

**EC – March 27, 2025**

**EXECUTIVE COMMITTEE**

**March 27, 2025**

The **Executive Committee** of the Lima-Allen County Regional Planning Commission met in regular session on **Thursday, March 27, 2025, at 4:00 p.m.** in the Commission office located at 130 West North Street, Lima, Ohio.

A quorum being present, Chairperson Doug Post brought the meeting to order at 4:00 p.m. and roll was taken.

**1. ROLL CALL**

Brad Baxter	Bath Township
Howard Elstro	City of Lima
Jerry Gilden	Marion Township
Doug Post	Amanda Township
Chuck Schierloh	City of Lima
Beth Seibert	Allen County

**STAFF**

Rebecca Phillips	Lima-Allen County Regional Planning Commission
Tonya Dye	Lima-Allen County Regional Planning Commission

**2. APPROVAL OF EC AGENDA – March 27, 2025**

**Motion 31 (03-27-2025) EC**

Ms. Seibert moved that the agenda be approved as submitted. Seconded by Mr. Gilden; the motion carried.

**3. APPROVAL OF EC MINUTES – February 27, 2025**

**Motion 32 (03-27-2025) EC**

Mr. Baxter moved that the Executive Committee minutes of February 27, 2025, be approved. Seconded by Mr. Schierloh. The motion carried.

**4. CORRESPONDENCE**

Ms. Phillips stated there was no correspondence this month.

**5. FINANCIAL REPORT**

Ms. Phillips provided the budget revenue, budget expense, bills to be approved, payroll, and OPERS reports. Most of the membership assessments have been paid up to this date. She has reached out to American and Sugar Creek townships and the County. Staff is finishing up on training and working on new items, which will be reviewed during the staff report. For expenses, Workers' Compensation is the big expense at this time of the year, but there is a discount if paid in full. We are at the tail end of the WORPO use of Choice One. Mr. Mazur's work ended on February 20<sup>th</sup>, so the final bills for that have been received. Parking for staff has also been paid; this is billed in six-month increments. Other expenditures included the fee for the audit and orientation, and training on the timekeeping software. The software has very much met the expectations of the users. The LACRPC report matches the auditor's financial numbers.

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### **Motion 33 (03-27-2025) EC**

Mr. Baxter made the motion to approve the budget revenue, budget expense reports, and payment of the bills, payroll, and OPERS as presented. Seconded by Mr. Gilden; the motion carried.

## **6. STANDING COMMITTEES**

### **a. Administrative Affairs Committee**

The AAC did not meet this month.

### **b. Community Development Committee**

The CDC did not meet this month.

### **c. Developmental Controls Committee**

Mr. Schierloh stated that the DCC has met once since the last meeting to discuss a change in the Hillsdale Allotment. The developers asked to take three designated lots and change them to two lots. This reduces traffic in the area and does not create any negative impact. The DCC recommended approval of the request.

### **Motion 34 (03-27-2025) EC**

Ms. Seibert made the motion to accept the committee report. Seconded by Mr. Baxter; the motion carried.

### **d. Transportation Coordinating Committee**

The TCC did not meet this month.

## **7. OTHER COMMITTEE REPORTS**

The Nominating Committee met yesterday. Discussed were a slate of officers and committee members. There were not a lot of changes to the committees, but the agency did look at involvement and potential future leadership for committees. Ms. Phillips asks that the report be accepted and that the slate be presented to LACRPC delegates. The annual meeting for voting on the candidates is scheduled for after the EC meeting next month.

### **Motion 35 (03-27-2025) EC**

Ms. Seibert made the motion to approve the Nominating Committee's Report. Seconded by Mr. Baxter; the motion carried.

## **8. DIRECTOR'S REPORT – STAFF PLANNING REPORT**

Ms. Phillips gave the committee the Staff Report for the last month. Staff continued to work on social media postings for Drive Sober events and RTA, and they worked with Jerry Lewis McDonalds locations for coupons for high school safe driving events. Audit reports were prepared for the Ohio Department of Development for CDBG monitoring and audits. Zoning updates were done for Perry Township, and zoning maps were updated for Bath, Perry, Spencer, Shawnee Townships, and the Village of Elida. Staff attending zoning meetings in Auglaize and Bath Townships. Lot splits were continued throughout the county. Staff is completing AMPO, FEMA, and LTAP trainings. Staff worked on the 2024 Crash Report and also worked on some traffic modeling. Coordination with the Thriving Communities program with walk audits and LPD and WLIO for public safety announcements centering on bike/pedestrian safety also occurred. A Housing Coordination Plan, a Community Assessment Plan, and comprehensive plans for townships were also being developed by staff. Several staff members assisted with the SFY 2026 UPWP drafts, preparing for the TIP

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and WORPO Open houses. Staff also reached out to state senators and county engineers regarding the state budget and RTPD project dollars.

### **Motion 36 (03-27-2025) EC**

Ms. Seibert made the motion to accept the Director's Report. Seconded by Mr. Schierloh; the motion carried.

## **9. OLD BUSINESS**

### **a. Building Renovations Update**

Ms. Phillips stated that Weigant had met with the City review board regarding the plans and that they approved the plans. She asked Weigant to bring the shopping list of changes so that it can be presented at the next EC meeting. The timeline to begin is May or June. It was asked whether the committee would be pressed to make a decision at the next meeting. It was recognized that the timeframe to make decisions is getting short for a May start.

## **10. NEW BUSINESS**

### **a. Community Reinvestment Area Housing Council**

Ms. Seibert asked for the floor to present information regarding a future decision from the board. The Allen Economic Development Group is developing a CRA for development in American Township. The CRA would aid the tax abatement process for a potential data center. The CRA requires a housing study to be done, which is in the finishing stages. Once the area is established, a proposal goes to DoD in Columbus for approval. However, the Board of Commissioners will be creating a CRA Housing Council. As part of that Council, Regional Planning gets to appoint two members. It would also need a housing coordinator, which the Auditor has requested to be a member of her staff. Ms. Seibert stated that the township would still have full control over zoning, and owners would still retain rights. She would like to have conversations later this year with other townships regarding CRAs.

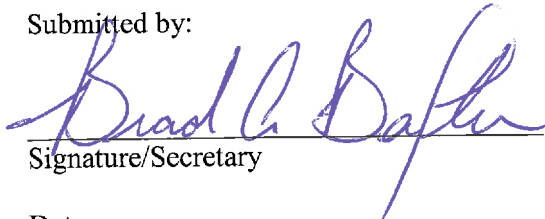
## **11. ADJOURNMENT**

### **Motion 37 (03-27-2025) EC**

Mr. Baxter made the motion that the meeting be adjourned. Seconded by Mr. Elstro, the motion carried.

The meeting adjourned at 4:44 p.m.

Submitted by:

  
Signature/Secretary

Date: \_\_\_\_\_

Accepted by:

  
Signature/PPC President

Date: \_\_\_\_\_