUTES – December 18, 2024

Motion 02 (01-22-2025) AAC

Mr. Post made the motion to approve the minutes from December 18, 2024 as submitted. Seconded by Mr. Mehaffie. Motion carried.

4. EXECUTIVE DIRECTOR SEARCH UPDATE

Motion 03 (01-22-2025) AAC

Mr. Elstro made the motion to enter into Executive Session for the matter to discuss personnel. Seconded by Ms. Singhaus. A roll call vote was taken.

Mr. Coleman	Not Present	Mr. Mehaffie	Aye
Mr. Elstro	Aye	Mr. Post	Aye
Mr. Ewing	Not Present	Mr. Rhodes	Not Present
Mr. Gilden	Aye	Ms. Singhaus	Aye

The motion carried. At that time, Mr. Gilden asked staff to leave the room during the executive session. The executive session began at 4:01.

The Executive Session was concluded under motion by Mr. Elstro, seconded by Mr. Post. The vote to conclude the Executive Session was unanimous. The executive session ended at 4:05.

5. BUILDING RENOVATIONS UPDATE

Ms. Phillips stated that Weigant had provided information on the building renovations. They have provided the draft elevation of the exterior façade and have asked about comments and changes. She mentioned they were looking at a new material on the façade that looks like brick but is more like a stucco. The new material would provide cost-savings rather than actual brick. The committee stated that this is a different direction from what had been originally intended, as they had initially been told that the original brick would be retained. There were questions regarding the nature of the new material if there could be a sample provided, and if it would pass through the design review board. It was also asked if the brick tuck-pointing would still be done on the side of the building. Ms. Phillips said she would convey the questions to Weigant. They are still working on some of the numbers and would like to start this spring.

6. STAFF DEVELOPMENT

Motion 04 (01-22-2025) AAC

Mr. Elstro made the motion to enter into Executive Session for the matter to discuss personnel. Seconded by Mr. Mehaffie. A roll call vote was taken.

Mr. Coleman	Not Present	Mr. Mehaffie	Aye
Mr. Elstro	Aye	Mr. Post	Aye
Mr. Ewing	Not Present	Mr. Rhodes	Not Present
Mr. Gilden	Aye	Ms. Singhaus	Aye

The motion carried. At that time, Mr. Gilden asked staff, with the exception of Ms. Phillips, to leave the room during the executive session. The executive session began at 4:14.

The Executive Session was concluded under motion by Mr. Elstro, seconded by Mr. Post. The vote to conclude the Executive Session was unanimous. The executive session ended at 4:36.

Motion 05 (01-22-2025) AAC

Mr. Elstro made the motion to change the title of Ms. Dye from Administrative Assistant to Assistant Planner as of February 1, 2025. Seconded by Mr. Post. The motion carried.

7. OTHER

There was no other business to discuss.

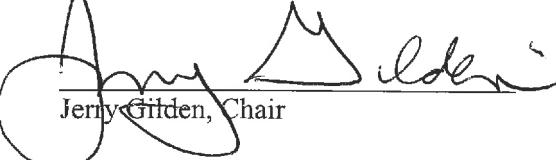
8. ADJOURNMENT

Motion 06 (01-22-2025) AAC

Ms. Singhaus made the motion to adjourn. Seconded by Mr. Post. The motion carried.

The meeting Adjourned at 4:38 p.m.

Meeting minutes approved on February 26, 2025.


Jerry Gilden, Chair